

Washakie County School District No. 1

Board of Trustees Meeting

September 25, 2017

Administration Building

A. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE—7:00 PM

The Washakie County School District No. 1 Board of Trustees held their regular meeting on Monday, September 25, 2017 at the board room of the administration building. Vice Chairman David Tommerup called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Those in attendance were: David Tommerup, Dean DuPree, Terri Logan, Duane Whitlock, Joe Bishop and Anna Venable. Don Bryant attended by phone (Don joined the meeting after the approval of the agenda).

Also in attendance were: David Nicholas, Jack Stott, Jody Rakness, Chris Peterson, Wade Sanford, Kenneth Dietz, Mark Mortimer, Brian Gunderson, Ryan Clark, Kathy Wise, Bruce Miller, Kim Sanford, Jacque Pike, Jennifer Horath, Shelley Bailey, Diane Davis, Saige Jones, Paris Caines, Jade Hefenieder, Devon Mercado, Jordan McKamey (BHRN), and Karla Pomeroy (NWDN) and other parents and students.

B. APPROVAL OF MINUTES—August 28

Joe Bishop made a motion to approve the minutes as presented in the board packet. Duane Whitlock seconded the motion. The motion carried 6-0 with Don Bryant being the missing vote.

C. COMMUNICATION/AUDIENCE

- 1. WHSAA Good Sportsmanship Award:** Devon Mercado (Worland vs Buffalo, Sept 8, 2017).
- 2. Student Representatives-**Paris Caines, Saige Jones, Jade Hefenieder
- 3. Introduction of new Middle School teachers-** Shelley Bailey and Diane Davis

D. APPROVAL OF AGENDA

Duane Whitlock made a motion to approve the agenda as amended with the addition of New Business, item 1, Discuss and approve classified staff—REMOVE the recommendation for hiring Kristin Hyndman-HS full time para, and ADD the recommendation for hiring Ann Rankine-SS part time breakfast cook.

Terri Logan seconded the motion.

There was no discussion, the motion passed 6-0 with Don Bryant being the missing vote.

E. APPROVAL OF BILLS

Joe Bishop reviewed the bills.

Joe Bishop made a motion to approve the bills as follows: \$1,185,344.12 for payroll, \$415,137.81 for utility and \$3443.55 for credit cards.

Dean DuPree seconded the motion. The motion carried 7-0.

F. OLD BUSINESS-none

G. NEW BUSINESS

1. Discuss and approve classified staff.

Joe Bishop made a motion to approve:

Ann Rankine for the position of SS part time cook,

Jessica Tharp for the position of HS part time para,

Kasandra De Lara for the position of HS full time housekeeper,

Angela Garcia for the position of WS part time breakfast cook,

Delicia Mathson for the position of WS part time para and

Nevaida Kidgell for the position of WS part time para.

Dean DuPree seconded the motion. There was no discussion. The motion passed 7-0.

Joe Bishop made a motion to approve Zach Logan for the position of ES part time para.

Duane Whitlock seconded the motion.

There was no discussion. The motion passed 6-0 with Terri Logan abstaining.

2. Discuss and approve coach.

David Nicholas commented that there is a need for a MS cross country practice coach because of the high numbers of students out for that sport.

Dean DuPree made a motion to approve:

Jesus Davila for the position of HS assistant boys' soccer coach,

Rachel Cruz-Nicklas for the position of MS cross country practice coach,
Naomi Durrant for the position of HS spring play assistant sponsor. (This position is a split stipend with Rick Dorn and not an additional salary),
Charity Glanz for the position of 8th girls head basketball coach,
David Villa for the position of 8th grade girls assistant basketball coach,
Melanie McDonald for the position of MS assistant swim coach pending completion of certification and
Jeff Bishop for the position of HS boys swim coach pending completion of certification.
Duane Whitlock seconded the motion.
Anna Venable asked a question to clarify the timing of the seasons and how positions are being filled.
The motion carried 6-0 with Joe Bishop abstaining.

3. Discuss Administrative Procedure Manual. (Google Docs)

Comments from David Nicholas pages 10-20.

4. Discuss key works of Brian Farmer (Executive Director of WSBA) for the board training before the October School Board meeting, 6-7 pm.

Comments from David Nicholas.

5. Discuss and approve out of state trip.

Joe Bishop made a motion to approve Willie Wright to take Caleb Fraser and Jaycee Page to NAFME All National Honor Ensembles in Orlando Florida, November 25-November 30, 2017.

Duane Whitlock seconded the motion.

Anna Venable clarified the dates and the length of the trip.

The motion passed 7-0.

6. Discuss and approve additional surplus property.

Duane Whitlock made a motion to approve the additional surplus property as presented.

The sale date will be September 29-30, 2017.

Terri Logan seconded the motion.

There was no discussion. The motion passed 7-0.

7. Discuss and approve the first reading of new district tiered volunteer policy.

David Nicholas commented on the new tiered volunteer policy explaining that it was recommended to the Board by the district policy committee. The district appreciates volunteers and wants to have a policy to help administration keep track of their help and be safe.

Duane Whitlock made a motion to approve the first reading of the new district tiered volunteer policy as presented.

Joe Bishop seconded the motion.

Dean DuPree commented that the language in the policy concerning volunteers with previous MIP's/DUI's was excluding and limiting a pool of applicants that would be good help.

David Nicholas replied that time is a factor and there is permissive language in the policy to allow administrators to apply judgment to each individual situation.

The motion went to vote and passed 6-1 with Dean DuPree being the no vote.

8. Discuss and approve the first reading of change to policy 1.15, annual days for all full time staff (classified and certified).

David Nicholas mentioned to the Board of Trustees that the policy committee is considering changes that would add bereavement days or might change the definition of immediate family but would like to move forward with the work already done with the changes, as presented, to annual days. This would allow all full time staff 5 annual days.

Terri Logan made a motion to approve the first reading of the changes to policy 1.15 as presented.

Joe Bishop seconded the motion.

After some questions the motion passed 7-0.

9. Discuss and approve nominee for WSBA Golden Bell award.

Candidate for nomination-Greg Minter

Don Bryant clarified that this is the district nomination to apply for the state award.

Joe Bishop made a motion to nominate Greg Minter for the WSBA Golden Bell award.

Dean DuPree seconded the motion.

The motion passed 7-0.

H. BOARD REPORTS

1. **BOCES**
2. **Technology/Curriculum**
3. **Policy**
4. **Salary**
5. **Recreation-** Minutes for the Aug 10, 2017 Rec Board meeting were provided to the Board of Trustees in the packet.
6. **Buildings & Grounds**
7. **Transportation**
8. **Insurance/Wellness**

I. WEA REPORT

J. SUPERINTENDENT'S REPORT

1. Enrollment (Sept. 19, 2017): High School—407, Middle School—335, West Side—197, South Side—166, East Side—175. Total enrollment: 1280. (Last year's enrollment: 1333)
2. Attendance/Membership Summary Report for each grade was enclosed, showing in the last column, the percentage of attendance for August.
3. The auditors were in the office the week of September 11 for the annual audit.
4. Wyoming AdvancEd Fall 2016 Continuous School Improvement Conference, September 25-27, in Laramie.
5. Flu shots were scheduled for the school district on October 10, 2017.
6. Parent/teacher conferences, October 23-25, 2017.
7. American Education Week is November 13-17, 2017.
8. The WSBA Annual Conference will be November 15-17 in Casper. Rooms have been reserved at the Hampton Inn; please let me know as soon as possible if you will not be attending so we can cancel the room.
9. Call for Resolutions and state delegate assembly.
10. I do not recommend early notification incentive for release from contract for fiscal year 2018.
11. WILN Report
12. Report on MS and HS guest speaker, VJ Smith, on Sept 8.
13. Report on all staff picnic on Sept 8.
14. Sheridan AdvancEd visit.
15. Leadership Summit
16. Sheridan Principal Academy-Bruce Miller and Ryan Clark (Oct 4)
David Nicholas also noted that the National School Board Conference is April 7-9 in San Antonio TX. He recommended that the Trustees consider attending to stay sharp on issues.

K. ADMINISTRATORS' REPORTS

Reports were given by the following administrators:
Ryan Clark, Mark Mortimer, Bruce Miller, Kenneth Dietz, Wade Sanford, Brian Gunderson, and Kim Sanford.

L. BUSINESS MANAGER'S REPORT

Jack Stott reported that this year's audit went well. There were no major issues and they will be bringing a full report for the November board meeting.

M. EXECUTIVE SESSION

Joe Bishop made a motion to go into executive session concerning student matters. Anna Venable seconded the motion. The Board of Trustees went into executive session at 9:07 pm.

N. ADJOURNMENT

Anna Venable made a motion to adjourn the meeting. Duane Whitlock seconded the motion. The meeting was adjourned at 9:22 pm

Please note FYI included in the board packet:

- LEP information
- Scholarship confirmation letter
- WHSAA ineligible student letter
- Resignation of SPED para, Rick Sheesley

CHAIRMAN

CLERK