

Washakie County School District No. 1

Board of Trustees Meeting

September 23, 2019

Administration Building

6:45 PM - Trustee Book Study-Awaken the Learner—Chapters 9 & 10, led by David Tommerup
Those in attendance: Don Bryant, David Tommerup, Terri Logan, Sarah Lungren, Dean DuPree, and David Nicholas. Joe Bishop attended by phone. Duane Whitlock joined the group for the regular meeting at 7 pm.

A. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE—7:00 PM

The Washakie County School District #1 Board of Trustees held their regular meeting on Monday, September 23, 2019 at the board room of the administration building. Chairman Don Bryant, called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Those in attendance were: Don Bryant, David Tommerup, Dean DuPree, Terri Logan, Sarah Lungren and Duane Whitlock. Joe Bishop attended by phone.

Also in attendance were: David Nicholas, Jack Stott, Jody Rakness, Kenneth Dietz, Wade Sanford, Chris Peterson, Ryan Clark, Brian Gunderson, Bruce Miller, Kathy Wise, Mark Mortimer, Kim Sanford, Seth Romsa (NWN), Jonah Baker, Tammy Montoya, Amy Richards, Courtney Burky, Elizabeth Siegfried, Pat Hilmer, Dusty Vail, Teresa Deniz and many other parents and students.

B. APPROVAL OF MINUTES—August 26

Duane Whitlock made a motion to approve the minutes as presented. Terri Logan seconded the motion. There was no discussion. The motion carried 7-0.

C. COMMUNICATION/AUDIENCE

- 1. WHSAA Good Sportsmanship Award-** Luke Goncalves (Worland vs Powell, Sept 26)
- 2. Wyoming State Literacy Association-State Literacy Award-**Pat Hilmer
- 3. Student Representatives-** Karter Dunham and Caleb Fraser presented on the Make A Wish raffle for parking spots, the burning of the W and upcoming “spirit days”.
- 4. Parent Communication-**Teresa Deniz and Dusty Vail

D. APPROVAL OF AGENDA

Duane Whitlock made a motion to approve the agenda with the change of new business, item 6- The payout would be in November, if approved, and not October. Also, the addition of an executive session to discuss personnel. Dean DuPree seconded the motion. There was no discussion. The motion carried 7-0.

E. APPROVAL OF BILLS

Don Bryant reviewed the bills. David Tommerup made a motion to approve the bills as follows: \$621,322.48 from utility with warrant numbers 88274-88543. \$1,239,030.15 from payroll with warrant numbers 28819-28855 and 124977-125273. \$311,511.80 from payroll transfers and \$9622.82 from credit cards.

Sarah Lungren seconded the motion. There was no discussion. The motion carried 7-0.

F. OLD BUSINESS

1. Discuss school safety

- Safety audit
- ALICE training
- School entries, bollards, securing the area behind the shops, safety glass, metal detectors, ID checks, cameras
- Full time SRO
- Conceal carry student, staff and community survey
- Staff and student mental health-see something, say something—any problem is all our problem.
- Peer reporting procedures-Safe to Tell
- OLWEUS
- Report on Rachel’s Challenge-Sept 16 and 17 -Middle School and High School, Friends of Rachel clubs

The district does a climate survey each year. In the past we have used the AdvancEd survey. This is no longer available for us but we will pick another source for this year.

Don Bryant asked about bollards. Jack Stott replied that the bollard were in place but the crew is working on some finish work. The main entry renovations are postponed until next summer but the Raptor system is purchased with school safety funding and will be in place shortly.

G. NEW BUSINESS

1. Discuss and approve classified staff.

Sarah Lungren made a motion to hire Don Lanning for the position of HS housekeeper.
David Tommerup seconded the motion. There was no discussion. The motion carried 7-0.

2. Discuss and approve coach.

Terri Logan made a motion for Emily Myer be moved from a half position to a full position for HS forensics coach. Don Bryant asked if there was any assistant to which Mark Mortimer replied, no. There was no other questions or discussion. The motion carried 7-0.

3. Discuss and approve additional surplus property.

There is no date set yet for the garage sale. It will be in the first part of October.
Duane Whitlock made a motion to approve the additional surplus property as presented.
Dean DuPree seconded the motion. There was no other discussion. The motion carried 7-0.

4. Discuss Board policy

David Nicholas continued the discussion of the Board policy manual-1.18 FAMILY MEDICAL LEAVE ACT POLICY, 1.19 VOLUNTEER-COMMUNITY RESOURCE PERSONS-TIERED VOLUNTEER POLICY, 1.20 PROHIBITED ASSISTANCE TO SEX OFFENDER
No changes were recommended.

5. Discuss District Report card

Celebrating the successes of WCSD #1-Comments from Jody Rakness

6. Discuss one time stipend paid out in November.

Comments from David Nicholas. Some funds came available that were unexpected and the administration would like to use those funds for a staff stipend.
The Trustees agreed that David Nicholas could bring the item as “discuss and approve” to be presented on the October meeting agenda.

7. Discuss and approve early graduate.

This student has been an online student with our district since KG. This is a special case and he has worked the summer with the plan to have the requirements finished for early graduation. Dean DuPree made a motion to recommend Josiah Gartrell for early graduation, pending successful completion of all graduation requirements. Duane Whitlock seconded the motion.

Terri Logan asked if this would change the attendance requirements in the current attendance policy since this student is not attending school. Jody Rakness answered that this would not change the attendance policy since he is an online student. Don Bryant asked if the early graduation policy would apply here and David Nicholas replied that Josiah Gartrell is not a typical student so the early graduation policy is not an issue here.

8. Discuss girls softball.

Comments from David Nicholas.
Don Bryant asked Mark Mortimer to come up with the projected cost to the district of the program. He also asked how many girls would participate. Mark Mortimer replied that at the last survey (2 yrs ago) the count was 25. He will survey again to find out the current interest. The question was also asked if schools that don't have a (sport) program pay to have students play on our teams. David Nicholas answered yes.

H. BOARD REPORTS

David Tommerup took this opportunity to thank Jack Stott and the maintenance crews for the Aquatic Center for their hard work in repairing and maintaining the pool.

1. BOCES

2. Technology/Curriculum

3. Policy

4. Salary

5. Recreation-The Recreation board minutes for the August 8, 2019 meeting were provided in the board packet.

6. Buildings & Grounds

7. Transportation

8. Insurance/Wellness

9. Trustee Building visit

I. WEA REPORT

J. SUPERINTENDENT'S REPORT

1. Enrollment (Sept. 17, 2019): High School—416, Middle School—309, West Side—171, South Side—153, East Side—191. Total enrollment: 1240. (Last year's enrollment: 1267)
2. Attendance/Membership Summary Report for each grade is enclosed, showing in the last column, the percentage of attendance for August 20-September 13, 2019.
3. The auditors were in the office the week of September 16 for the annual audit.
4. Flu shots are scheduled for the school district on October 8, 2019.
5. Parent/teacher conferences, October 21-24, 2019.
6. American Education Week is November 18-22, 2019.
7. All staff picnic on Oct 4, 2019.
8. Hall of Fame Induction Ceremony-Oct 3, 2019 at the Middle School Auditorium and Country Club.
9. Report on WSBA Fall Roundup meeting, held in Worland on Sept 4 at the Middle School.
10. The 2019 WSBA Annual Conference is November 20-22 in Casper. Please let us know if you plan to attend so we can reserve rooms. WCSD #1 Board of Trustees are presenting on "Best Practice"- attendance procedures
11. Call for Resolutions and state delegate assembly-Terri Logan and Sarah Lungren
12. The 2020 NSBA Annual Conference is April 4-6, 2020 in Chicago.
13. May 26-27, 2020 Tom Schimmer (Solution Tree) will be in Worland for onsite professional development for staff on student grading and assessments.
14. This is not an election year so the annual Board retreat will be in November.
15. Report on District Guiding Coalition.
16. Report on WHSAA.
17. Report on WILN- tomorrow Worland will host 32 other administrators from other schools for a WILN meeting.
18. USA Kagan Tour will be in Worland on Jan 2nd and 3rd.

Don Bryant asked Trustees when would be a time they could attend the Board retreat in November. It was agreed that an evening during the second week of November (11-15) would work. Don Bryant also invited Trustees to contact himself or David Nicholas if they have ideas or items for the Board retreat agenda.

K. BUSINESS MANAGER'S REPORT

- The Aquatic Center has experienced a number of leaks. Some of the repairs are permanent and others are temporary with permanent repairs being planned and scheduled.
- The annual audit was last week. The report may not be complete for the October meeting and may need to be presented in the November meeting.
- The floor of the high school is in the process of being finished.
- WGIF fund continues to grow even though interest is decreasing.
- SRRP-statewide pool

L. ADMINISTRATORS' REPORTS

The following administrators presented reports-Ryan Clark, Kim Sanford, Kenneth Dietz, Bruce Miller, Chris Peterson, Mark Mortimer, Wade Sanford and Jody Rakness.

M. EXECUTIVE SESSION

Duane Whitlock made a motion to go into executive session to discuss personnel. David Tommerup seconded the motion. The Board went into executive session at 9:08 pm.

N. ADJOURNMENT

Duane Whitlock made a motion to adjourn at 9:45 pm. David Tommerup seconded the motion. The meeting was adjourned.

Please note FYI-

-Resignation of MS girls soccer coach-Vanessa Keller

-Resignation of HS forensics coach-Angela Richardson

-Trustee Bill Review Schedule-Sept/Don, Oct/Sarah, Nov/Duane, Dec/Terri

-Trustee Building Assignments-ES/Duane, SS/David, WS/Dean, MS/Terri, HS/Joe, ERC/Don, CO, Maintenance, Bus/Sarah

Respectfully submitted,

Melissa Hefenieder

Chairman

Clerk