

Washakie County School District No. 1

Board of Trustees Meeting

March 25, 2019

Administration Building

Board of Trustees Budget Work Session- 6:00-6:55 P.M.

The Washakie County School District #1 Board of Trustees held a budget work session on Monday, March 25, 2019 in the board room at the administration building.

Those in attendance were: Don Bryant, Terri Logan, David Tommerup, Duane Whitlock, Sarah Lungren, Dean DuPree, David Nicholas and Jack Stott. Joe Bishop was absent.

A. REGULAR MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE - 7:00 P.M.

The Washakie County School District #1 Board of Trustees held their regular meeting on Monday, March 25, 2019 at the board room of the administration building. Chairman Don Bryant, called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Those in attendance were: Don Bryant, Terri Logan, David Tommerup, Duane Whitlock, Dean DuPree and Sarah Lungren. Joe Bishop was absent.

Also in attendance were: David Nicholas, Jack Stott, Jody Rakness, Wade Sanford, Kim Sanford, Karla Pomeroy (NWN), Jordan McKamey (BHRN) and other parents, community members and students.

B. APPROVAL OF THE MINUTES—February 25

Sarah Lungren made a motion to approve the minutes as presented. Terri Logan seconded the motion. There was no discussion. The motion carried 6-0.

C. COMMUNICATION/AUDIENCE

1. All State Wrestling:

Luke Goncalves (State Champion)

Domanic Hartley

2. All State Swimming: Zayne Cooper

3. All State Boys Basketball: Luke Mortimer, Rudy Sanford

4. Trustee Book Study- Awaken the Learner-Chapters 3 & 4. Discussion led by Duane Whitlock and Sarah Lungren.

The Trustees will cover chapters 5 & 6 at the March meeting. The discussion will be led by Don Bryant.

D. APPROVE AGENDA

Duane Whitlock made a motion to approve the agenda with the addition of New Business, 1. Resignation of transportation director, Brad Feather. New Business, Item 1, would now read-Discuss and approve certified *and classified* staff resignations.

Dean DuPree seconded the motion. There was no discussion. The motion carried 6-0.

E. APPROVAL OF BILLS

Duane Whitlock reviewed the bills. Duane Whitlock made a motion to approve the bills as follows: \$447,323.85 from utility with warrant numbers 86868-87134, \$296,092.87 from payroll transfers, \$1,165,127.76 from payroll with warrant numbers 28629-28655 and 123269-123575 and \$23,273.42 from credit cards.

Dean DuPree seconded the motion. There was no discussion. The motion carried 6-0.

F. OLD BUSINESS-

1. Discuss school safety.

- Safety audit
- ALICE training
- School entries, bollards, securing the area behind the shops, safety glass, metal detectors, ID checks, cameras
- Full time SRO
- Conceal carry student, staff and community survey
- Staff and student mental health-see something, say something—any problem is all our problem.
- Peer reporting procedures-Safe to Tell
- Rachel's Challenge-Friends of Rachel
- Report on HS entry renovations-Wade Sanford and David Nicholas
- Report on Raptor-David Nicholas and Jack Stott

- OLWEUS

G. NEW BUSINESS

1. Discuss and approve certified and classified staff resignation.

Terri Logan made a motion to approve the resignation of:
 MS SPED teacher, Diane Davis and
 Transportation Supervisor, Brad Feather.
 Sarah Lungren seconded the motion.
 The Trustees thanked both staff for their service.
 Terri Logan commented that Brad will be hard to replace, he's done a great job.
 The motion carried 6-0.

2. Discuss and approve classified staff.

Dean DuPree made a motion to hire:
 Rebecca Savage for the position of MS part time para and
 Emma Vega for the position of WS/ES part time evening housekeeper.
 Duane Whitlock seconded the motion. There was no discussion. The motion carried 6-0.

3. Discuss and approve coach.

Duane Whitlock made a motion to approve Amy Burns for the position of MS assistant swim coach, pending certification. Dean DuPree seconded the motion. Sarah Lungren clarified the hire was for this year's season. There was no other discussion. The motion passed 6-0.

4. Discuss and approve coaches for the winter 2019-2020 year.

Dean DuPree made a motion to approve the following coaches for the winter 2019-2020 year:

Worland Middle School 2019-20 Winter Extra Duty Assignments		
7th Girls Basketball	Head	Connie Schroefer
	Assistant	Brian Hopkinson
8th Girls Basketball	Head	Charity Glanz
	Assistant	David Villa
7th Boys Basketball	Head	Rob Woffinden
	Assistant	Jeremiah Dobson
8th Boys Basketball	Head	Jonah Baker
	Assistant	Brian Hopkinson
Wrestling	Head	Matt Mueller
	Assistant	Joe Winkler
	Assistant	Rob Woffinden
Swimming	Head	Amy Burns
	Assistant	Teri Livingston
	Assistant	

Sarah Lungren seconded the motion. There was no discussion. The motion passed 6-0.

5. Discuss and approve initial contract teachers.

Sarah Lungren made a motion to approve the initial contract teachers for the 2019-20 year as follows:

School	Teacher	Current Contract (18-19)
East Side	Rebecca Draus	3*
	Amy Reid	2
South Side	Julie Newell	3*
	Jennifer Horath	2
	Emma Christoffersen	1
West Side	Courtney Burky	3*
	Zach Lempka	1
Middle School	Amber Bennett	3*
	Shelley Bailey	2
	Jeff Lang	2
	Angela Richardson	2
	Francis (Frank) Harding	1

High School	Casey Lewis	3*
	Jonah Baker	3*
	Brenna Abel	2* tenure at previous district
	Ben Hofmann (MS and HS)	3*
	Shawn Ivie	2* tenure at previous district

Dean DuPree seconded the motion.
The motion carried 6-0.

6. Discuss and approve summer school.

Jody Rakness explained the summer school program. She commented that the administrators are thinking outside the box and are planning an energetic, exciting summer school “camp”.

David Tommerup made a motion to approve the summer school schedule (dates) as presented. Sarah Lungren seconded the motion. There was no discussion. The motion carried 6-0.

7. Discuss and approve published charges for public record requests.

David Tommerup made a motion to approve the charges for public records requests as presented. Sarah Lungren seconded the motion. Jack Stott clarified that any request that would require the district to prepare records and/or email or ship them would require payment ahead of time. There was no discussion. The motion carried 6-0.

8. Discuss and approve special Board meetings.

Duane Whitlock made a motion to approve a special Board meeting on April 2, 2019 at noon to discuss and approve the High School sewer line replacement bids and for student attendance hearings. Sarah Lungren seconded the motion. Don Bryant asked if there has been any interest in the sewer line job. Jack Stott answered, “Yes, pretty strong initial interest, 4 bids so far”. There was no other discussion. The motion carried 6-0.

9. Discuss and approve District Road Map.

Duane Whitlock made a motion to approve the District Road Map as presented. David Tommerup seconded the motion. There was no discussion. The motion carried 6-0.

10. Discuss Kindergarten Step Up.

Comments from Kim Sanford- This would be a KG class that would be BKG integrated with KG. This is an idea that was put together by Kim Sanford, Kenneth Dietz and Chris Peterson. It is a KG class where student and parents are supported by parenting classes, planned parent classroom visits and community help.

Don Bryant asked how we communicate with the community about the opportunity of this class. Kim Sanford replied that it would be a one on one conversation with parents.

11. Discuss and approve Reading Recovery Teacher Leader.

This position would be paid for out of Federal Title I and Title II funds.

Duane Whitlock made a motion to approve the Reading Recovery Teacher Leader position as presented. David Tommerup seconded the motion. The motion carried 6-0.

12. Discuss Board Policy Manual

Comments from David Nicholas:

- a) Discussion starting with Policy 1.17 Controlled Substances in the Workplace.
- b) Discussion covering district job descriptions- Principal

Also, the Policy committee is working on the student fundraising policy-ideas will be brought to the Board in April.

H. BOARD REPORT

- 1. BOCES
- 2. Technology/Curriculum- none
- 3. Policy
- 4. Salary
- 5. Recreation- Minutes to the February 14, 2019 Recreation Board meeting were provided to the Board of Trustees in the packet.
- 6. Transportation
- 7. Building & Grounds
- 8. Insurance/Wellness
- 9. Trustee Building Visits

I. WEA REPORT- none

J. SUPERINTENDENT'S REPORT

1. Enrollment (March 18, 2019): High School- 421 , Middle School- 331 , West Side- 172, South Side- 159, East Side- 189. Total enrollment: 1272. (Last year's enrollment: 1258).
2. Attendance/Membership Summary Report for each grade was enclosed, showing in the last column, the percentage of attendance for February.
3. High School spring sports participants: boys soccer-40, girls soccer- 26, outdoor track- 72, golf- 10.
4. Middle School spring sports participants: boys soccer- 20, girls soccer- 30, track- 121.
5. The High School winter coaches for the 2019-20 year will be approved at the April meeting.
6. Board member life insurance premiums- the 12 month premium is \$22.80 and are due April 15th.
7. At the April meeting we will be discussing capital projects and will set a capital projects walk thru date.
8. The preliminary budget will be presented at the April meeting.
9. The "State of the District" budget discussion with staff will be held in each building.
10. The annual staff blood draw held on Mar 19 was attended by 115 staff.
11. The National School Board Conference was March 30-April 1 in Philadelphia.
12. Report on District Guiding Coalition meetings.
13. Report on Parent Focus Group.
14. KG/BKG registration was held March 14 and March 19 at East Side School. 70 students were registered so far.
15. Please be thinking about Master Teacher and Bell Ringer awards. They will be decided at the April meeting.

J. BUSINESS MANAGER'S REPORT

Bids for the High School sewer project opening tomorrow.
The safety committee is getting started-Workers Comp incentive program

K. ADMINISTRATOR'S REPORTS

Reports were given by Kim Sanford, Wade Sanford and Jody Rakness.

Wade Sanford also took this opportunity to congratulate Mark Mortimer on an outstanding regional basketball tournament and thank him, and all the staff and community involved, for a job very well done.

L. EXECUTIVE SESSION

Duane Whitlock made a motion to go in to executive session. David Tommerup seconded the motion. The Board of Trustees started executive session at 8:29 pm to discuss personnel.

The Board came out of executive session at 8:47 pm.

M. ADJOURNMENT

Duane Whitlock made a motion to adjourn the meeting. Sarah Lungren seconded the motion. The meeting was adjourned at 8:47 pm.

Please note FYI in the Board of Trustees packet-

-Completion of coaching re-certification (no longer pending status) –none this month

-Resignation of MS assistant swim coach-Jeff Bishop

-Resignation of MS swim coach- Vickie Overcast

-MS third quarter honor roll

-Board Bill Review 2019 assignments: Mar/Duane, Apr/Joe, May/Dean, Jun/David, Jul/Terri, Aug/Don, Sept/Joe, Oct/Sarah, Nov/Duane, Dec/Terri

Respectfully submitted,

Melissa Hefenieder

Chairman

Clerk