

Washakie County School District No. 1

Board of Trustees Meeting

December 16, 2019

Administration Building

A. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE - 7:00 P.M.

Election of Officers:

The Washakie County School District #1 Board of Trustees held their regular meeting on Monday, December 16, 2019 at the board room of the administration building. Chairman Don Bryant, called the meeting to order at 7:03 p.m. and led the pledge of allegiance.

Those in attendance were: Don Bryant, Dean DuPree, Terri Logan, David Tommerup, Duane Whitlock and Sarah Lungren. Joe Bishop joined the meeting by phone.

Also in attendance were: David Nicholas, Jack Stott, Jody Rakness, Kenneth Dietz, Wade Sanford, Chris Peterson, Ryan Clark, Kathy Wise, Brian Gunderson, Bruce Miller, Mark Mortimer, Kim Sanford, Vicki Overcast, and other parents, community members and students.

Don Bryant then turned the meeting over to Superintendent David Nicholas to ask for nominations for chairman.

Dean DuPree nominated Don Bryant. Sarah Lungren seconded the nomination. There were no other nominations. The vote carried 7-0.

David Nicholas then turned the floor back to Chairman, Don Bryant.

Don Bryant called for nominations for Vice Chairman. Terri Logan nominated David Tommerup. Dean DuPree seconded the nomination. There were no other nominations. The vote carried 7-0.

Don Bryant called for nominations for Treasurer. David Tommerup nominated Duane Whitlock. Sarah Lungren seconded the nomination. There were no other nominations. The vote carried 7-0.

Don Bryant called for nominations for clerk. David Tommerup nominated Terri Logan. Duane Whitlock seconded the motion. There were no other nominations. The vote carried 7-0.

B. APPROVAL OF THE MINUTES-November 25

Duane Whitlock made a motion to approve the minutes as presented. Terri Logan seconded the motion. There was no discussion. The motion carried 7-0.

C. COMMUNICATION/AUDIENCE

1. **All State Football-** Devon Mercado, Pudge Hofmann, Luke Mortimer
2. **Worland High School Band-** Superior Rating- accepting for the band is Caleb Fraser and Anja Sheesley
3. **All State Music**
All-State Band- Jade Hefenieder- Trumpet, Gavin Schneider- Trumpet, Harley Redding- Trombone, Skylar Tharp- Flute, Sadie Hiner- Flute, Carmyn Buckman- Percussion
All-State Orchestra- Caleb Fraser- Bassoon, Anja Sheesley- Flute
All-State Choir- Maren Cottrell- Soprano II, Abby Burgess- Alto II, Raeth Tolman-Tenor I, Jacob Durrant- Bass I, Andrew Nelson- Bass II, Kadyr Riley- Tenor II
4. **Student Representatives-** Ella Stanek and Kylie Warren

D. APPROVE AGENDA

Terri Logan made a motion to approve the agenda as presented. Sarah Lungren seconded the motion. There was no discussion. The motion carried 7-0.

E. APPROVAL OF BILLS

A second run of bills will need to be approved due to the early board meeting.

Terri Logan made a motion to approve the bills and a second run of bills. The bills are as follows: \$1,247,076.44 from payroll with warrant numbers 28925-28952 and 125908-126221, \$312,212.89 from payroll transfers, \$182,599.83 from utility with warrant numbers 89093-89273 and \$28,572,69 from credit cards.

Duane Whitlock seconded the motion. There was no discussion. The motion carried 7-0.

F. OLD BUSINESS

Before Don Bryant proceeded with Old Business he took the opportunity to thank Seth Romsa for the excellent work on the newspaper and for the article that he wrote covering the district attendance policy. Terri Logan added that she too had received good comments from community members and thanked Seth for his work. David Nicholas also added that because of that article, Wyoming Public TV was also inquiring about doing a report.

1. Discuss school safety.

- Safety audit
- ALICE training-report on recent trainings
- School entries, bollards, securing the area behind the shops, safety glass, metal detectors, ID checks, cameras
- Full time SRO
- Conceal carry student, staff and community survey
- Staff and student mental health-see something, say something—any problem is all our problem.
- Peer reporting procedures-Safe to Tell
- Rachel’s Challenge
- Raptor ID entry system-the school protocol is in place. The photo ID is also the staff key. The schools will be ready to implement on January 6.
- Tac 1 training out to schools

G. NEW BUSINESS

1. Discuss and approve appointments to district standing committees.

Last year’s (2019) committee assignments were:

BOCES—David Tommerup
Technology/Curriculum—Dean DuPree and Sarah Lungren
Policy—Joe Bishop and Sarah Lungren
Salary—Terri Logan and Duane Whitlock
Recreation—Duane Whitlock
Transportation—Don Bryant and David Tommerup
Buildings and Grounds—Duane Whitlock and Joe Bishop
Insurance/Wellness—Terri Logan and Dean DuPree

Don Bryant asked the Trustees if anyone would like to switch committees. All agreed that they would like to stay on the same committee.

Terri Logan made a motion to approve the district standing committees with the same Trustee members as they were last year. Dean DuPree seconded the motion. There was no discussion. The motion carried 7-0.

2. Discuss and approve classified staff.

Duane Whitlock made a motion to approve:

Nicole Hellyer as Central Office full time administrative assistant,
Jennifer Groesbeck as full-time life skills para at East Side Elementary and
Perla Martinez as part-time life skills para, at East Side Elementary.

Dean DuPree seconded the motion. There was no discussion. The motion carried 7-0.

3. Discuss and approve coaches.

Sarah Lungren made a motion to approve:

Duane Riedel for the MS 7th grade boys basketball head coaching position, pending completion of certification, replacing Rob Woffinden and
Ryan Utterback and Jeremiah Dobson as MS track assistant coaches replacing Rob Woffinden and Michael Montgomery.

Dean DuPree seconded the motion. There was no discussion. The motion carried 7-0.

Duane Whitlock made a motion to approve the following Middle School Fall Coaches to be rehired for the 2020 Fall season:

7th Football: Michael Montgomery and Rob Woffinden
8th Football: Matt Mueller and Jeremiah Dobson
7th Volleyball: Charity Glanz and Kari Keller
8th Volleyball: Vanessa Caballero – Head Coach open (Joanna Peterson resigned)
Cross Country: Tim Warren and Rachel Cruz

David Tommerup seconded the motion. There was no discussion. The motion carried 7-0.

Terri Logan made a motion to approve the following High School Fall Coaches to be rehired for the 2020 Fall season:

Football: Head Coach (open), assistant coaches: Ryan Utterback, Josh Garcia, Aaron Abel, Patrick Sweeney
Volleyball: Head Coach Brittany Miller, assistant coaches: Katherine Stuckey, Sid Pyer
Cross Country: Head Coach Tanya Kienlen and assistant coach Brenna Abel
Girl’s Swimming: Head Coach Mike Blissett and assistant coach Danielle Warren
Golf: Head Coach Chad Rose

Dean DuPree seconded the motion.

Don Bryant asked why there was no assistant coach for the golf team. Mark Mortimer replied that the numbers need to be higher to justify an assistant coach. There was no other discussion. The motion carried 7-0.

4. Discuss and approve out of state travel.

Terri Logan made a motion to approve Randy Durr, staff and AP US History students to attend the DC Experience trip in Washington, DC on November 14-21, 2020 and March 20-27, 2021.

Each trip date would take different students. No student would be allowed to attend both trips.

There is a high number of student participation.

The purpose of splitting of the trip dates is to accommodate other youth activities and schedules and to travel each date with a smaller group.

Sarah Lungren seconded the motion.

David Tommerup asked how many would be attending the trip on each date. Wade Sanford replied the number for each trip would be in the 20's.

There was no other discussion. The motion carried 7-0.

5. Discuss and approve meeting dates throughout the year.

The school board meeting dates need to be published each year in July and December as stipulated by state statute.

Terri Logan made a motion to keep the meetings on the 4th Monday. Sarah Lungren seconded the motion. There was no discussion. The motion carried 7-0.

6. Discuss and approve capital projects.

Duane Whitlock made a motion to approve the capital projects as presented. The projects include replacing the main boilers at the pool, sealcoating and striping the district asphalt and upgrading some lighting at the MS library and HS exterior to LED.

David Tommerup seconded the motion.

Dean DuPree asked if the asphalt process would be emulsion or chip seal. Jack Stott replied emulsion. Dean commented that the emulsion process for the city didn't work very well.

Jack replied that he would look into that.

Dean DuPree asked if funds were available for all these projects. David Nicholas replied, yes.

Don Bryant asked why a new boiler. Jack Stott replied the problem is with parts, programming, and location (how the boilers are located in the boiler room).

There was no other discussion. The motion carried 7-0.

7. Discuss Board Policy Manual (Google Docs)

David Nicholas discussed the following policies with the Trustees:

- 2.2 Birth Certificates
- 2.3 Boundaries/Class Size
- 2.4 Child Abuse
- 2.5 Conduct Away From School
- 2.6 Desks and Lockers

H. BOARD REPORT

- 1. BOCES
- 2. Technology/Curriculum-The minutes to the December 10, 2019 Tech meeting were presented to the Trustees in the board packet.
- 3. Policy
- 4. Salary
- 5. Recreation- The minutes to the November 14, 2019 Recreation meeting were presented to the Trustees in the board packet.
- 6. Transportation
- 7. Building & Grounds
- 8. Insurance/Wellness
- 9. Trustee Building Visits

I. WEA REPORT

Vickie Overcast reminded the Board of the upcoming micro credentials training on Monday, January 13 at the MS library from 4:30-5:30 pm. She also wished the Trustees a Merry Christmas.

J. SUPERINTENDENT'S REPORT

- 1. Enrollment (December 2, 2019): High School 412, Middle School 310, West Side 171, South Side 157, East Side 194. Total enrollment: 1244. (Last year's enrollment: 1269).

2. Attendance/Membership Summary Report for each grade is enclosed, showing in the last column, the percentage of attendance for November.
3. The Central Office will be closed to the public December 23-Jan 1.
4. The annual staff blood draws are scheduled for Wednesday, Feb 19 and Tuesday, Mar 17
5. Legislative meeting held on December 18, 2019. Mike Greear will be in attendance (Wyatt Agar will not be able to attend).
6. 2020 Winter Board Development Workshops January 11, Riverton-January 18, Casper-10:00-3:45
7. WSBA Legislative Forum in Cheyenne (Little America)-Feb 23-24
8. Report on District Guiding Coalition meetings
9. Report on Policy Committee meetings.
10. Report on Parent Focus Group
11. 2019-20 State Assessment Calendar-

Testing Dates

- **WY-TOPP Modulars:** September 10, 2019 – June 12, 2020
 - On demand for Grades 1-11
- **WY-TOPP Interim (Fall):** September 10 – October 4, 2019
 - **ELA:** Grades 1-10
 - **Mathematics:** Grades 1-10
 - **Writing:** Grades 3, 5, 7, and 9
- **WY-TOPP Interim (Winter):** January 14 – February 7, 2020
 - **ELA:** Grades 3-10
 - **Mathematics:** Grades 3-10
 - **Writing:** Grades 3, 5, 7, and 9
- **WY-TOPP Interim (Spring):** April 14 – May 8, 2020 (**Required**)
 - **Reading:** K-2
 - **Math:** K-2
- **WY-TOPP Summative:** April 14 – May 8, 2020 (**Required**)
 - **ELA:** Grades 3-10
 - **Mathematics:** Grades 3-10
 - **Science:** Grades 4, 8, and 10
 - **Writing:** Grade 3, 5, 7, and 9
- **WY-ALT:** March 3 – April 22, 2020
 - **ELA:** Grades 3-10
 - **Mathematics:** Grades 3-10
 - **Science:** Grades 4, 8, 10
- **ACT – (Paper) Initial Paper Test Date: (Three Testing Dates Available)**
 - April 7, 2020 – WHS Participation Date
 - Grade 11
- **WorkKeys (optional):** Dates correspond to the ACT
 - Grades 11-12
- **ACCESS 2.0:** January 21 – February 25, 2020- (English Learners)
 - Grades K-12

K. BUSINESS MANAGER’S REPORT

Jack Stott commented that the asbestos inspection went well.

L. ADMINISTRATOR’S REPORTS

All the administrators wished the Trustees a very Merry Christmas by singing “We wish you a Merry Christmas”.

M. EXECUTIVE SESSION-Superintendent Evaluation

Duane Whitlock made a motion to go into executive session at 7:46 pm. David Tommerup seconded the motion. The Board went into executive session.

N. ADJOURNMENT

Duane Whitlock made a motion to adjourn the meeting at 8:45 pm. Sarah Lungren seconded the motion. The meeting was adjourned.

Please note FYI in the Board of Trustees packet-
Resignation of Wendy Wheelless-moving out of state
Head Football Coach Ryan Utterback resignation.
Central Office Administrative Assistant, Melissa Hefenieder resignation.
Resignation of Tara Jorgensen, SPED para at West Side.

Respectfully submitted,

Melissa Hefenieder

Chairman

Clerk