

Old Business Agenda Change

Washakie County School District No. 1

Board of Trustees Meeting

November 26, 2018

Administration Building

A. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE - 7:00 P.M.

The Washakie County School District #1 Board of Trustees held their regular meeting on Monday, November 26, 2018 at the board room of the administration building. Chairman Don Bryant, called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Those in attendance were: Don Bryant, Dean DuPree, Terri Logan, David Tommerup and Duane Whitlock and Anna Venable. Joe Bishop joined the meeting by phone.

Also in attendance were: David Nicholas, Jack Stott, Jody Rakness, Kenneth Dietz, Wade Sanford, Chris Peterson, Ryan Clark, Brian Gunderson, Bruce Miller, Mark Mortimer, Kim Sanford, Brad Feather, Jennifer Horath, Vicki Overcast, Sarah Lungren, Stacy Utterback, Brittany and Cole Tideman and other parents, community members and students.

B. APPROVAL OF THE MINUTES—October 22

Duane Whitlock made a motion to approve the minutes. Terri Logan seconded the motion. There was no discussion. The motion passed 7-0.

C. COMMUNICATION/AUDIENCE

- 1. WHSAA Good Sportsmanship Award:** Worland Volleyball Team (Worland vs Lovell, Oct 11)
- 2. All State Cross Country:**
Porter Harman
- 3. State Girls Swimming:**
Juliana Warren-All State, State Champion in the 200 IM and 2nd in State 100 breast stroke and State Swimmer of the Year!!
Kyra Klinghagen- All State, 2nd in diving,
Danielle Warren- Assistant Coach of the Year!!
- 4. National FFA Awards-**
Earning Bronze in Proficiency areas:
Colt Rishel- Ag Mechanics Repair
Meg DeBolt- Ag Research- Animal
JT Klinghagen- Ag Research- Plant
National AgriScience Bronze Award Winners:
Ivan Ramirez- Power Systems
Dillon Wolf and Regan Schmeltzer- Power Systems
- 5. Board Recognition and Thank You-** Alissa Blood and Stacey Utterback, Sarah Lungren, Heidi Whitehead, Sarah Radabaugh on behalf of the WE PTO for leadership and huge success with the “Monster Mash”.
- 6. Student Representatives-** Luke Lamb shared about the WHS project- 12 Days of Christmas
- 7. Yellowstone Trip Student Presentation-**Tim Barrus and science and art students
- 8. Girls Fast Pitch Softball representatives-**Deb Coronado and players- The girls softball team presented and discussed with the Board of Trustees in New Business, Item 1.
- 9. Presentation from Vincent Law Firm-** Joel Vincent and Alexandria Zafonte shared their interest in serving WCSD #1.
- 10. Board presentations:** Don Bryant presented the Board of Trustees with the WSBA Standard of Excellence plaque, presented Terri Logan with the WSBA Leadership in Learning- Level 1 plaque and thanked Anna Venable for her time of service on the Board and presented her with a thank you gift from the board.

D. APPROVE AGENDA

Terri Logan made a motion to approve the agenda as presented with the addition of Executive Session to discuss personnel. Dean DuPree seconded the motion. There was no discussion. The motion passed 7-0.

E. APPROVAL OF BILLS

Dean DuPree reviewed the bills. Dean DuPree made a motion to approve the bills as follows: \$1,310,038.65 for payroll with warrant numbers 28498-28531 and 122019-122337. \$339,069.12 from payroll transfers. \$375,704.01 from utility with warrant numbers 85749-86018 and

\$18,769.49 from credit cards.

Duane Whitlock seconded the motion. There was no discussion. The motion passed 7-0.

F. OLD BUSINESS-

1. Discuss and approve the third reading change to policy 1.2(b) Employment and Dismissal of Employees.

Don Bryant emphasized to the Trustees that this was the 3rd reading and this change would become policy, if approved.

Duane Whitlock made a motion to approve the third reading of change to policy 1.2 (b) Employment and Dismissal of Employees as presented. David Tommerup seconded the motion. Dean DuPree asked if the district would pay for drug testing for bus drivers. Jack Stott replied that they are reimbursed.

There was no other discussion. The motion passed 7-0.

2. Discuss and approve the second reading of change to policy 2.1 (d), Early Graduation Requests.

Dean DuPree made a motion to approve the second reading of change to policy 2.1 as presented. David Tommerup seconded the motion. There was no discussion. The motion passed 7-0.

3. Discuss and approve the first reading of new policy 1.20 Prohibited Assistance to Sex Offender.

This is a new policy to bring us in compliance with ESEA Section 8546 (20 U.S.C 7926).

David Tommerup made a motion to approve the first reading of new policy 1.20 Prohibited Assistance to Sex Offender as presented. Dean DuPree seconded the motion. Anna Venable asked if the board would eventually need to go deeper to include background checks.

There was no other discussion. The motion passed 7-0.

4. Discuss and approve 2019-20 calendar.

Three calendar options were presented. The Board of Trustees were given the survey data from staff and parents for all 3 calendar options.

Anna Venable made a motion to approve calendar 20B with the modifications of moving the professional development days from 11/4 and 1/24 to Jan 2&3. Joe Bishop seconded the motion.

Dean DuPree commented that if we were going to pick the calendar that the parents liked we should pick C. Anna Venable said that parents like the later start date but that's too many days off in the summer. Duane Whitlock asked if it made a difference to administration to change the inservice days. David Nicholas commented that it would make a difference and this calendar modification in the motion is totally new and not part of any previous surveys or administrative work.

After much other discussion the motion passed 6-1 with Dean DuPree being the no vote.

G. NEW BUSINESS

1. Discuss girls fast pitch softball.

Deb Coronado, Shawn Duffy and girls fast pitch softball players and parents asked the Board of Trustees to approve girls fast pitch softball as a spring sport. Deb Coronado presented her estimate of how much she thought it would cost. It takes about 12 girls to make a team. The teams would not be broken out in 2A, 3A or 4A they would compete in a similar set up as the drama teams. If there are not 8 schools in the state that approve girls softball then they would not have a state tournament.

Don Bryant asked Mark Mortimer for his opinion on this matter. Mark Mortimer stated that budget is a big issue among all schools and many schools are looking at cutting programs not adding programs. It would be a big step if we added a new program.

After other discussion Don Bryant thanked the group for attending and presenting.

2. Discuss and approve classified staff.

Duane Whitlock made a motion to approve:

Linda Warne for the position of WS part time assistant cook and
Mary Buchanan for the position of SS part time para.

Terri Logan seconded the motion. There was no discussion. The motion passed 7-0.

3. Discuss and approve coaches for fall 2019.

David Tommerup made a motion to approve the following coaches for the fall 2019 Middle School season:

7th Football: Michael Montgomery and Rob Woffinden

8th Football: Matt Mueller and Coulson Rich

7th Volleyball: Charity Glanz and Kari Keller.

8th Volleyball: Joanna Peterson and Stephanie Montgomery

Cross Country: Brenna Abel
Cross Country: Rachel Cruz (pending re-certification)
Dean DuPree seconded the motion. There was no discussion. The motion passed 7-0.

4. Discuss and approve security bonds.

Dean DuPree made a motion to approve:

\$20,000 bond for superintendent, David Nicholas.

\$100,000 bond for business manager, Jack Stott.

\$20,000 bond for the board treasurer.

Terri Logan seconded the motion. There was no discussion. The motion passed 7-0.

5. Discuss and approve change of meeting date for the December meeting.

The fourth Monday of December is December 24, during the Christmas break.

Duane Whitlock made a motion to approve December 17th as the December meeting date. Terri Logan seconded the motion. There was no discussion. The motion passed 7-0.

6. Discuss new district law firm.

Comments from David Nicholas- WCSD #1 is currently being represented by Ed Luhm. He has been selected as a judge so the district will need to choose a new law firm. We heard from Vincent Law firm earlier in the evening. We also have interest from Copenhaver, Kath, Kitchen and Kolpitzke, LLC.

Anna Venable asked if there was interest from any local law firms. David Nicholas replied yes, one.

This item will be on the agenda for a decision in December.

7. Discuss and approve early graduates.

Duane Whitlock made a motion to approve the early graduates, contingent upon completion of all requirements, as follows:

Raelynn Kocher

Akira LaBoy

Ivan Ramirez

The graduation celebration will be at the January 28, 2019 Board meeting.

Terri Logan seconded the motion.

Wade Sanford commented that all the students listed were on track for early graduation. Don Bryant confirmed that the students understood that the early graduation ceremony would be at the January school board meeting.

Terri Logan wished the students well and Anna Venable thanked the administration for including the student letters in the packet.

There was no other discussion. The motion passed 7-0.

8. Discuss and approve out of state trip.

Terri Logan made a motion to approve 3 students from the W Club to attend the Youth Alternatives Leadership Conference in National Harbor MD, February 3-9, 2019. This trip is paid in full with grant funds through Youth Alternatives and will be no cost to WCSD #1.

Duane Whitlock seconded the motion.

Sarah Garcia and Andee Bilodeau were on hand to answer questions about the trip.

Dean DuPree asked how many days the students would miss---1 week in February. They were asking for Board approval so that the days could be counted as activity absences.

Don Bryant commented that it was really neat how Youth Alternatives was teaming with the school district.

Andee Bilodeau mentioned that she hoped the students would present to the Board about their trip at a future meeting.

There was no other discussion. The motion passed 7-0.

9. Discuss Board Policy Manual (Google Docs)

Comments from David Nicholas on Policy 1.15 Leaves and Absences.

10. Discuss Superintendent Evaluation instrument.

Comments from David Nicholas-The State of Wyoming is requiring each school district to adopt one of the presented forms. The pink one is ready to use, the blue one would need us to add standards and the green one has space for our own narratives. We can pick one of the three or we could submit one of our own that would have to be approved by the state.

This selection needs to be done by February and put into use for 2020.

Currently, our evaluation instrument is working on goals and measures the superintendent work with progress. We can still use that one and continue that work but would need to add one of the three.

H. BOARD REPORTS

1. BOCES
2. Technology/Curriculum
3. Policy
4. Salary
5. Recreation –The minutes from the October 11, 2018 Rec Board meeting were provided in the packet.
6. Transportation
7. Building & Grounds
8. Insurance/Wellness
9. Trustee Building Visits

I. WEA REPORT

Vicky Overcast thanked the Board of Trustees for the bonuses, and the American Education Week gifts. She also gave a report on the activities of the WEA and she gave some suggestions to help benefit subs and give incentives to people to sub.

J. SUPERINTENDENT'S REPORT

1. Enrollment (November 20, 2018): High School 425, Middle School 336, West Side 168, South Side 156, East Side 184. Total enrollment: 1269. (Last year's enrollment: 1255).
2. Attendance/Membership Summary Report for each grade was enclosed, showing in the last column, the percentage of attendance for October.
3. Parent Teacher Conferences: High School— 55.01%, Middle School—96%, West Side— 100%, South Side—100%, East Side—100%.
4. Middle School Winter Sports Participants: girls basketball- 8th grade (18), 7th grade (27), wrestling (51).
5. High School Winter Sports Participants: girls basketball 27, boys basketball 35, wrestling 36
6. The legislative meeting is TBA.
7. American Education Week was November 12-16. Staff would like to say thank you for the recognition gifts (water bottles, apples, caramel).
8. Discuss Wyoming School Boards convention.
9. The Board of Trustees retreat will be held in January since this is an election year.
10. The National School Board Conference is March 30-April 1 in Philadelphia.
11. Report on District Guiding Coalition meetings
12. Report on Parent Focus Group
13. Discuss student attendance hearings- three student hearings were needed. The Trustees agreed to hold these hearing starting at noon on Wed, Nov 29.
14. Thank you from staff for the November wage bonus and January HSA/HRA contribution.
15. Student ALICE training- Rachel's Challenge- very powerful- working to bring Rachel's Challenge to Worland

J. ADMINISTRATORS' REPORTS

Reports were given by the following administrators: Kim Sanford, Wade Sanford, Mark Mortimer, Ryan Clark, Chris Peterson, and Kenneth Dietz.

K. BUSINESS MANAGER'S REPORT

Jack Stott commented on the state meetings, the ADA report from CTA, the upcoming Joint Education meeting and the WDE website report.

At the conclusion of Jack Stott's report, Don Bryant took this time to comment on the work done by the WILN group and would like to make plans to meet on the Board level with the WILN schools.

L. EXECUTIVE SESSION

Duane Whitlock made a motion to go into executive session at 10:15 p.m. to discuss personnel.

David Tommerup seconded the motion. The motion passed 7-0.

Anna Venable made a motion to come out of executive session at 11:25 p.m. Duane Whitlock seconded the motion.

M. ADJOURNMENT

Anna Venable made a motion to adjourn the meeting at 11:25 p.m. Duane Whitlock seconded the motion. Don Bryant adjourned the meeting.

Please note FYI in the Board of Trustees packet-
-Resignation of Amy Lamm-HS Assistant Cross Country Coach
-Completion of coaching re-certification (no longer pending status) – David Villa
-Middle School Honor Roll

Respectfully submitted,

Melissa Hefenieder

Chairman

Clerk