

Washakie County School District No. 1

Board of Trustees Meeting

January 22, 2018

Administration Building

A. MEETING CALLED TO ORDER/PLEDGE OF ALLEGIANCE—7:00 PM

The Washakie County School District #1 Board of Trustees held their regular meeting on Monday, January 22, 2018 at the board room of the administration building. Chairman Don Bryant called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Those in attendance were:

Don Bryant, Duane Whitlock, Dean DuPree, David Tommerup and Anna Venable. Joe Bishop attended by phone. Terri Logan was absent.

Also in attendance were: David Nicholas, Jack Stott, and Jody Rakness, Wade Sanford, Kenneth Dietz, Ryan Clark, Brian Gunderson, Kim Sanford, Kathy Wise, Chris Peterson, Bruce Miller, Jennifer Horath, Carolyn Durr, Jennifer Zimmer, Tina Krejci, Donna Hunter, Michael Montgomery, Karla Pomeroy (NWDN) Jordan McKamey (BHRN) and many students, parents and patrons.

B. APPROVAL OF MINUTES—December 19

Duane Whitlock made a motion to approve the minutes as presented in the board packet. Dean DuPree seconded the motion.

David Tommerup was called out to an alarm at the plant at this time and had to leave the meeting. There was no discussion. The motion passed 5-0.

C. COMMUNICATION/AUDIENCE-

1. **All State Jazz Band**-Jade Hefenieder, Andy Deniz
2. **All State Band**-Anja Sheesley, Katelin Scheuerman, Andy Deniz, Aaron Vigil, Carmyn Buckman
3. **All State Orchestra**-Dane Bennett, Caleb Fraser
4. **All State Choir**-Joslyn Alonzo, Lauren Anderson, Abby Burgess, Caitlin Cottrell, Kyra Klinghagen, Chris Nicholas, Jaycee Page, Raeth Tolman
5. **Student representatives-**
6. **Tina Krejci- presentation and information about the Young Authors Writing Competition.**
7. **School Improvement Plan presentations:**
South Side-Carolyn Durr, Jennifer Zimmer and Tina Krejci.
Middle School-Donna Hunter and Michael Montgomery

David Tommerup returned to the meeting at 7:35 pm.

D. APPROVAL OF AGENDA

Duane Whitlock made a motion to approve the agenda with the addition of:

H. Board Reports

9. Board Member School Visit Reports

David Tommerup seconded the motion. There was no discussion. The motion passed 6-0.

E. APPROVAL OF BILLS

Anna Venable reviewed the bills. Anna Venable made a motion to approve the bills as follows: \$379,664.58 from utility with warrant numbers 83191-83498, \$1,231,047.11 from payroll with warrant numbers 28178-28212 and 118920-119247 and \$18,987.74 from credit cards.

Dean DuPree seconded the motion. There was no discussion. The motion passed 6-0.

F. OLD BUSINESS- none

G. NEW BUSINESS

1. Discuss and approve coaches.

Joe Bishop made a motion to approve Terri Livingston for the position of Middle School assistant swimming coach, pending completion of certification. Dean DuPree seconded the motion. There was no discussion. The motion passed 6-0.

2. Discuss and approve classified staff.

Dean DuPree made a motion to hire:

Rylee Maya for the position of part time South Side para and

Jennifer (Leach) Kumpe for the position of part time HS alternative program para.

Duane Whitlock seconded the motion.

There was no discussion. The motion passed 6-0.

3. Discuss and approve WCSD #1 Hall of Fame.

Superintendent, David Nicholas, discussed the idea of the WCSD #1 Hall of Fame. He asked the Board of Trustees to approve the concept of the Hall of Fame at this meeting and then we would work out the selection committee and nominee procedure at a later time, if the general concept was approved. He mentioned that the Hall of Fame could be open to anyone, not just WHS alumni or not just activities. The award ceremony could be before homecoming with a banquet and then a float during homecoming. A display case at the High School and a Youtube video were also ideas to celebrate the Hall of Fame. The Hall of Fame would be supported by donations and would not be an expense to the district.

Duane Whitlock made a motion to approve a WCSD #1 Hall of Fame. David Tommerup seconded the motion.

David Tommerup commented that he like the idea.

Anna Venable asked how many inductees are there in Riverton each year. In the audience, Jennifer Horath answered that Riverton usually awards a small handful of recipients each year, about 3 or 4.

Joe Bishop commented that he liked the idea and recommended that we approve a Hall of Fame.

Don Bryant also mentioned that he thought was a very good idea.

Dean DuPree remarked that he was against the Board approving a WCSD #1 Hall of Fame because of leaving out those people who would have earned the recognition but were not nominated.

Don Bryant noted that the only thing he didn't like is that he did not want to approve 2 Board members to be committed to serving on this selection committee. He thought that it should be filled by volunteers.

Anna Venable asked if the selection committee or the Board of Trustees was the final decision of the Hall of Fame inductees. David Nicholas replied that the Hall of Fame selection committee would be the deciding group.

The motion passed 5-1 with Dean DuPree being the no vote.

4. Discuss and approve upgrading lighting at all 5 schools.

Jack Stott discussed upgrading the lighting at all 5 schools. There would be a Rocky Mountain Power incentive and a power savings that would justify the upgrade. The cost of the upgrade would be \$19,500. The Rocky Mountain Power incentive would be \$8,500. The district would save \$8,000-\$9,000 per year in power bills. The major maintenance fund would pay for the upgrade but the savings would go to the general fund.

David Tommerup made a motion to approve the lighting upgrade in all 5 schools as presented.

Duane Whitlock seconded the motion.

Dean DuPree asked why we would do this if we are low in funds? David Nicholas replied that the Major Maintenance fund is very healthy and is a fund that can only be used on facilities and upkeep, not on salaries or building classroom budgets.

The motion passed 6-0.

5. Discuss and approve the third reading of change to policy 1.15, the addition of bereavement days for all full time staff (classified and certified).

Dean DuPree made a motion to approve the third and final reading of change to policy 1.15, the addition of bereavement days for all full time staff (classified and certified), as presented.

David Tommerup seconded the motion.

There was no discussion. The motion passed 6-0.

6. Discuss District Report Card.

Comments from Jody Rakness

7. Discuss District Road Map.

Comments from David Nicholas and Jody Rakness

8. Discuss District Administrative Procedure.

David Nicholas discussed pages 40-47 in the Administrative Procedure Manual with the Board of Trustees.

H. BOARD REPORTS

1. BOCES

2. **Technology/Curriculum**-no January Technology meeting
3. **Policy**
4. **Salary**
5. **Recreation**- the minutes to the Dec 14, 2017 Rec Board meeting were provided to the Board of Trustees in the board packet.
6. **Buildings & Grounds**
7. **Transportation**
8. **Insurance/Wellness**
9. **Board member building visit reports**

I. WEA REPORT

Jacque Pike thanked the Board of Trustees on behalf of the WCSD #1 staff for the approval of the addition of bereavement leave.

J. SUPERINTENDENT'S REPORT

1. **Enrollment:** (January 17, 2018) High School—392, Middle School—334, West Side—195, South Side—164, East Side—173. **Total enrollment: 1258.** (Last year's enrollment: 1320)
 2. Attendance/Membership Summary Report for each grade is enclosed, showing in the last column, the percentage of attendance for December.
 3. District Blood Draw dates are scheduled for Thursday, February 15th and Wednesday, March 7th at the Middle School.
 4. The 2018 WSBA Legislative Forum will be held on February 25-26, 2017 at Little America in Cheyenne. If you would like to attend please let us know.
 5. Legislative update.
 6. Report on Battle of the Buildings-January 23, 2018 at the High School
- David Nicholas also gave a report on the Parent Focus Group and the Riverton WSBA training on Jan 13.

K. ADMINISTRATOR'S REPORTS

Admin reports were heard from Kim Sanford, Ryan Clark, Mark Mortimer, Kenneth Dietz, Bruce Miller, Chris Peterson, and Wade Sanford. Jody Rakness also discussed with the Board of Trustees the RTI at Work Institute that will be held here in Worland, August 20-22, 2018.

L. BUSINESS MANAGER'S REPORT

Report from Jack Stott covering:

- walk thru for the Family and Consumer Science renovation,
- property and casualty insurance
- surveillance system project
- recalibration meeting
- PLC collaboration among all types of our staff, sharing and exchanging knowledge

M. EXECUTIVE SESSION-none

N. ADJOURNMENT

Chairman, Don Bryant, adjourned the meeting at 8:54 pm.

Please note included as FYI in the board packet:

-Information on 2018 Legislative Forum in Cheyenne.

-Transfer of Jan Hefenieder from SS part time para to WS part time para.

-Transfer of Brittany Swalstad from ES full time para to MS full time para.

-We would like to wait until the end of the year to recognize elementary million word readers.

Respectfully submitted,

Melissa Hefenieder

Chairman

Clerk

Date