

Regular Meeting of the Board of Education
School District of Plum City
September 16, 2013
High School Media Center, 7:00 p.m.
Minutes

- 1) **Call to order, roll call, quorum and notification** - K. Henn called the meeting to order. Roll call was completed. All board members were present. A quorum was established. M. Baier said all proper notifications were completed. Others present were Mary Baier, Paul Churchill, Kay Gilles, Margaret Hartung.
- 2) **Pledge of Allegiance**
- 3) **Citizen's Forum - None**
- 4) **Communication, Reports and Information Items**
 - a. Introduction of New Teachers – P. Churchill
Introduction of Ted Johnson, Daniel Herzog, and Brent Blegan. Each teacher spoke briefly.
 - b. Introduction of Foreign Exchange Students – P. Churchill introduced students.
Each student gave an overview of their background and home country.
 - c. Refinancing of 2004 Bonds - L. Voisen provided an overview of refinancing the 2004 Bonds. These bonds are from the 1999 referendum. The current interest rates project net savings of approximately \$30,000. A. Wieser asked about fees. The fees are calculated within the refinancing process. L. Voisen recommended the Board set targeted interest rate savings, such as at least 2% savings, when refinancing.
 - d. Overview of Qualified Zone Academy Bonds (QZAB) L. Voisen gave an overview of this type of loan. The benefits are it is an interest free loan and the lender receives a 'tax credit' to offset Federal taxes in lieu of charging interest on the loan. The loan can be used on funding for new boilers, district technology, upgrades to roofs, or buildings. In order to qualify the district must have a 10% in-kind match of the amount borrowed and meet qualifications of 35% or more free and reduced lunch.
 - e. Administrative Reports
 - i. HS/MS Principal's Report – P. Churchill
Mr. Churchill provided an overview of the amount collected from the Rib Fest deposited to the Education Foundation. He updated the board about upcoming homecoming events. The transportation report was given. An ACT analysis was provided to the board for students taking the ACT last year and a comparative to ACT scores in the State. The monthly activity report was also shared with the board.
 - Elem. Principal/Superintendent Report – M. Baier reported that the students are taking fall assessments in both the high school, middle school and elementary. On October 9, 2013 there will be a late start for K-12 teachers. The focus of the late start will be completion of data analysis on fall student assessments and writing department, grade level and school goals for the 2013-14 school year
 - f. DPI Information – M. Baier

- i. DPI informed District it had met IDEA, Part B requirements and commended the district for a job well done.

5) Approval of Consent Agenda

- a. August 18, 2013 Regular Meeting Minutes
 - b. Approval of September 9, 2013 Special Board Meeting Minutes
 - c. October 21, 2013 Regular Board Meeting Notification at 6:00 p.m.
 - d. October 21, 2013 Annual Meeting – **7:00 p.m. corrected to 7:30 p.m.**
 - e. Treasurer’s Report
- S. Gilles made motion to approve consent agenda with correction of time on annual meeting, second by A. Wieser. (5-0)

6) Old Business

- a. Discussion and appropriate action regarding Elementary Custodian Policy 536-Second Reading. Motion to approve by S. Gilles, second by J. Gilles (5-0)
- b. Discussion and appropriate action regarding the Use of Electronic Devices Policy 450-Second Reading. Motion to approve by A. Wieser, second S. Gilles (5-0)
- c. Discussion and appropriate action regarding the approval of the Middle/High School Handbook. Motion to approve by T. Bjurquist, second S. Gilles (5-0)
- d. Discussion and appropriate action regarding the Student Activity Account Policy 628-Second Reading. Motion to approve by J. Gilles, second by T. Bjurquist (5-0)
- e. Discussion and appropriate action on replacement of district server switches - three cost quotes provided. Motion to approve by A. Wieser, second J. Gilles (5-0).
- f. Discussion and appropriate action regarding the Boys Scout Community Service Project. A motion to obtain two more bids and accept the best value bid was made by A. Wieser, second T. Bjurquist (5-0)

7) New Business

- a. Discussion and appropriate action regarding transportation request - P. Churchill presented a request from a family to change bus drop off. P. Churchill included bus policies for Board’s review. Student safety was discussed and the concern of allowing a drop off point that is not a designated district drop off. Policy 718 was read regarding the school district’s responsibility. Question regarding liability for the school district. A motion to deny the request by S. Gilles, second by A. Wieser (5-0)
- b. Discussion and appropriate action regarding bill payments. Motion to approve bills by A. Wieser, second by S. Gilles (5-0).
- c. Discussion and appropriate action regarding refinancing of 2004 Bonds. Board did not take action. M. Baier will research other refinancing options at a lower fee and present board with further information at October meeting.
- d. Discussion and appropriate action regarding a gift of \$1300 by Sandy’s Gas and Grocery. Motion to approve with gratitude the gift from Sandy’s Gas and Grocery by A Wieser, second by T. Bjurquist (5-0)
- e. Discussion and appropriate action regarding iPad and Chrome Book checkout procedures – First Reading. P. Churchill introduced a proposal to update the policy. Recommendation to record the checkouts to monitor return of equipment.

- f. Discussion and appropriate action regarding personnel changes
 - i. Hiring of Tracy Gilles as Cross Country Coach
 - ii. Hiring of Gary Lecheler as bus driver on regular route
 - iii. Hiring of Mike Girdeen as bus driver on regular route
 - iv. Hiring Eric Kannel as substitute bus driver

Motion to approve hiring of personnel by T. Bjurquist, second S. Gilles (5-0)

- v. Resignation of Todd Bjurquist as JV Basketball Coach
- vi. Resignation of John Pollock as Girls' Basketball Coach

Motion to accept resignations of personnel by J. Gilles, second S. Gilles. Bjurquist abstained (4-0)

- g. Discussion and appropriate action regarding expansion of sports co-op with Elmwood Public Schools – Board did not take action. Board members: Kurt Henn, Todd Bjurquist will represent Board to meet with Elmwood School District to develop a plan for possible expansion of sports co-op. P. Churchill will represent administration and N. Murray will participate in meetings as athletic director. M. Baier will contact superintendent of Elmwood to pursue planning.

8) Any other business properly coming before the board

- 9) **Executive Session:** Under Wisconsin State Statute 19.85 1 (c), the board will enter closed session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility. The board may or may not act upon any and/all issues upon returning to open session.

Motion to close meeting at 8:52 p.m. by A. Wieser, second T. Bjurquist. Roll call taken. (5-0)

10) Reconvene into Open Session to take or announce action, if any taken in Executive Session

Motion to move to open session at 9:38 p.m. by S. Gilles, second: T. Bjurquist. Roll call taken. (5-0)

11) Adjourn

A motion to adjourn meeting by A. Wieser, second by J. Gilles. (5-0) Meeting adjourned at 9:42 p.m.