

Regular Meeting of the Board of Education
School District of Plum City
November 18, 2013
High School Media Center, 7:00 p.m.
Minutes

- 1) Call to order, roll call, quorum and notification** The meeting was called to order by School Board President, Kurt Henn. All Board members were present and a quorum was established. Others present included Kay Gilles, Paul Churchill, and Mary Baier. M. Baier reported on proper notification of the board meeting.
- 2) Pledge of Allegiance**
- 3) Citizen's Forum No Comments**
- 4) Communication, Reports and Information Items**
 - a. Summer Curriculum Writing/Student Learner Outcome Updates - An update was given by elementary, middle and high school teachers regarding the work completed on curriculum this past summer. Curriculum updated included reading, math, secondary social studies and English. The Student Learner Objectives (SLO) for elementary, middle and high school were shared with the Board of Education.
 - b. Teacher Handbook Draft - M. Baier presented the revised Teacher Handbook to the Board of Education. The next step will be a discussion with teacher representatives and board members K. Henn and A. Wieser prior to final board approval.
 - c. Food Service Update - Leah Milliren was present at the meeting to talk about the freshmen fundraiser. Ms. Milliren spoke to concerns about the state of the kitchen after the fundraiser. It meant additional duties for the kitchen staff to clean and sanitize. Mr. Henn asked if there was a breakdown in communication. Ms. Milliren explained it was a catered event, different from previous years. The school board appreciated L. Milliren bringing the issue forward. It will be addressed administratively. L. Milliren updated the board regarding the food service application that will allow the District to receive additional cents in reimbursement per student. She said the application will be completed by January 2014.
 - d. Administrative Reports
 - i. HS/MS Principal's Report – A foreign exchange student from Russia spoke to the board about a request for a snow activity. He described some of the snow activities done in Russia. He explained these activities are healthy for students. P. Churchill attended a meeting with Chippewa Valley Technical College (CTVC) and other local districts to discuss a future partnership that would provide credits to high school students. This would allow students access to coursework that would provide career readiness upon graduation from high school. The future partnership could include Durand, Alma, and Mondovi looking at an academy program in the area of manufacturing with CVTC. Mr. Churchill also reported a compressor needed to be replaced to run the pneumatics and Bus 9

was having injector problems and must be fixed in Eau Claire. He also gave the monthly activity account report.

ii. Elem. Principal/Superintendent Report – M. Baier

1) Strategic Planning - M. Baier asked for names to invite to the strategic planning day scheduled for February 1, 2014.

2) Senior Citizen Event Passes - M. Baier reported the Dunn St. Croix Conference Superintendents voted by majority to have all schools in the conference honor senior citizen event passes at each of the schools.

e. DPI Information - None

f. Update of Refinancing 2004 Bonds – M. Baier provided information regarding the communication with local banks to refinance the District's 2004 bonds. There was no interest expressed by the local banks.

g. Update of Co-op Agreement - P. Churchill/ M. Baier - A meeting is scheduled on Wednesday, November 20, 2013 with Elmwood to update current co-ops and any additional co-ops in the future. Mr. Churchill recommended that if a softball co-op is being considered our District would need to consider an upgrade to our current softball field.

5) Approval of Consent Agenda

h. October 21, 2013 Regular Meeting Minutes

i. December 16, 2013 Regular Board Meeting Notification at **6:00 pm**

c. Treasurer's Report

A motion by A. Wieser and second by T. Bjurquist to approve the consent agenda. (5-0)

6) New Business

a. Discussion and appropriate action regarding bill payments Motion by S. Gilles, second A. Wieser to approve payment of the bills. (5-0)

b. Discussion and appropriate action regarding notification of election - Notification of election was reviewed by board. No action taken.

c. Discussion and appropriate action of water fountain donation from S.O.S. - Motion by T. Bjurquist and second by J. Gilles to approve, with appreciation, the donation by S.O.S. (5-0)

d. Discussion and appropriate action regarding First Reading of District Policy 500 - Chain of Command - M. Baier reported to the board the revised Chain of Command policy. A change was made on identification of financial manager verses bookkeeper. This was the first reading and will be brought forward for second reading at December board meeting.

e. Discussion and appropriate action regarding elimination of District Policy 456-Substance Abuse - M. Baier commented that she had discussed the elimination of this policy with legal and that it is no longer needed in the policy handbook as there are current policies that address these issues. A motion to eliminate District Policy 456 was made by S.Gilles and second by J. Gilles. (5-0)

f. Discussion and appropriate action regarding District Policy 724 -Fleet Safety Program - P. Churchill reported to the board. No action taken. This was the first reading and will be brought forward for second reading at December board meeting.

- g. Discussion and appropriate action regarding District Policy 572 -Return to Work- P. Churchill reported to the board. No action taken. This was the first reading and will be brought forward for second reading at December board meeting.
- h. Discussion and appropriate action regarding refinancing 2004 Bonds a motion was made by A. Wieser and second by S. Gilles to use BAIRD Public Finance to assist with securing lower interest rates of 2004 Bonds. (5-0)

8) CESA 11 Business None

9) W.A.S.B. Business - The State School Board Association meeting will be held January 22-24, 2014. J. Gilles, T. Bjurquist and M. Baier will be attending.

10) Any other business properly coming before the board

11.) Executive Session: Under Wisconsin State Statute 19.85 1 (c), the board will enter closed session for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The board may or may not act upon any and/all issues upon returning to open session.

A motion made by S. Gilles, second by A. Wieser to enter closed session to discuss confidential personnel items. Roll call vote taken. (5-0). Time: 9:21 pm.

12) Reconvene into Open Session to take or announce action, if any taken in Executive Session

A motion to return to open session made by J. Gilles, second by T. Bjurquist. Roll call vote taken. (5-0). Time: 10:25

A motion was made by T. Bjurquist, second by S. Gilles to increase John Luetke's wage by 2% retroactive to November 1, 2013. (5-0)

13) Adjourn A motion was made by A. Wieser, second by J. Gilles to adjourn the meeting. (5-0) Time: 10:30 p.m.