

Board of Education
School District of Plum City
August 19, 2013

A regular meeting of the Board of Education, School District of Plum City, was held Monday, August 19, 2013 in the Media Center of the Plum City High School. President Kurt Henn called the meeting to order at 7:00 p.m. Present were board members, Kurt Henn, Andy Wieser, Shirley Gilles, Julie Gilles and Todd Bjurquist. Also present were Paul Churchill, Kay Gilles and Mary Baier.

A quorum was established. The meeting was properly noticed by posting time, date, location and agenda at the Post Office and both school buildings.

Community and Visitors: Margaret Hartung, Dean Gilles and Sherry Gilles.

Citizen's Forum: Margaret Hartung commented on the summer curriculum writing that teachers had completed.

Communication, Reports and Information Items

- Jon Wood presented a District Technology report to the board. He updated the board the number and age of computers used within the district and advised in future years many of these computers will have reached or exceeded their life expectancy for performance. He suggested a replacement schedule of computers based on a seven year rotation. Currently, many of the district computers are over 10 years old. He also gave an update on the priority needs of the district for the coming school year that included the addition of a new filtering system for the purpose of having more secure log-ins for students and more flexibility for teachers to access educational sites for instructional purposes. He also recommended the update of server switches for the coming school year due to the need for greater productivity of computers and use by students. A future need discussed was the need to replace servers in the next two years due to warranties expiring and an increase in cost to repair in the event the servers stop working. Mr. Wood gave an estimate of completing the server replacement in the next two years at approximately \$19,000.
- DPI Communication was provided by M. Baier to the board regarding new regulations for Food Service that will become law during the 14-15 school year and the Academic and Career Planning requirements necessary for secondary students.
- EMC Insurance Company Survey Information was shared by M. Baier regarding maintenance needs to remove or eliminate safety hazards. The board reviewed the information and the Board's Insurance Committee Representatives, Kurt Henn and Shirley Gilles, will set a date in September to meet with a representative from EMC Insurance Company.
- K. Gilles reported on the General Fund Equity Benchmark and the 2013-14 Budget Proposal. The General Fund Equity Benchmark shows an increase in the general fund balance. The 2013-14 Budget proposal shows a balanced budget between revenue and expenditures. The DPI granted

the district permission to transfer Fund 80 to the general fund which amounted to a transfer of less than \$5000.00.

- P. Churchill gave an update on the District Energy Management program that shows an overall reduction in use for 2013 of two per cent. The cumulative savings to date since beginning this program is \$27,063.
- P. Churchill gave a financial re-cap of the Senior Class Trip and reported that \$107.00 was given back to each senior as remainders from their activity account once trip expenses were calculated.
- The administrators provided their reports
 - Superintendent/Elementary Principal: M. Baier reported that DPI was providing \$80/per teacher to purchase a software evaluation tool mandated by the State. Teachers this summer attending a Data Retreat offered by CESA 11, completed summer curriculum writing in math, social studies and language arts and an elementary positive behavior program that aligns with the middle school/high school behavior program.
 - Middle School/High School Principal Report: P. Churchill provided an overview of the High School Student Handbook and said few changes were made except to include new use of electronic devices in the classrooms. He also reported on a meeting with the Elmwood School District regarding the possibility of a full coop of boys and girls extracurricular sports for the 2014-15 school year. In order for this to happen, it would need to be approved by both the Plum City and Elmwood School Boards at their September board meetings as the timeline for application for this coop to begin in the fall of 2014 is October 1, 2013. The board discussed how they might receive community input prior to the September meeting and will ask for comment in the upcoming district newsletter to be published next week. Mr. Churchill also talked about the need to replace one of the buses and a school van due to high mileage and maintenance needs during the next year. He provided information on the current bus fleet and school vehicles owned by the district, the year purchased and the mileage for board review.

Approval of Consent Agenda: Motion by T. Bjurquist, second by A. Wieser (5-0) to approve the consent agenda that included:

- Approval of July 15, 2013 Regular Meeting Minutes
- Approval of the September, 16, 2013 Regular Board Meeting Notification
- Approval Treasurer's Report

Old Business:

- Discussion of the Boy Scout Community Service Project was held. The board asked the superintendent to communicate with Adam and Mike Girdeen about timeline, liability and cost. An update will be given to the Board at their September meeting.
- The approval of the policy for K-12 Library/ Media Assistant was presented for a second reading. The board approved the policy with a motion by S. Gilles and second by J. Gilles. (5-0)

New Business:

- Discussion and a motion by S. Gilles and second by T. Bjurquist to approve the bills as presented. (5-0)
- Discussion and motion by A. Wieser, second by J. Gilles to approve a three year contract for the purchase of CIPA Filtering for district internet security at a quote of \$6245. (5-0)
- Discussion and tabled action for the replacement of server switches at a quote of \$9,000. The board requested J. Wood to secure two other quotes for comparison. The board will make a decision regarding this expenditure at the September board meeting.
- Discussion and motion by S. Gilles, second by A. Wieser to approve two foreign exchange students for attendance at the high school. (5-0)
- Discussed and approved the following personnel changes:
 - Motion by T. Bjurquist, second by A. Wieser to accept the resignation of Don Kane, Bus Driver. (5-0)
 - Motion by S. Gilles, second by J. Gilles to approve the resignation of Josh Bentley, math teacher. (5-0)
 - Motion by J. Gilles, second by A. Wieser to accept the resignation of Nelson Brown, substitute teacher. (5-0)
 - Motion by T. Bjurquist, second by A. Wieser to approve the hiring of Brent Blegen as a math teacher. (5-0)
 - Motion by A. Wieser, second by J. Gilles to approve the hiring of a part-time, 4.5 hours per day, educational aide at the elementary for the 2013-14 school year. (5-0)
- Discussion and first reading of revised Student Use of Electronic Devices-Policy 450. Final action of revised policy will be at the September board meeting
- Discussion and first reading of revised Elementary Custodian policy-536. Final action of revised policy will be at the September board meeting
- Discussion and first reading of revised Student Activity Account policy 628. Final action of revised policy and procedures will be at the September board meeting
- The Board discussed the extra-curricular contracts presented by K. Gilles for the 2013-14 school year
- CESA 11 Business: J. Gilles gave a report about a recent CESA 11 workshop she attended regarding the new initiatives in Wisconsin including the adoption of common core, educator effectiveness and assessment. Kurt Henn reported on a meeting attended by board members in July regarding differentiated, individual instruction using technology. Mary Baier reported on the data retreat attended by teachers and administration in using the new data system by the DPI.
- W.A.S.B. Business – None

Executive Session: Under Wisconsin State Statute 19.85 1 (c) the board entered closed session at 8:50 p.m. with a motion by S. Gilles, second by T. Bjurquist with a unanimous roll call vote.

- Discussed teacher contract and teacher handbook

- Discussed extra assignment contracts
- Discussed employee health insurance costs
- Discussed staff evaluation
- Discussed staffing needs

Motion by J. Gilles, second by T. Bjurquist to go back to open session at 10:04 p.m with roll call unanimous.

Motion by S. Gilles, second by J. Gilles to approve a 2% increase for Jeff Hartung for extra assignment for bus maintenance. (5-0)

Motion by A. Wieser and seconded by T. Bjurquist to provide Brent Blegen a \$ 400 monthly stipend for health insurance costs in lieu of taking the district's health insurance. (5-0)

Motion by A. Wieser, second by J. Gilles to provide 88% funding for health and dental premiums for all districts employees who qualify for this benefit. (5-0)

Motion by J. Gilles, second by T. Bjurquist to approve base salary changes for S. Palesh and Nanette Murray. (5-0)

Motion by A. Wieser, second by J. Gilles to adjourn. (5-0)