

# **BOSWELL BOARD OF EDUCATION REGULAR MEETING AGENDA**

**Thursday, July 14, 2016 – 6:00 p.m.**

**Administration Building—Board of Education Room**

**604 N. 7<sup>th</sup> St., Boswell, OK 74727**

## **1. Call to Order**

- 1.01 Roll Call and Declaration of Quorum
- 1.02 Invocation
- 1.03 Welcome
- 1.04 Consideration, motion, and vote to approve or disapprove the agenda for July 14, 2016 meeting and to include it as part of the minutes; President's statement regarding compliance with the Oklahoma Open Meeting Act.
- 1.05 Consideration, motion, and vote to approve or disapprove minutes of June 9, 2016 regular meeting.

## **2. Public Comment:** *Board Policy requires those wishing to address the board be placed on the agenda by contacting the Superintendent of Schools forty-eight(48) hours (two working days) prior to the meeting. Speakers should not comment on personnel issues or items that may be protected under the Family Educational Rights to Privacy Act (FERPA). The Board cannot take action on items addressed during public comments unless they meet criteria for new business.*

## **3. Regular Business**

- 3.01 Consideration, motion, and vote to approve or disapprove encumbrances, change orders, and purchase orders for payment for the 2015-2016 general fund, building fund, and co-op fund.
- 3.02 Consideration, motion, and vote to approve or disapprove encumbrances, change orders, and purchase orders for payment for the 2016-2017 general fund, building fund, and co-op fund.
- 3.03 Consideration, motion, and vote to approve or disapprove activity fund sub-accounts and specify revenue and expenditure types.
- 3.04 Consideration, motion, and vote to approve or disapprove transferring funds from the Athletic Concession to Athletics for beginning of year.
- 3.05 Consideration, motion, and vote to approve or disapprove Child Nutrition CEP program for the elementary site.
- 3.06 Consideration, motion, and vote to approve or disapprove changing Senior Trip guidelines.
- 3.07 **Consent Agenda:** *Consideration, motion, and vote to approve the following routine items that must be addressed by the board annually. Board members may request that any item be voted on separately.*
  - 3.07.01 Vote to appoint Keith Edge as the fiscal agent for the board; authorized representative for all federal and state grant applications, claims and reports; and civil rights compliance officer for the 2016-2017 fiscal year.
  - 3.07.02 Vote to appoint Keith Edge as the authorized representative for the E-Rate program for the 2016-2017 fiscal year.
  - 3.07.03 Vote to appoint Keith Edge as the authorized representative for PL-874 Impact Aid Program (Title VIII) for the 2016-2017 fiscal year.
  - 3.07.04 Vote to participate in the National and State Child Nutrition Programs for the 2016-2017 fiscal year and to appoint Keith Edge as the authorized representative for those programs.

- 3.07.05Vote to appoint Matilda McIntyre as the Minutes Clerk for the 2016-2017 fiscal year.
- 3.07.06Vote to appoint Matilda McIntyre as the Boswell I.S.D. Treasurer, for the 2016-2017 fiscal year.
- 3.07.07Vote to designate FIRST TEXOMA NATIONAL BANK of Boswell depository for all district funds for the 2016-2017 fiscal year.
- 3.07.08Vote to appoint Sheri Cartwright as Boswell I.S.D. Encumbrance Clerk for the 2016-2017 fiscal year.
- 3.07.09Vote to appoint Sheri Cartwright as activity fund custodian for the 2016-2017 fiscal year and to authorize Keith Edge and Rick Grimes to co-sign activity fund checks.
- 3.07.10Vote to adopt resolution directing treasurer to deposit interest earned on the general fund and the building fund accounts into the General Fund during the 2016-2017 fiscal year.
- 3.07.11Vote to adopt resolution directing activity fund custodian to deposit interest earned on all activity fund sub-accounts into the miscellaneous sub-account during the 2016-2017 fiscal year.

3.08 Administrator Reports.

3.08.01 Principal's Reports

3.08.02 Superintendent's Report

**4. New Business:** *The board may consider and take action on any item that could not have reasonably been known about when the agenda was prepared.*

**5. Personnel**

- 5.01 Proposed executive session to discuss extra duty contracts and 12 month employee contracts, discuss resignations (if any), discuss employment of certified personnel, and adjunct teacher assignments so that the Board may return to open session and vote to approve or disapprove extra duty contracts and 12 month employee contracts for the 2016-2017 SY, approve or disapprove resignation, approve or disapprove employing certified personnel, and approve or disapprove adjunct teacher assignments.

5.01.01 Vote to enter executive session.

5.01.02 Vote to acknowledge return to open session.

5.01.03 President's statement of executive session minutes.

- 5.02 Consideration, motion, and vote to approve or disapprove the following extra duty contracts for the 2016-2017 fiscal year.

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|-------------------------|---|
| 5.02.01 Roland Branton  | High School Boys Basketball<br>Junior High Boys Basketball  |
| 5.02.02 LeeAnn Caldwell | After School Tutor  |
| 5.02.03 Alan Cartwright | Junior High School Boys Fall Baseball<br>Junior High School Boys Spring Baseball<br>High School Boys Fall Baseball<br>High School Boys Spring Baseball<br>Ball field Maintenance<br>Elementary Boys Basketball<br>Elementary Girls Basketball |
| 5.02.04 Linda Kay Green | School Wide Plan & Implementation   |
| 5.02.05 Rikki Manous    | Miss Boswell High   |
| 5.02.06 Beth McAdams    | Special Education Director (5% above base)<br>Special Education Teacher (5% above base)   |
| 5.02.07 Veta Massengale | After School Tutor  |
| 5.02.08 Rebecca Pierce  | After School Tutor  |
| 5.02.09 Vicki Scott     | After School Tutor  |
| 5.02.10 Micah Schulze   | Junior/Senior High School<br>Academic Coach   |

5.02.11 Paula Snow	After School Tutor
5.02.12 Amanda Stone	Yearbook
	High School Girls Spring Softball
	High School Girls Fall Softball
	Junior High Girls Spring Softball
	Junior High Girls Fall Softball
	High School Girls Basketball
	Junior High Girls Basketball
5.02.13 Tracy Stonebarger	After School Tutor
5.02.14 Kay Virden	After School Tutor

5.03 Consideration, motion, and vote to approve or disapprove 12-Month Employees Salary and Contracts for the 2016-2017 fiscal year for the following personnel:

Sheri Cartwright	Keith Edge	Linda Kay Green
Paul Green	Rick Grimes	Teresa Jacob
Matilda McIntyre	Michael Morphis	Guy Snow
Coltlyn Springfield	Steven Roberson	

- 5.04 Consideration, motion, and vote to approve or disapprove accepting resignations.
- 5.05 Consideration, motion, and vote to approve or disapprove the following adjunct teacher assignments: Roland Branton for Geography and Tiffany Britt for English.
- 5.06 Consideration, motion, and vote to approve or disapprove employing certified personnel on a one-year temporary teaching contract for the 2016-2017 SY.
- 5.07 Sign Contracts.

## 6. Adjourn

**Posted at 3:00 p.m. on Wednesday, July 13, 2016 on the entry glass of the administration building located at 604 North 7<sup>th</sup> Street, Boswell, OK by \_\_\_\_\_, Administrative Assistant.**

***NOTE: The Boswell Board of Education may discuss, make motions, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on this agenda.***