

AR
LAVACA HIGH SCHOOL (LAVACA SCHOOL DISTRICT)
P.O. BOX 8
LAVACA AR 72941
479-674-5612

School Parent and Family Engagement Plan

**This form was adapted from, *A Toolkit for Title I Parent Involvement*.
Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement*. Austin, TX: SEDL.**

Hint

District

Lavaca Public Schools

Grade Levels

9-12

Building Facilitator and District Coordinator

Shannon Todaro

Title I Status

- ☐ Schoolwide
☐ Targeted Assistance
☒ Non-Title I School

Percent of free and reduced lunch

Free-38.75% Reduced-11.25% Combined- 50%

Parent and Family Engagement Committee Members

(Select "Repeat" to open more entry fields to add additional team members)

Enter committee members

First Name

Felicia

Last Name

Owen

Position

Principal

Enter committee members

First Name

Shannon

Last Name

Todaro

Position

Teacher - Parent Involvement Coordinator

Enter committee members

First Name

Dale

Last Name

Teague

Position

District Safety and Security

Enter committee members

First Name

Steve

Last Name

Moody

Position

Counselor

Enter committee members

First Name

Paula

Last Name

Cooper

Position

Teacher

Enter committee members

First Name

Lori

Last Name

Mello

Position

Teacher

Enter committee members

First Name

Rita

Last Name

Perry

Position

Teacher

Enter committee members

First Name

Brian

Last Name

Schlanker

Position
Teacher

Enter committee members

First Name
Debbie

Last Name
Brittain

Position
Parent

Enter committee members

First Name
Sheryl

Last Name
Carter

Position
Parent

1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.

- The school will distribute a quarterly newsletter to parents that is developed with participation of the parent-school organization, principal, staff and parent volunteers. It includes school news, a calendar of school activities, and parenting tips related to school achievement such as homework tips, organizational skills, and study skills. Distribution by various means; email, and web posting. Contact Felicia Owen at 479.674.5612.
- The school will create a Website to house teacher contact information. Also, parents can access their child's grades through eSchool using a password. Further information can be obtained through the Parent Center. Contact Shannon Todaro at 479.674.5612. For website creation contact David Moore at 479.674.5612.
- Teachers will routinely contact parents on an individual basis to communicate about their child's progress. All teachers can be reached at 479.674.5612 or via school email.
- The school will provide to parents with progress reports/report cards every four weeks with information regarding their child's academic progress and upcoming classroom and school events. For questions, contact Felicia Owen at 479.674.5612.

- The school will provide an explanation of their child's test results and standardized test scores during the first parent/teacher conference. Contact Felicia Owen at 479.674.5612.
- The school will provide a parent orientation during open house where Q&A on the school's AMO is discussed. Contact Felicia Owen at 479.674.5612.

2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)

- The Parent Involvement meetings will be held at times that better accommodate parents on the committee.
- A College & Career Night will be held to inform parents of information about college campuses, scholarship applications, ACT information, and career planning tips.
- Teachers will hold Parent Teacher Conferences individually with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures. Teachers can be contacted at 479.674.5612.
- The school will offer parents a Career Action Planning (CAP) Night to discuss graduate requirements and courses needed for careers, provide an explanation of the statewide assessment system, Common Core State Standards, and other accountability measures. This workshop will be in the spring of each year. Contact Steve Moody at 479.674.5612.
- The school will offer Free Application for Student Aid (FAFSA) night to support parents and students with registering for financial assistance for college.
- The school will encourage parents through newsletters, marquee, school website, Remind, Twitter, and Facebook to participate in the following types of roles and activities to increase their involvement and support for student learning:
 - Open House
 - Parent-Teacher Organization
 - Band & Choir Concerts
 - Various committees
 - College & Career Night
 - Parent Teacher Conference
 - Athletic Events
 - CAP Night
 - Preparing for the Future Night

The dates for parent meetings throughout the year will be as follows:

- **Parent/Teacher Conferences**
 - October 19, 2017
 - February 12, 2018
- **Parental Involvement Committee Meetings**
 - September 12, 2017
 - February 20, 2018
 - April 17, 2018
- **Open House/Orientation - August 10, 2017**
- **FAFSA Night - October 9, 2017**
- **College & Career Night - October 19, 2017**
- **CAP Night - May 15, 2018**

For further information on these meetings, contact Shannon Todaro at 479.674.5612.

3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?

- During Parent-Teacher Conferences, parents have the opportunity to meet with the media specialist to get training on the online grading network eSchool and how they can monitor their child's grades throughout the school year. Contact Shannon Todaro at 479.674.5612.
- The school will work with Lavaca Middle School to help provide a smooth transition from one school to the next by raising parent awareness of procedures and related activities. The school will host a separate orientation for freshmen. Parents are encouraged to attend CAP Night with their students.
- Parents will have the opportunity to meet with teachers prior to the school year beginning at open house. To contact teachers, call 479.674.5612.

STATE REQUIREMENT – Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education. This will occur in a monthly newsletter. Contact Felicia Owen at 479.674.5612

STATE REQUIREMENT (Staff Development) The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require professional development for teachers and administration. Contact Felicia Owen at 479.674.5612.

4. How will your school work with parents to create a School-Parent-Compact?

- This is not a Title I school at this time.

5. How will your school provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?

- During the annual ACSIP meeting parents are invited to attend. Contact Felicia Owen at 479.674.5612.
- A parental involvement committee will be created to gather input from parents and community members on various ideas towards increasing parental involvement. Contact Shannon Todaro at 479.674.5612.

STATE REQUIREMENT - To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory committee to provide advice and guidance for school improvement.

- Alumni Committee Members:
 - Felicia Owen, Team Leader - Alumni
 - Logan Dooly, Teacher - Alumni
 - Rusty Franklin, Teacher - Alumni
 - Mark Headley, Teacher - Alumni
 - Lori Mello, Teacher - Alumni
 - Jamie Patterson, Teacher - Alumni
 - Shannon Todaro, Teacher - Alumni
 - Tracie Weaver, Teacher - Alumni
 - Amanda Hall, Parent - Alumni
 - Amber Hall - Alumni
 - Hugh Hardgrave - Alumni
 - Tasha Ingram - Alumni
 - Jessica Romo - Alumni

- Darren Smithson - Alumni
- Kevin Wein - Alumni

STATE REQUIREMENT - The school has a Parent Teacher Organization that will foster parental and community involvement within the school. Contact PTO Officers.

Various committees will include parent members:

- Leadership committee
 - Parent Involvement Committee
 - ACSIP
 - PTO
 - Lavaca Alumni Association
- The school will involve parents on school improvement planning committees. To support this process, the school will offer both school staff and parent training on how to contribute to this process in a meaningful way. Contact Shannon Todaro at 479-674-5612

6. How will your school provide resources for parents?

- Parent resource center is open during school hours and by appointment. We allow parents to check out books and use the computer in the parent resource center. Contact Mrs. Todaro for all questions concerning the Parent Learning Center.
- The school will distribute informational packets within the student handbook each year that includes a copy of the school's parental involvement plan summary, survey for volunteer interests, recommended roles for parents/ teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teachers to communicate. Surveys for volunteer interests, recommended roles for parents/teachers/students and school will be sent out electronically.
- To promote and support responsible parenting, the school shall, as funds are available: Resource links will be provided on web and provided upon request.
- Included in the school's policy handbook the school's process for resolving parental concerns (conflict resolution), including how to define a problem, whom to approach first, and how to develop solutions.

STATE REQUIREMENT - The principal of each school in a school district shall designate (1) certified staff member who is willing to serve as a parent facilitator. The facilitator for the high school is Shannon Todaro at 479.674.5612.

7. How will your school engage parents in the evaluation of your parent and family engagement efforts?

- During CAP night, parents will be given a survey that they can fill out to evaluate the school's communication with parents. Contact Felicia Owen at 479.674.5612 for further questions.
- Through the parent involvement committee, the parent members have the opportunity to evaluate and provide insight into the parental involvement efforts of the school. Contact Shannon Todaro at 479.674.5612.

8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?

- The school will ask parents to fill out a parent interest survey at Parent Teacher Conference or at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Results will be discussed at the PIC meeting. Contact Shannon Todaro at 479-674-5612. Once given, the surveys will be shared with the parental committee to evaluate which

suggestions are feasible.

- The school will use the results of the parent interest survey to plan the parental involvement activities for the year as well as plan information to support parents in the quarterly newsletter. Contact Person: Shannon Todaro, 479.674.5612
- The school will evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. Contact Person: Shannon Todaro, 479.674.5612

9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)

- This school is a not a Title I school at this time.

****After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.***