

# Welcome to Sterlington Middle. The following items/documents are required to register at SMS.

- ② PROOFS OF RESIDENCE (ELECTRIC BILL, WATER BILL, RENTAL CONTRACT, ETC.)
- BIRTH CERTIFICATE
- STUDENT'S SOCIAL SECURITY CARD
- COPY OF PARENT'S DRIVER'S LICENSE
- CURRENT MIDDLE SCHOOL TRANSCRIPT
- CURRENT IMMUNIZATION RECORD



# Student Registration

Sterlington Middle School

206 High Avenue · Sterlington, LA 71280

Student Information: Please select grad	le student is e	ntering.				
			6	7		8
Last Name:						
First Name:						
Middle Name:			Data of Distla		T	MALE
Middle Name:		1	Date of Birth:		0	MALE FEMALE
Physical Address:						
Mailing Address:						
Student Cell Phone Number:		Student Hom	e Phone Nun	nber:		
( ) -		(	)	_		
				***************************************		
B. JEW T. B.	6 11					
Race and Ethnicity: Please complete the	following i	nformation	required f		eporting.	
1. Is student Hispanic/Latino?				<ul><li>YES</li></ul>		
If NO, continue to Question 2; if YES, (optional.	Question 2 is	5		o NO		
Please select one or more applicable ra	aces from	o A	merican Inc	diana or Alaska Na	ative	
the following groups.			sian			
,		о В	Black or Afric	can American		
		o N	lative Hawa	iian or Other Pacii	fic Island	er
	м		Vhite			
School History:						
Has the student ever attended another	OPSB scho	2013	0	YES		
	0.02.00			NO		
Please list the name of the last school the s	student atte	ended include	ding city, s	tate, and parish	/county.	
School Name:						
City:	State:		Pa	rish/County:		

**Support Services**: Please select ALL that apply to student.

- o Gifted
- o Migrant
- o Resource
- Self-Contained
- o Speech
- o Language

- o 504
- o Adaptive P. E.
- o ESL

Primary Parent/Guardian Information:		
Relationship to Student:		
Last Name:		
First Name:		
Does student reside with this parent/guardian	2	o YES
bocs student reside with this parenty guardian		o NO
Address:		
City:	State:	7in.
3.47	State.	Zip:
,		
Cell Phone Number:	Home Phone Number:	
-	-	
Secondary Parent/Guardian Information	•	
Relationship to Student:	1	
Last Name:		
First Name:		
		1
Does student reside with this parent/guardian?		o YES
Address:		o NO
Address:		
	8:	
City:	State:	Zip:
Cell Phone Number:	Home Phone Number:	
( ) -	/ Nome Frome Namber:	
	•	×
Optional – Other Relevant Adult		
Relationship to Student:		
Last Name:		
First Name:		
Does student reside with this parent/guardian?		o YES
boos student reside with this parent guardian:		o NO
Address:		
City:	Chata.	
city.	State:	Zip:
Cell Phone Number:	Home Phone Number	

Siblings?	**************************************	
Does the student have siblings at any of th	- Starlington	o YES
Schools? (Elementary, Middle, High)	e sternington	NIO
If selected "YES," please list all siblings below:		o NO
Sibling Name:	Sibling's So	shoot.
Sibility Martie.	Sining's 30	CHOOL:
Sibling Name:	Sibling's So	rhool:
Sibling Name:	Sibling's So	thool:
Cibling Name	Cibling's Co	shoot.
Sibling Name:	Sibling's So	:1001:
Emergency/Medical Information Please list an Emergency Contact that is NOT a listed as a	parent/guardian	
Emergency Contact #1:		
Cell Phone Number:	Cell Phone Num	nber:
-	()	<del>-</del> , , , , , , , , , , , , , , , , , , ,
Emergency Contact #2:		
Cell Phone Number:	Cell Phone Num	ber:
( ) -	( )	
Emergency Contact #3:		
Cell Phone Number:	Cell Phone Num	ber:
( ) -	()	
<b>Medical Information:</b> (Optional) You do not have be crucial to the well-being of the student.	e to provide information	on medical concerns, but the information could
Are there any serious medical conditions about		o YES
which you wish the school to be aware?		o NO
If you selected "YES," please indicate.	o Diabetes	*
	o Epilepsy	
		pecify below)
	o Hemophilia	Linn
	o Heart Condi o Asthma	tion
	o Astnma o Other (speci	ifv helow)
Medical Notes:	0 001101 (0500	ny below,

Check Out/Pick Up Authorization		
Please list any person(s) not a parent, guardian, or emergency co	ntact.	
Contact #1:		
Cell Phone Number:	Relationship to st	udent:
-		
Contact #2:		
Cell Phone Number:	Relationship to stu	udent:
( ) -		
Doctrictions		
Restrictions?		
Is anyone restricted from pick up, check out, or co	ontact with	o YES
student?		o NO
If selected "YES," please list all restrictions:		
Name:		Relationship:
		*
Name:		Relationship:

The information provided in this document is true, correct, and complete. I have identified all parents and legal guardians for this student. The individuals identified in the "parent/legal guardian" section have the right to view section and make educational decisions for this student, unless otherwise indicated here and supported with legal documentation. Further, I recognize that it is my responsibility to notify the SMS should the above information change.

Signature	Data	
Signature	Date	

#### STATE OF LOUISIANA

## **HEALTH INFORMATION**

### TO BE COMPLETED BY PARENT/LEGAL GUARDIAN EACH SCHOOL YEAR

PART 1: PARENT OR LEGAL Of development of an Individual H	BUARDIAN TO COM	PLETE. Parent/Lega eeded. Use addition:	il Guardian is enco al sheets, if necess	uraged to participate in the arv. for further explanation.
Name of School:	cam care i lan n n	Grade:		
Student's Name: La	ast	First		M.I.
Student's Date of Birth:		Sex: M F	State or Country of	Birth:
Student's Mailing Address: City:			State:	Zip Code:
Student's Physical Address:		City:	State:	Zip Code:
Name of Mother or Legal Guardian:	Home Phone:	Work Phone:	Cell Phone:	Employer:
Name of Father or Legal Guardian:	Home Phone:	Work Phone:	Cell Phone:	Employer:
Name of child's pediatrician or pri	mary care provider:	Names of medica	al specialists or spec	ial clinics caring for your child:
		•		
Parent or Legal Guardian Signatu	re			Date
Please check the type of health in		as: Private	Medicaid/La	CHIP None
If your child does not have health	insurance, would voi	ı like information on no	o cost health insuran	ce? Yes No
In case of emergency—if parent of	r legal guardian cant	not be reached—conta	ct the following:	
Name	n logal gaaralan tan		Complete Phone Nu	mber
My child has a medical, mental, o	r behavioral condition	that may affect his/he	er school day:	No Yes (If yes,
please complete Part 2.)				
PART 2: COMPLETE ALL BOXE	S THAT APPLY TO	YOUR CHILD. Parent	t/Legal Guardian is res	ponsible for providing the school
with any medication and may be resp	onsible for providing the	e school with any special	food or equipment the	t the student will require during
the school day. Check with the school  ALLERGIES	of nurse to obtain correc	niedication and proced	ure iornis.	
Allergy Type:	(8)		•	8
Food (list food(s))				_
Insect sting (list insect(s)) Medication (list medication	v(c))			
Other (list)	1(5))			
Reactions: (Date of last occurrence	o if ves )			
Coughing (Date:		Hives (Date:	)	Rash (Date:
Difficulty breathing (Date:		Local swelling (Date:		Wheezing (Date: )
Generalized swelling (Date		Nausea (Date:	)	Other (Date: )
Currently prescribed medication		1		
Oral antihistamine(Benadr		Epi-pen	Other	
□ ASTHMA				
	e tobacco dust nei	ts, pollen, etc.) (list)		Other (list)
Does your child experience asthm			Yes	
Symptoms:	a cymptomo war oxe			
Chest tightness, discomfort	or pain Difficult	y breathing Cough	ning Wheezing	Other
Currently prescribed medication			0	
	1	Data of last a	morgonov room visit	rolated to aethms
Date of last hospitalization related		No. of the second	mergency room visit Yes	related to asthma
Does your child have a written ast		an? No	162	
Is peak flow monitoring used?	No Yes			

FINAL 11/06	Name:	DOB:
□ DIABETES		
Currently prescribed medications and treatments:		
Insulin: Syringe Pen Blood sugar testing Glucagon	Pump	
Oral medication(s) List medication(s)		
Is special scheduling of lunch or Physical Education required?  SEIZURE DISORDER	No Yes	
Type of seizure:		
Absence (staring, unresponsive) Complex Partic	al Generalized Tonic-Clonic (Gra	nd Mal/Convulsive)
Physical Education Restrictions: No Yes		
Medication(s): No Yes List medication(s)		
Data of last as investigation	gth of seizure	
□ OTHER HEALTH CONDITIONS	jui oi seizule	
Anemia ADD/ADHD Cancer Cerel Depression Digestive disorders Emotional/ Hemophilia Heart condition Physical dis Speech problems Other (explain)	bral Palsy Chicken Pox Psychological Juvenile Rheumato sability Sickle Cell Disease ain):	Skin disorders
Special procedures required (i.e., catheterization, oxygen, gas Yes (explain):	strostomy care, tracheostomy care, suction	oning): No
Special diet required (i.e., blended, soft, low salt, low fat, liquid	supplement): No Yes	(explain):
Are there anticipated frequent absences or hospitalizations (explain):	? No Yes	
□ VISION CONDITIONS	□ HEARING CONDITIONS	
Contacts/glasses	Hearing aid(s)	
Other_	Other	
<ul> <li>ENVIRONMENTAL ADJUSTMENTS DUE TO A HEALTH CO Special school environmental adjustments of the school env</li> </ul>	<u>2</u>	s (explain):
(i.e., seizures, limitations in physical activity, periodic breaks for e	andurance part-time schodule building a	on difficulting for
		iodifications for
Special school environmental adjustments to classroom or s		es (explain):
i.e., temperature control, refrigeration/medication storage, availal Special safety considerations: No Yes (explain):	oility of running water)	
Special safety considerations:  No Yes (explain): i.e., special precautions in lifting, positioning, special transportations for positioning, for all and a second special transportations.	on omorgon avalanta de la fai	
confidues for positioning, reeding)	או emergency pian, special safety equipr	ment, special
Special assistance with activities of daily living:  No i.e., eating, toileting, walking)	Yes (explain):	
PART 3: SCHOOL NURSE TO COMPLETE if parent/le	egal guardian indicates medical condi	fion

School Nurse Signature

Notes:

Date

#### **Emergency Plan**

Student:		***************************************	Date:
Parent/Guardian:	TPN-		
Address:			
Home Phone:		Work:	
Emergency Room Phone Number			
Physician's Name:			
Alternate Contact:			
Home Phone:			
I am aware that if my child has an or alternate will have my child to payment of emergency care.			
Signature Parent/Guardian	Date	Witness	
PLEASE DOCUMEN	NT PROBL	EMS AND RESP	ONSES ON BACK
TUDENT SPECIFIC EMERGEN	CIES		
F YOU SEE THIS		DO THIS	

#### IF AN EMERGENCY OCCURS:

If the emergency is life-threatening, immediately call 9-1-1

Stay with the student or designate another adult to do so.

Call or designate someone to call the principal and/or health care coordinator.

State who you are:

State where you are:

State problem:

If the school liaison is unavailable, the following staff members are trained to deal with an emergency and to initiate the appropriate procedures.



#### Louisiana Student Residency Questionnaire Form

(Form Must Be Included In School Enrollment Packet) \_\_\_\_\_\_ LEA: \_\_\_\_\_\_ School Name: \_\_\_\_\_ Student Name: \_\_\_\_\_\_ ID#: \_\_\_\_\_ Gender: Male / Female Address: \_\_\_\_\_\_ Telephone Number: Last School Attended: \_\_\_\_\_ Current Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Parent / Guardian / Adult Caring for Student: \_\_\_\_\_ Relationship: \_\_\_\_\_ Disclaimer: This questionnaire is intended to address the McKinney-Vento Act. Your child may be eligible for additional educational services through Title I Part A, Title I Part C Migrant, Individuals with Disabilities Education Act (IDEA) and/or Title IX, Part A, Federal McKinney-Vento Assistance Act, 42 U.S.C.11435. Eligibility can be determined by completing this questionnaire. It is illegal to knowingly make false statements on this form. If eligible, students are to be immediately enrolled in accordance with Bulletin 741, section 341. 1. DYES D NO Did the student receive McKinney Vento (Homeless) Services in a previous school district? 2. □YES □ NO Is the student's address a temporary living arrangement? (Note: If this is a permanent living arrangement or the family owns or rents their home, sign under item 9 and submit form to school personnel.) 3. DYES D NO Is the temporary living arrangement due to loss of housing or economic hardship? □YES □ NO Does the student have a disability or receive any special education-related services? (Check one) 5. Where is the student currently living? (Check all that apply.) □In an emergency/transitional shelter. □Temporarily with another family because we cannot afford or find affordable housing. □With an adult that is not a parent or legal guardian, or alone without an adult. □ In a vehicle of any kind, trailer park or campground without running water/electricity, abandoned building or substandard housing. □Emergency Housing (i.e. FEMA Trailer or FEMA Rental Assistance) □In a hotel/motel. □ Other specific information:\_\_\_\_ 6. ☐ YES ☐ NO Does the student exhibit any behaviors that may interfere with his or her academic performance? 7. Would you like assistance with uniforms, student records, school supplies, transportation, other? 8.  $\square$  YES  $\square$  NO Migrant – Have you moved at any time during the past three (3) years to seek temporary or seasonal work in agriculture (including Poultry processing, dairy, nursery, and timber) or fishing? ☐ YES ☐ NO Does the student have siblings (brothers or sisters)? Note: Use back of page if more space is needed. Name\_\_\_\_\_\_\_School \_\_\_\_\_\_ Grade \_\_\_\_\_ DOB \_\_\_\_\_ Name\_\_\_\_\_\_ School \_\_\_\_\_ Grade \_\_\_\_ DOB \_\_\_\_\_ School 10. The undersigned certifies that the information provided above is accurate.

(Area Code) Phone Number	Street Address	City	State	Zip Code

Signature

Print School Contact Name Title

Print Parent/Guardian/Adult Caring for Student's Name

Date

Unaccompanied Youth: ☐ YES ☐ NO

Date

Homeless Liaison Use Only - Check All that Apply:

☐ Sheltered ☐ Doubled-Up ☐ Unsheltered/FEMA/Substandard ☐ Hotel/Motel

School Use Only: ☐ Free or Reduced Price Meals Form submitted/signed

☐ Copy Placed in Student's Cumulative Record



# TITLE VII, SUBPART B MCKINNEY-VENTO Homeless Assistance Act, as Reauthorized by TITLE IX, PART A OF ESSA

#### **CONFIDENTIAL REFERRAL FORM**

LEA:	Scho	ool Year:		Date:		
Student Name:		School	:			
Parent/Guardian:		ID#		IEP:	Yes	_No
Gender <u>( M / F )</u> Race	DOB	Age	Grade	Phone Number_		
Temporary Address:		City:		Zip:		
Referring Person:		Position: _				
Reason for referral: Problems list check all areas of concern which a School of origin: Yes N Student lacks a permanent r Student is unable to pay sch Immunizations are needed Birth certificate is needed Excessive absences are a product of Lacks academic records and/ Academic problems indicate School supplies are needed Transportation to school is a Student/family needs assista Behavior indicates a need School clothes are needed (S Other) Free lunch form needed Health problems are indicate Need Health Insurance (LA C Guardianship is a problem IDEA (gifted, talented, disabi LEP/EL services needed Migrant services needed Need SNAP benefits (food states and services or Health common the services or Health COMMENTS:	apply to the student ide to esidence cool fees  blem for documentation a need for tutoring  problem nce accessing community of for mental health couns sizes: Shirt Pants  ed HIP/Medical Card)  lities) services needed	entified above	Check all that  (1) 5 (2) 6 (3) 6 (4) F  Una  01-1 02-1 03-1 06-1 06-1 10-6 11-1 12-F 13-6 115-16	t apply: Sheltered Doubled-Up Jinsheltered/FEMA/Sub Hotel/Motel  ccompanied Youth: Yes Mortgage Foreclosure Flooding Hurricane Tropical Storm Tornado Wildfire or Fire Man-made Disaster (Mediction Jinemployment/ Loss of	ostandard  No  ajor)  f Job  sing	se
Other Children in Home:						
chool Personnel Signature	Date	Hom	eless Liaison S	Signature	Date	



# **Louisiana Migrant Education Program**

Family Search Form

School District/Parish	1.	School:	_ School Year:
FREE additional education	your children's academic needs, ou onal services. The information you d return this form to your child's so	r program wants to identify studen provide will only be used for progra shool.	ts who may qualify to receive am purposes. Please answer
1. Have you or an	other person in your home (Please check all that apply	worked in agriculture or fish below & complete contact inform	ning in the past 3 years?
	YES	○ NO	,
Picking vegetables, fruit, pechay, soybeans, sugarcane, sw potatoes, etc.	Working in a poultry farm	Working in shrimping / crabbing / oyster fishing	Working in forestry / timber/
Working in a plant nursery, orchard, tree growing or harvesting	Working with livestock such as cattle, hogs, alligator, crickets, or turtle farming		Other AGRICULTURAL or FISHING work? Please explain:
2. <b>Have your o</b> This may include over	night or extended trips, at any	across school district lines in time of the year, including the sing, or agricultural work.	the past 3 years? summer, to do shrimping,
	YES	O NO	
Parent (Guardian) Name	:	Best time to contact y	/ou:
Phone Number(s):			
anguage/Lenguaje/Ngô The purpose of this form Nigrant Education Progra Ouisiana Migrant Educat	is to help the state determine i im. One of the individuals listed	ñol OTiếng Việt Of the child(ren) in this family are below may contact you to dete	Other:e eligible for the Louisiana ermine eligibility for the
1	ewart - 225-369-0560	Tomi Soto - 956-74	
	vart@louisiana-mep.org Ortiz - 870-820-6177	tomi.soto@louisiana-	
	iz@louisiana-mep.org	Lorena Andrea Roberts -2 <u>lorena.roberts@louisiar</u>	2 38 87 525 36 2 55 50
For School U	se Only: Please return comm	leted forms to: idr team@lou	***************************************

For School Use Only: Please return completed forms to: <a href="mailto:idr.team@louisiana-mep.org">idr.team@louisiana-mep.org</a>

For Spanish or Vietnamese search forms, please visit: <a href="https://louisianamigrantidr.com/documents.php">https://louisianamigrantidr.com/documents.php</a>. For any further questions, please reach out to the Louisiana Migrant Education Program Identification & Recruitment Team at: <a href="mailto:idr.team@louisiana-mep.org">idr.team@louisiana-mep.org</a>.



## Programa de Educación para Migrantes de Louisiana

Formulario de Investigación Familiar

		codgadion rammar	
Distrito escolar/Parroqu		scuela:	Año lectivo:
pueden calificar para recibir s	es necesidades académicas de sus rervicios educativos adicionales <b>GR</b>	hijos, nuestro programa quiere iden ATUITOS. La información que uste as a continuación y devuelva este fo	ntificar a los estudiantes que ed brinde solo será usada para
1. <b>¿Ha trabajado ust</b> e (Por favor, marc	ed u otra persona de su hog que todo lo que corresponda a O sí	par en la agricultura o la peso a continuación y complete la inf	ca en los últimos 3 años? Formación de contacto)
			T
Recoger verduras, frutas, nueces, heno, soja, caña de azúcar, patatas dulces, etc.		Trabajo en la pesca de	Trabajo en la silvicultura, la
azucar, patatas duices, etc.	Trabajar en una granja avícola	camarones, cangrejos y ostras.	madera y la explotación forest
Tareas en un vivero, huerto, cultivo o cosecha de árboles	Trabajar con animales como ganado, cerdos, caimanes, grillos o tortugas	Trabajo en campos de arroz, estanques de langostas	¿Otro tipo de trabajo AGRÍCOLA o ICTÍCOLA ? Por favor explique:
2. ¿Sus hijos se han m	udado o han viajado a tra	vés de las líneas del distrito	escolar en los últimos
Esto puede incluir viajes i tra	nocturnos o prolongados, en o	<b>años?</b> cualquier época del año, incluid s, cangrejos, ostras o agricultur	o el verano, para realizar a.
	○ sí	O NO	
Nombre del Padre (tutor): _		Mejor momento para contac	tarlo:
		Correo electrónico:	
		ol O Tiếng Việt O	
Il propósito de este formula	rio es ayudar al estado a dete	erminar si los niños de esta fam	nilia son elegibles para
l Programa de Educación p	ara Migrantes de Louisiana. U	na de las personas listadas a c	ontinuación nuede
Jaurio Stow	art - 225-369-0560	na de Educación para Migrante	
	:@louisiana-mep.org	Tomi Soto - 956-740 tomi.soto@louisiana-	
Clare Ortiz	z - 870-820-6177	Lorena Andrea Roberts -2	
	louisiana-mep.org	lorena.roberts@louisian	a-mep.org
Solo para uso de la o	escuela: por favor devuelva los	formularios completos a: idr.team	@louisiana-mep.org

Por formularios de investigación en español o en vietnamita, por favor ingrese a: <a href="https://louisianamigrantidr.com/documents.php">https://louisianamigrantidr.com/documents.php</a>.

Por más preguntas, por favor contacte al Equipo de Registro e Identificación del Programa de Educación para Migrantes de Louisiana al: <a href="mailto:idr.team@louisiana-mep.org">idr.team@louisiana-mep.org</a>.



ENGLISH
1.Is a language other than English spoken in your home? No Yes(specify language)
2.Does your child communicate in a language other than English No Yes (specify language)
3. Which language did your child learn first?(specify language)
4.In which language do you prefer to receive information from the school? (specify language)
5. What is your relationship to the child? Tather Mother Guardian Other (specify)
SPANISH
1. ¿Se habla otro indioma que no sea el inglés en su casa? ☐No☐ Sí (especificar idioma)
2.¿Habla el estudiante un idioma que no sea el inglés? No Sí(especificar idioma)
3.¿Qué idioma aprendió su hijo primero?(especificar idioma)
4.¿En qué idioma prefiere recibir información de la escuela? (especificar idioma)
5.¿Cuál es tu relación con el niño? Padre Madre Guardián Otro (especificar)
FRENCH
1.Une langue autre que l'anglais est-elle parlée à la maison? Don Doui(précisez la langue)
2.Votre enfant communique-t-il dans une langue autre que l'anglais? Non Oui (précisez la
langue)
3.Quelle langue votre enfant a-t-il apprise en premièr? (précisez la langue)
4. Dans quelle langue préférez-vous recevoir des informations de l'école? (précisez la langue)
5. Quelle est votre relation avec l'enfant? Père Mère Tuteur Autre (précisez)

VIETNAMESE		
1. Là một ngôn ngữ khác ngoài tiếng Anh được nói trong nhà của bạn? ☐ Không ☐ Có		
2. Con của bạn có giao tiếp bằng ngôn ngữ khác ngoài tiếng Anh không? ☐ Không ☐ Có		
3. Con bạn đã học ngôn ngữ nào trước tiên?(chỉ định ngôn ngữ)		
4. Trong ngôn ngữ nào bạn thích nhận thông tin từ trường? (chỉ định ngôn ngữ)		
5. Mối quan hệ của bạn với đứa trẻ là gì? $\square_{\text{Cha}} \square_{\text{Me}} \square_{\text{Người Giám Hộ}} \square_{\text{Khác (ghi rõ)}}$		
CHINESE		
1.你家裡用的是英語以外的語言嗎?		
2.您的孩子是否使用英語以外的語言進行交流 口否 口是(指定語言)		
3. 你的孩子先學習哪種語言?(指定語言)		
4.您希望以哪種語言從學校接收信息?(指定語言)		
5. 你和孩子的關係是什麼? 🛘 父親 🗎 母親 🖺 監護人 🖺 其他 (指定)		
ARABIC .		
<ul> <li>١. هلي تتي جد المقة أخرى منطقة في منزلك بخلاف اللغة الإنجليزية؟</li> <li>٢٠ ملي يتي اصل طفلك مع عبره بلغة أخرى بخلاف اللغة الإنجليزية؟</li> <li>٥ لا ٥ نعم (حدد اللغة)</li> <li>٣٠ ما أول لغة تعلمها طفاك؟</li> <li>١٠ بأي لغة تقصل أن تصافيل المعلومات من المدرسة؟</li> <li>١٠ بأي لغة تقصل أن تصافيل المعلومات من المدرسة؟</li> </ul>		
ه ِ سا المحلاقة الذي تربطك بالطقل؟ و والده و والدنه و الوصع: عليه و صلة آخرى (الرجاء النحنية)		

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## U.S. Department of Education

Print

X Close Window

## Family Educational Rights and Privacy Act (FERPA)

Get the Latest on FERPA at https://studentprivacy.ed.gov/(https://studentprivacy.ed.gov/?src=fpco)

- Frequently Asked Questions (https://studentprivacy.ed.gov/frequently-asked-questions)
- FERPA for parents and students (https://studentprivacy.ed.gov/audience/parents-and-students), K12 school officials (https://studentprivacy.ed.gov/audience/school-officials-k-12) and Postsecondary school officials (https://studentprivacy.ed.gov/audience/school-officials-post-secondary)
- Protection of Pupil Rights Amendment (PPRA) (https://studentprivacy.ed.gov/content/ppra)
- Guidance (https://studentprivacy.ed.gov/guidance) and Notices (https://studentprivacy.ed.gov/annual-notices)
- Filing a complaint under FERPA or PPRA (https://studentprivacy.ed.gov/file-a-complaint)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

- Parents or eligible students have the right to inspect and review the student's education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.
- Parents or eligible students have the right to request that a school correct records which they believe to be
  inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has
  the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or
  eligible student has the right to place a statement with the record setting forth his or her view about the
  contested information.
- Generally, schools must have written permission from the parent or eligible student in order to release any
  information from a student's education record. However, FERPA allows schools to disclose those records,
  without consent, to the following parties or under the following conditions (34 CFR § 99.31):
  - · School officials with legitimate educational interest;
  - · Other schools to which a student is transferring;
  - Specified officials for audit or evaluation purposes;
  - Appropriate parties in connection with financial aid to a student;

- · Organizations conducting certain studies for or on behalf of the school;
- · Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- · Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

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