Name: **Sheri Ashley**
SUBJECT: Introduction to Business Computer Applications
PERIOD: 3rd, 4th, 5th, 7th
DATE(S):   August 29-September 2, 2022
MATERIALS: Handouts: NONE
                              Computer Documents: Chapter 1 Test
                              Computer Programs: Google Classroom, Blooket
                              Promethean: Computer Literacy Vocabulary,
                                              Computer Literacy Chapter Powerpoints

LEARNING OBJECTIVES:
TLW: Identify and define parts of the computer.
TLW: Identify types of hardware.
TLW: Identify different types of printers.
TLW: Differentiate the purposes of storage devices.
TLW: Recognize commonly used computer terminology.
TLW: Recognize security issues related to data, hardware, and software.
TLW: Recognize devices as input or output.
TLW: Follow classroom procedures, computer rules and common proper care and maintenance of microcomputer equipment

These objectives will aid the learner in knowing how to effectively operate and navigate a personal computer with the purpose of learning touch typing, which will be a skill that will benefit them throughout their entire lifetime. They will ultimately complete Certification test to provide them with a leg up in their career path.

BELL RINGER ACTIVITY: Computer Literacy Vocabulary

IBCA	CLASSWORK	HOMEWORK
8/29	Chapter 1 FAQ 8 What is important about computer memory? Chapter 1 FAQ 9 Why do companies use multiple storage devices? Chapter 1 FAQ 10 How do you keep your computer safe?	**Missed powerpoints are available in Google Classroom!
8/30	Finish FAQ 10 Blooket Review for Chapter 1 Test	**Missed powerpoints are available in Google Classroom! Chapter 1 TEST Tomorrow!!!!
8/31	Chapter 1 Test	
9/1	Chapter 2 FAQ 1 Input Devices	

9/2	Chapter 2 FAQ 2 Output Devices	

ACCOMMODATIONS for SPECIAL STUDENTS:
See checklist in lesson plan folder.

INDIVIDUAL / COOPERATIVE GROUPS: Due to Covid-19 restrictions, all work will be individual or large group (teacher led). Students will be allowed to share and express ideas in all teacher led discussions.

RETEACHING / ENRICHMENT: Model; Review of material previously taught; Teacher will respond to all emails and provide additional activities for reinforcement when needed. Edutyping students will work the Problem Key activities provided.

ASSESSMENT FORMAT (Informal, formal, or alternative):
      Informal: None

      Formal: Chapter 1 Test