



1600 NORTH 7TH STREET, WEST MONROE, LA 71291 • Phone: (318) 432-5000 • www.opsb.net

FINANCE COMMITTEE

AGENDA

Tuesday, February 23, 2021
9:00 a.m. – Central Office Board Room

- i. Call to Order
- ii. Pledge
- iii. Prayer
- IV. Approve Agenda
- v. Opening Remarks
Todd Guice, Chairman
Dr. Coker, Superintendent
- VI. Approve minutes of November 17, 2020 Finance Committee Meeting
- VII. Business:
 1. Financial Report for December 31, 2020
Regina Mekus, Business Director
 2. Discussion of Staffing for the 2021 – 2022 school year
Todd Guice, Personnel Director
 - a. Certified
 - b. Support
 3. Discussion of OPAL and VIP Programs
Todd Guice, Personnel Director
 4. Revision of Fixed Asset Procedure Manual
Regina Mekus, Business Director
 5. Roofing Project Update
Steven Hemphill, Maintenance Supervisor
- VIII. Other Items:
 1. Comments by Committee Members
 2. Chairperson Remarks
- IX. Next Regular Meeting Date – May 18, 2021
- X. Adjourn

Minutes of the
Ouachita Parish School Board
Finance Committee
Held on
Tuesday, November 17, 2020
9:00 a.m. - School Board Meeting Room

I. Call to Order

Committee Member attendance sign-in sheet was distributed- All present except Anthony Killian, Tommy Comeaux and Jerry Hicks.

II. The pledge was led by Clint Miller

III. Prayer led by Charles Wright

IV. Approve Agenda – Motion made by Mickey Merritt, seconded by Steven Hemphill; motion carried

V. Opening Remarks

Todd Guice welcomed Clint Miller to the committee.

VI. Approve Minutes of August 18, 2020

Mickey Merritt made the motion to approve the minutes, seconded by Steven Hemphill, after an offer for public discussion, the motion carried.

VII. Business:

1. Financial Report for September 30, 2020
Regina Mekus, Business Director

As of the period ending June 30, 2020 current balance is \$30,676,000, which is 110% of what we expected. MFP is higher than it should be due to projected student count from the state which is higher than our projected student count. Sales tax collections are up 7% overall parish wide.

M & O is up 108% of projected fund balance. 1995 sales tax fund balance is \$7,000,000. Child Nutrition current ending fund balance is \$6,000,000 also 108% fund balance but should level out over the rest of the year.

Debt Service funds – market is very good to refinance bonds – (See attached documents for details)

2. Investment Report
Regina Mekus, Business Director

Snapshot of Cash Equivalents and Investment Schedule – we are up about \$2,000,000 from last year. LAMP .1% daily rate – interest rates are very low, so we are watching investments very closely. (See attached documents)

3. Revision of Fixed Asset Procedure Manual
Regina Mekus, Business Director

This is being tabled until a later date.

4. Discussion of Staffing for the Remainder of 2020 – 2021 School Year
Todd Guice and Don Coker

A decline of 550 student enrollments from last year means we are over staffed. Reduction of MFP in 2021 will mean a \$3 to \$4.5 million drop in funds. We are looking at 28 certified openings at the end of the calendar year; some will be filled with long term substitutes. We will have to continue to be proactive in staffing to keep from having a RIF or a hire freeze.

VIII: Other Items

Dr. Coker discussed the renewal of the 10 year M & O Sales tax coming up in April of 2021, maybe look at making it a perpetual tax. The Board will discuss this more in the December meeting.

IX. Next Regular Meeting Date: February 16, 2021 9:00 a.m.

X. Adjourn

Motion to adjourn the meeting was made by Mickey Merritt and seconded by Stephen Hemphill, motion carried.

Official Minutes were approved by the Finance Committee on _____.

Certified by: _____
Todd Guice, Committee Chairperson

Date: _____

ROOFING

PROJECT

UPDATE



THE ARCHITECTURE
ALLIANCE GROUP LLC

ARCHITECTURE • DESIGN • CONSTRUCTION MANAGEMENT

May 18, 2018

Ouachita Parish School Board
100 Bry Street
Monroe, Louisiana 71201

Attn: Ken Slusher

**Statement of Probable Cost
Riser Elementary School
100 Price Drive
West Monroe, LA**

A. Riser Elementary School: Approximately 106,000 sq. ft. – Modified Bit Roof System

1. We took a total of 6 core cuts on this roof and all were found to be dry. We found a metal deck with light weight concrete, iso, and perlite with one layer of modified. Core depths ranged from 5 inches thick at the low ends to 10 inches thick on the ridges.
2. Installation: PVC System: Install a 60 mil PVC roll goods over existing modified bitumen roof system.
3. Warranty: The single ply PVC system is a 20-year warranty that included labor and material.
4. Re-install existing downspouts, gutters, splashpads, and new metal flashings.

Total Cost: \$750,000.00 - \$775,000.00

The Statement of Probable Cost is based upon industry standards at sq. ft. pricing. The prices vary due to catastrophe, material cost, including supply and demand.

Sincerely,

Brian D. McGuire
Construction Management

Southern Roofing & Vinyl Siding, LLC
105 WT Hemphill Drive
West Monroe, La 71292
(318) 325-3038 Office
(318) 325-6520 Fax
Southernroofing105@comcast.net

Roof Assessment of all Ouachita Parish Schools

Riser Elementary & Middle School
100 Price Drive
West Monroe, La 71292

Description and Type: Combination Metal & Flat Roof

Items to be Addressed:

- Flat roofs should be replaced as soon as possible. Roof membrane has deteriorated and blistered. The roof has exceeded its warranty life.
- Metal Roofs requires to be sealed around stacks and penetrations
- See attached photos for area locations and descriptions.

Riser Elementary/Middle School
Write a description for your map.

ALL METAL ROOFS - SEAL
AROUND STACKS AND
PENETRATIONS

FLAT ROOF -
REPLACE ASAP



*This Area has been replaced
2020 during hurricane damage*

Southern Roofing & Vinyl Siding, LLC
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(318) 325-3038 Office
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Southernroofing105@comcast.net

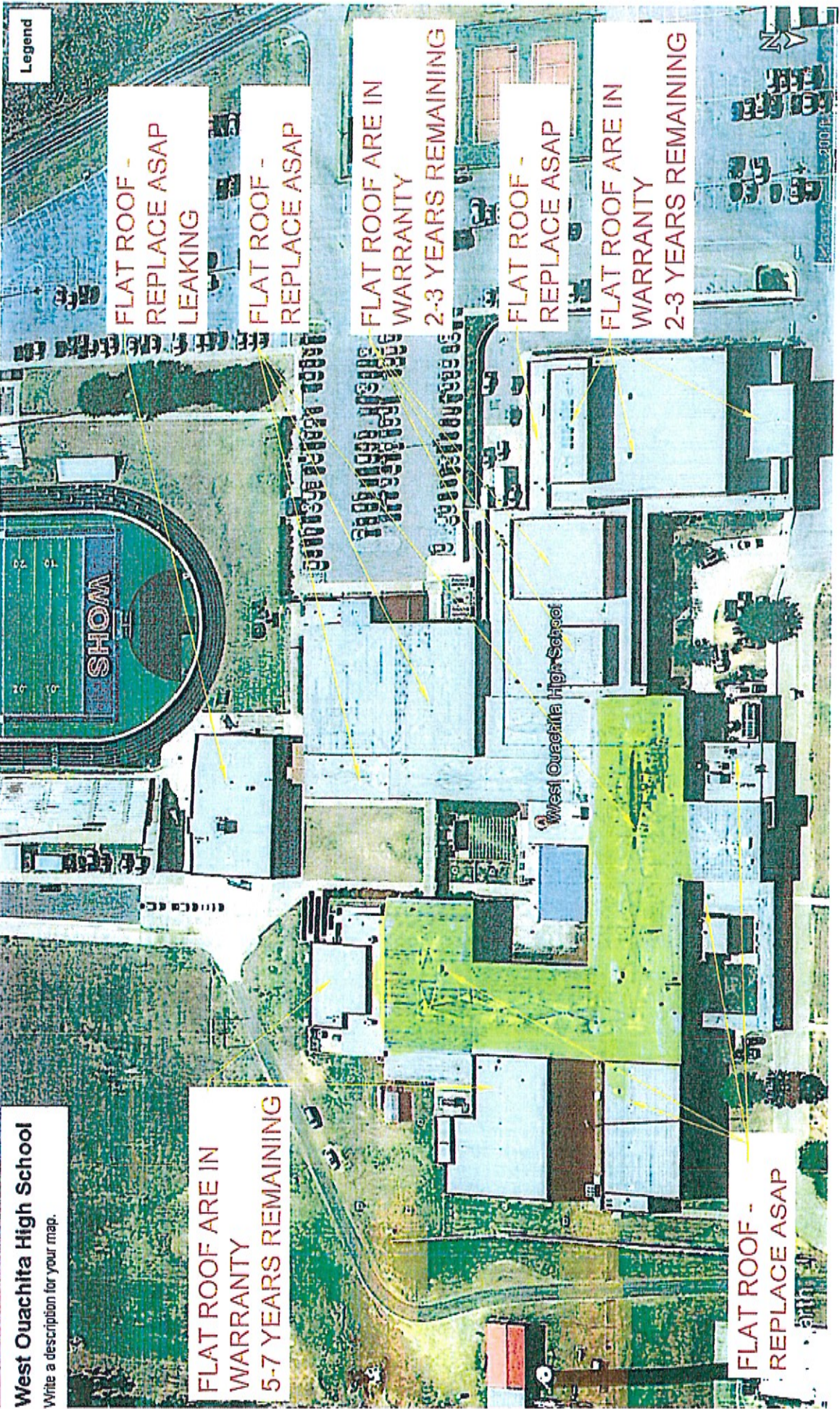
Roof Assessment of all Ouachita Parish Schools

West Ouachita High School
4061 Caples Road
West Monroe, La 71292

Description and Type: Combination Asphalt Shingle, Metal and Flat Roof

Items to be Addressed:

- One Flat Roof requires replacement as soon as possible.
- One Flat Roofs are in good shape, and warranty is in effect with 2-3 years remaining with routine maintenance.
- One Flat Roofs are in good shape, and warranty is in effect with 5-7 years remaining with routine maintenance.
- Metal on roof are in good shape, and warranty is in effect.
- Asphalt Shingle Roof requires patching.
- See attached photos for area locations and descriptions.



Legend

West Ouachita High School
Write a description for your map.

FLAT ROOF -
REPLACE ASAP
LEAKING

FLAT ROOF -
REPLACE ASAP

FLAT ROOF ARE IN
WARRANTY
2-3 YEARS REMAINING

FLAT ROOF -
REPLACE ASAP

FLAT ROOF ARE IN
WARRANTY
2-3 YEARS REMAINING

FLAT ROOF ARE IN
WARRANTY
5-7 YEARS REMAINING

FLAT ROOF -
REPLACE ASAP

West Ouachita High School

SHOW

200 FT