

Carlisle Elementary

School Re-Entry Plan 2020-2021

Dear Students, Parents, and Community Members,

I hope this letter finds you all healthy and ready to begin a great school year. I am excited about the opportunity to get back to work and have some normalcy in my life. It is also my desire to begin this year with as much optimism and positivity as possible. This year will be unlike any other in my school experience. It will come with great challenges. However, it has been my experience that with life's greatest challenges comes the opportunity for our greatest reward and growth potential. We will learn from our combined experiences in order to make this year the best year possible. We will come out of this a stronger family, school district, and community.

First and foremost, the Carlisle School District will follow and implement all guidelines and directives set forth by the Governor of the State of Arkansas, the Department of Elementary and Secondary Education, as well as the Arkansas Department of Health. Please understand that these guidelines and directives are very fluid and could change very rapidly. We will quickly make changes to our plans as needed. The Carlisle Public School District has made health and safety a priority. Personal Protective Equipment (PPE) has been ordered for students and staff to control transmission of the virus and ensure containment if a positive case occurs. We appreciate your patience, assistance, and flexibility during this time. We are all learning together how to make this a positive experience for all. Our goal is to maintain the health and safety of our students and staff and we are working very diligently to create plans for all scenarios that could possibly happen this year due to Covid-19.

As most of you know, Gov. Hutchinson moved the start date for the 2020-2021 school year to August 24th. In the following document you will find a more detailed plan of how school will operate on a day to day basis.

If you have any questions please feel free to contact myself or Mrs. Aukes at the elementary office.

Megan Aukes: maukes@carlisle.k12.ar.us

Wes Rowland: wrowland@carlisle.k12.ar.us

Sincerely,

Wes Rowland
Principal, Carlisle Elementary

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Preface

In March of last year all of the schools in our state were mandated not to allow students to enter the building. Our directive was to maintain support and communication with families and supply students with supportive work on material that had been previously taught. We did not introduce new material to students and much of the learning stopped. We understand this was a disservice to our students and have learned from our previous mistakes. Please know that this year we **will** be able to continue your students' education if we have to close our doors at any point this school year. Through our commitment of purchasing more technology and the hard work teachers have done to learn new techniques to provide a great digital learning experience for your students, we want to assure you that what happened last year will not happen again. Our methods have changed in order to serve our most precious gift, children, better. Understand we have not perfected our craft, but we have a plan and understand how to put that plan into practice. We ask for your grace as we work to mold that plan into something wonderful for our community.

First Day of School

Monday, August 24, 2020 (as of July 28, 2020)

We understand the first day of school is always a special time for parents and students. Traditionally parents have been allowed to walk their child to class on the first day of school, however, this year parents will not be allowed to bring their child into the building. Parents should remain in their vehicle as they drop their student off for school. Please take the first day of school pictures at home.

First Week of School

Our goal for the first week will be to teach our students what school would look like for them in the event we have to pivot to digital learning. This will include but not be limited to:

- New school procedures
- Chromebook or iPad Introduction
- Social Media Guidelines
- Norms of Online Meeting
- Google Classroom introduction
- Assignment Expectations
- Building relationships

Face Coverings

On July 16, 2020, Governor Asa Hutchinson signed EO 20-43, an Executive Order for the Purpose of Requiring Face Coverings. In response to the Executive Order all staff members will be required to wear face masks. All students grades 4th-12th will also be required to wear face masks. Pre-K-3rd grade students will be strongly recommended to wear face masks when social distancing is not possible. Our staff will teach the importance of wearing masks, good hand hygiene, social distancing, and exercise flexibility if/when a student is having trouble

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breathing with and/or keeping on a mask. Classrooms will be arranged to maximize social distancing.

- Students may remove masks and face coverings for eating or drinking;
- Students may remove masks and face coverings when appropriate social distancing measures are in place as determined by a teacher or school administrator;
- Students may be exempted from this policy by the school principal due to a documented medical condition of the student;
- Students may remove masks and face coverings on a case-by-case basis for specific instructional needs and other activities, as determined by a teacher, in which case the teacher will utilize appropriate social distancing measures;

Carlisle School District will provide each student with two washable masks if they do not have one of their own. All masks will be required to meet the Carlisle Elementary School Dress Code (school appropriate).

Any student that refuses to wear a mask could be removed to the all digital learning platform.

Temperature Check

It's recommended before coming to school, parents/guardians check their child's temperature. If they have 100.4 degrees or higher, the child needs to stay home. Teachers and staff will also screen themselves and not come to school if they are experiencing symptoms. Once a child arrives at a school campus, their temperature will be checked again. If they have over 100.4 degrees, they will be sent to the nurse and a parent/guardian will be contacted for pickup. Students must remain fever free without medication for 48 hours before they will be allowed to come back to school. Upon their return to school he/she must be accompanied by an adult, and seen by the school nurse, before they will be allowed to remain at school. The school nurse will follow Arkansas Department of Health and school policy to determine if the student is ready to come back to school. Any parent, guardian, or visitor will be required to have their temperature checked before entering into the building.

Student Arrival Procedures

Carlisle Elementary will begin allowing students to come on campus at 7:30 am on each school day. Please do not drop your student off or allow them to be at school prior to 7:30 am. We will not have staff here in order to supervise these early arrivals. We also do not want students to congregate in groups on campus. Walkers should come to the main entrance to be screened.

Pre-K: Arrival time for Pre-k will be 7:50am. Please do not pull into the parking lot unless asked to do so by a member of the Pre-K team. Instead parents should drive east on 6th street

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to form a line for drop off at our pre-k building front doors. Parents please stay in your vehicle, a member of our Pre-K team will come get your student. While still in the vehicle, the temperature of your child will be checked before he/she will be allowed to exit the vehicle. If their temperature is good then he/she will be escorted into the building by an adult. If your child's temperature is above 100.4 he/she will not be able to stay at school. In order to return to school your child must remain fever free for 48 hrs without the use of medicine. Upon their return to school he/she must be accompanied by an adult, and seen by the school nurse at the elementary, before they will be allowed to remain at school. The school nurse will follow Arkansas Department of Health and school policy to determine if the student is ready to come back to school. Any parent, guardian, or visitor will be required to have their temperature checked before entering into the building.

Kindergarten-2nd Grade: Upon arrival to school all Kindergarten - 2nd grade students should walk to the cafeteria. If they are eating breakfast they should go through the breakfast line and sit in the designated eating area. After he/she has eaten the student should put up their tray and proceed to their designated area, for his/her class, in the cafeteria. Students will be encouraged to finish quickly and proceed to their area. If they are not eating breakfast they should go directly to their designated area in the cafeteria. Teachers will come get their class at the appropriate time. (These procedures will be how we begin the first day of school and could be adjusted in order to meet the needs of our students.)

3rd-6th Grade: Upon arrival to school all 3rd-6th grade students who are going to eat breakfast should walk to the cafeteria. Students should get a tray and sit in the designated eating area in the cafeteria. Students will be encouraged to finish quickly and proceed to their area. After they have eaten students should put up their tray and walk to their designated area in the gym. If a 3rd-6th grade student is not eating they should go directly to their designated area in the gym. Teachers will come get their class at the appropriate time. (These procedures will be how we begin the first day of school and could be adjusted in order to meet the needs of our students.)

It is the expectation of every student to follow hallway procedures as they travel to and from their designated area.

Bus Rider

All students riding a bus must wear a mask while on the school bus or while waiting at the bus stop. Students should practice social distancing while waiting for their bus at the bus stop. Students will have their temperature checked by the bus driver prior to getting on the bus. If the student has a temperature of 100.4 or greater the student will be sent back home. A parent

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should be present at the stop in order to take the student home who has a temperature. All buses will drop off students by the gym at the awning between the 5th/6th grade building and the main elementary building. Students will walk through the gate to enter the building and go to their designated area. (See Student Arrival Procedures)

Car Rider

All car riders K-6th grade should be brought to the awning in front of the main entrance. Parents should remain in the vehicle and a staff member will come check the temperature of the child(ren). Following the temperature check the student will proceed to his/her designated area. (See Student Arrival Procedures) If the student has a temperature above 100.4 then they will not be allowed to remain at school.

Lunch Time

All students who are eating a school lunch will receive a to go box or tray with individually wrapped utensils. Students will all be facing the same direction with approximately 3 students per table. At this time we are not allowing parents to eat with their child. A parent can however check their child out to go eat if they so desire. Lunch times could possibly be adjusted to accommodate for health and safety regulations as they change.

Transitional Times & Hallways

Students who rotate classes will do so in a manner that restricts student interaction in the hallway. Students should remain on the appropriate side of the hallway and follow all hallway procedures. All desks will be sanitized before the new class begins. In the event that more restrictions are necessary, in order to maintain the health and safety of our students, teachers will switch classes and students will remain in the same area.

Restroom Use

Each class will have a scheduled time to send small groups at a time to the restroom. Kindergarten and 1st grade will use the bathroom in their hallway; 2nd-4th will use the bathroom in their shared hallway; 5th-6th will use the gym bathroom. Students should wash their hands before returning to class. Proper handwashing and sanitation will be taught and expected for all bathroom breaks. Upon reentry to the classroom students should use hand sanitizer as they enter the classroom.

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Dismissal

Our dismissal procedures will look much like last year. Dismissal from the building will be coordinated to ensure a safe exit of the building. Pick-up spots will not change from previous years.

Parents

It is essential that we partner together to overcome the unknowns that this school year will bring. We will need your grace and support when it comes to change throughout the year. Please know that we want success and safety for your child. In order to ensure both of these things the lines of communication between school and home must always be open. If a situation arises and you need to contact your students teacher there are several ways to do that. We would love to hear from you via phone call, written note, email, or even google chat. One of the ways we are going to encourage your partnership with us is by ***signing up for Google Classroom updates***. Your child's teacher will be requesting you to sign-up for google classroom updates so you can be an active member of your students education. This will allow you to receive updates to your students assignments and requirements for each class from the teacher. Instructions on how to do this will be sent home to you and will also be available on the Carlisle School District website.

Technology

Technology will play a very important role in the rest of your child's education. As the world becomes more interconnected through technology we have an obligation to teach responsible citizenship in using technology. We will work each day to educate our students in proper uses of technology with an understanding of the great benefits technology can add to their educational experience. The Carlisle School District has made it a top priority to put technology into the hands of each student PK-12th grade. Every Pre-K- 1st grade student will have an Ipad and 2nd-12th grader will have a chromebook that will be assigned to them for use at school and at home. In the event we have to go to all digital learning our students will have the necessary equipment to continue their education.

Student Who is Sick at School

The Carlisle School District will be employing 2 full time nurses starting this school year. There will be a nurse stationed at the elementary and high school respectively. We will have a designated area near the nurses office (secluded from other students or rooms) where students will be sent to if they show any symptoms of any type of sickness. Any students that have a temperature of 100.4 degrees or show any symptoms will be required to be symptom free for 48 hours before returning to school. Our district's Point of Contact will continually be in contact with the parent or guardian of each student that is sick or sent home. It is our district's

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recommendation that any student sick or with symptoms be tested for Covid-19 as soon as possible.

Please understand if students get sick we cannot tell other students, parents or guardians what student it was.

Positive Case for Covid-19 from a Student, Staff, or Visitor Protocol

The Carlisle School District will follow all protocol set forth by the Arkansas Department of Health. The Arkansas Department of Health will advise all districts on how to proceed with positive cases. The Carlisle School District in conjunction with the Arkansas Department of Health will make decisions on any school closures due to positive cases. Our district Point of Contact will be in contact with the Arkansas Department of Health School Covid-19 hotline for any contract tracing that may occur.

Please understand if any of the above test positive we are not able to give names of anyone. If you or your child was a close contact you will be contacted by our Point of Contact or a Department of Health Contact Tracer.

Campus & Classroom Cleaning & Sanitizing Materials

Carlisle School District will have day porters as well as night porters. These porters will be there to make sure all student areas are well cleaned and sanitized regularly throughout the day. Each classroom will be stocked with hand sanitizer and clorox wipes. When students walk into a room they will be required to wipe their hands with hand sanitizer. There are hand sanitizer dispensers located throughout the elementary school building and in each classroom.

Water Stations

We have installed a water station that will fill up a water bottle. This will be in use instead of using communal water fountains. Students are asked to bring a drink container with a lid from home in order to have water throughout the day. Only water will be allowed in the containers.

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