II
Educational Testing Program

The district educational testing program shall consist of multiple assessments. These assessments shall include, as a minimum, individual teacher subject matter tests, district group achievement tests, and state required tests.

Test Integrity
The board requires all licensed staff members to protect the integrity of the student assessment process. Honest administration of the test and accurate reporting of student achievement to the board, the community and the state of Kansas is necessary to maintain accountability measures. All students and staff are required to maintain a high level of integrity in the administration and completion of student assessments.

Reporting Test Results
The superintendent shall report annually in writing to the board the results of the district's academic achievement testing program. State required test results shall be disaggregated as required by current regulation and shall be reported annually to the board, district patrons and the State Board of Education.

Test Administration
In the administration of district, State, and/or standardized tests, licensed staff (teachers, administrators and others) shall not:

- Provide inappropriate test preparation
- Modify test administration procedures.
- Provide inappropriate assistance to students during test administration.
- Change or fill in answers on student answer sheets.
- Provide inaccurate data on student information sheets.
- Discourage or exclude certain students from taking the test.
- Engage in any other practice to artificially raise student scores without actually improving underlying student achievement.

Failure by staff to follow these district guidelines and/or state testing directions is grounds for disciplinary action up to and including termination.

Policy References: BCBK, BE, CN, CYA, IDAE, IJ, JF, JR, & KBA

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