Present: Mrs. Kate Murphy, President, Mrs. Marilyn Bachman, Member, Mrs. Susannah Osley, Member, and Mr. Peter van Duinwyk, Member.

Not Present: Mr. Chad Chase, Clerk

Staff Present: Mr. Anthony Ranii, Superintendent, Dr. Nick Bruski, Principal, Ms. Virginia Alvarez, Chief Business Official, and Mrs. Autumn Noe, Executive Assistant.

Call to Order
Board President, Mrs. Kate Murphy called the meeting to order at 10:04 a.m.

Opening Business
Public Comment for Items Not on the Agenda
There was no public comment.

Approval of Agenda
Mrs. Marilyn Bachman made the motion to approve the Agenda. Mr. Peter van Duinwyk seconded. Motion carried 4-0, members Bachman, Murphy, Osley, and van Duinwyk. Absent: Chase, Member.

Strategic Initiative #6. Financial Sustainability (Ensure financial sustainability now and into the future through intentional spending and the building of reserves over time.)

First Interim Report, 2019-2020 Montecito Union School District Budget – All Funds
Ms. Virginia Alvarez presented the First Interim Budget Report to the Board. She provided a detailed summary of the changes in the budget from adoption to the first interim revision. The changes are due to the State’s timing of the 2019-2020 budget adoption. She presented updated information on beginning and fund ending balances, and revised estimates from the tax auditor’s office, School Services of California and the Santa Barbara County Education Office. She also went over district expenditures and explained how money was spent to educate students at Montecito Union School. She went into further detail regarding fund 40, Special Reserve Fund for Capital Outlay Projects as this fund is used for extensive repairs and to modernize facilities and the commitments made from this fund.

Ms. Virginia Alvarez stated that based on the First Interim Report and multiyear projections, Montecito Union’s certification is positive and Montecito Union will be able to meet the financial obligations for the current fiscal year and subsequent two fiscal years.

Mr. Anthony Ranii gave the Board a brief description about the general fund reserves and the importance of protecting the reserves for economic uncertainties while also providing for the needs of facility repairs.

The Board continued to ask questions regarding the renovation costs of buildings D and E and the enrollment history and projections.

Mr. Pater van Duinwyk made the motion to approve the First Interim Report, 2019-2020 Montecito Union School District Budget – All Funds. Mrs. Marilyn Bachman seconded. Motion carried 4-0, members Bachman, Murphy, Osley, and van Duinwyk. Absent: Chase, Member.
Mrs. Susannah Osley reported that she will not be in attendance for the February 18, 2020 board meeting.

Mrs. Marilyn Bachman made the motion to approve the Dates, Times, and Place for the 2020 Regular Governance Board Meetings. Mr. Chad Chase seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

**Election of Board President**

Mr. Peter van Duinwyk made an informal nomination for Mrs. Kate Murphy to continue serving as Board President of the Montecito Union School District Board of Trustees. Mrs. Susannah Osley informally seconded.

Mrs. Kate Murphy accepted the nomination.

Mr. Peter van Duinwyk made the motion to approve Mrs. Kate Murphy to serve as Board President of the Montecito Union School District. Mrs. Susannah Osley seconded. Motion carried 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

**Election of Board Clerk**

Mr. Chad Chase made an informal nomination for Mrs. Susannah Osley to serve as Board Clerk of the Montecito Union School District Board of Trustees. Mrs. Marilyn Bachman informally seconded. Mrs. Susannah Osley accepted the nomination.

Mr. Chad Chase made the motion to approve Mrs. Susannah Osley to serve as Board Clerk of the Montecito Union School District. Mrs. Marilyn Bachman seconded. Motion carried 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

**School Board Representative to the Santa Barbara County Committee on School District Organization**

Mr. Chad Chase agreed to continue as the representative for the Santa Barbara County Committee on School District Organization.

Mr. Peter van Duinwyk made the motion to approve Mr. Chad Chase as the Santa Barbara County Committee on School District Organization Representative. Mrs. Susannah Osley seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

**Governing Board Authorized Signature Form, Authorized Signatures District Personnel Approved by the Superintendent for Release of Commercial and Payroll Warrants, Changes to Authorized Signatures District Personnel Approved by the Superintendent for Release of Commercial and Payroll Warrants, Authorized Signatures District Personnel Approved by the Board to Act as District Agents and Resolution of the Governing Board Delegation of Governing Board Powers Duties Authority to Make Cash and Budget Transfers**

Mr. Chad Chase made the motion to approve Governing Board Authorized Signature Form, Authorized Signatures District Personnel Approved by the Superintendent for Release of Commercial and Payroll Warrants, Changes to Authorized Signatures District Personnel Approved by the Superintendent for Release of Commercial and Payroll Warrants, Authorized Signatures District Personnel Approved by the Board to Act as District Agents and Resolution of the Governing Board Delegation of Governing Board Powers Duties Authority to Make Cash and Budget Transfers. Mr. Peter van Duinwyk seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.
Statement of Facts Roster of Public of Agencies Filing
Mr. Peter van Duinwyk made the motion to approve the Statement of Facts Roster of Public of Agencies Filing. Mrs. Marilyn Bachman seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

District Committee Assignments
Mr. Anthony Ranii explained the District Committee Assignments are Superintendent appointed committees and no action needs to be taken. The Board discussed the current committee representatives and personal interests for the committees. Mr. Chad Chase and Mr. Peter van Duinwyk both agreed to serve on the Solar Committee, Mrs. Kate Murphy and Mrs. Susannah Osley agreed to serving on the Board Policies Committee, Mrs. Marilyn Bachman agreed to attend the Montecito Union School Foundation meetings and Mrs. Susannah Osley agreed to be the alternate.

Superintendent’s Report
Mr. Anthony Ranii updated the Board on the upcoming January 9, 2020 Raising the Light Community event. He said the focus is partly about remembering and partly about looking forward, while bringing the community together. He also spoke about the reoccurring agenda item, Recognition of Accomplishments and his proposal for removing the standing agenda item, while still recognizing people for supporting Montecito Union School District. The Board continued to have a discussion. Mr. Peter van Duinwyk requested that the Board be updated with people being recognized by Mr. Anthony Ranii. Mr. Anthony Ranii also reported on attending the Merrag December meeting. He felt that it was useful and beneficial to connect with different people within the community. He also asked the board if there was interest in attending the Sf2 March 5th Spring Symposium in Sacramento to let him know.

Board Reports, Including an Opportunity for Governance Team to Report on CSBA Conference
The Board individually reported on sessions from the CSBA conference that they felt were informative and beneficial.

Strategic Initiative #1A: Academic Excellence and Whole-Child Success (Design and implement a Multi-Tiered System of Support that provides intervention, enrichment, and differentiation to meet the diverse needs of ALL students.)

Math Instruction Update
Mr. Anthony Ranii gave the Board an update to the Parent Math Sessions. He also reported on the Jo Boaler math conference that was hosted by the Ventura County Education Office. Board member, Mrs. Susannah Osley also attended the conference. Dr. Nick Bruski spoke about the affirmation that was received after attending the conference and the plan they have taken for math.

Strategic Initiative #2. Student Character and Wellness (Promote high character and the consistent demonstration of kindness, respect, and integrity. Give students skills to communicate effectively and display appropriate social skills and manners. Nurture students socially and emotionally, and help them develop mindfulness, health, and advocacy skills. Instill a strong sense of empathy and a need to respect the views of others.)

December’s Character Themes: Persistence and Gratitude
Mr. Anthony Ranii explained that these Character maps for the month are informational for the Board.

Strategic Initiative #3. Environmental Stewardship (Expand community-wide environmental literacy, advocacy, and leadership opportunities. Make decisions through a sustainability lens. Initiate programs to be carbon free and to minimize our resource consumption. Consistently reduce, reuse, recycle, and compost, striving for zero waste.)
Solar Project Update
Mr. Anthony Ranii gave the Board an update to the Solar Project site walk that occurred on December 9, 2019. There were two companies that were in attendance. He also sought involvement from staff who would be interested in participating in the committee. There will be interviews held the week of January 27th and he will connect with Mr. Peter van Duinwyk and Mr. Chad Chase for assistance in seeking community members and parents to participate within the committee.

Strategic Initiative #4. Safe, Efficient Facilities (Improve the safety, efficiency, accessibility, and utility of our physical structures and grounds to support student learning. Ensure all structures are properly maintained. Develop and implement a vision for our adjacent property in keeping with our Strategic Plan.)

Campus-wide Fire Alarm Replacement and Building D Windows Replacement
Mr. Anthony Ranii explained that the application for funding has been approved and the monies should come in between February and June. Due to the timing of the funding, these projects could be planned for summer 2020. In order for this work to be completed Mr. Anthony Ranii recommended that the Board direct staff to create a bid package and advertise for the job.

Mr. Chad Chase made the motion to direct staff to create a bid packet and advertise for the campus wide fire alarm replacement and the windows replacement in Building D. Mrs. Susannah Osley seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Ms. Virginia Alvarez explained that a motion also needs to be made for the monies to be moved from fund to fund for completion of the projects.

Mrs. Marilyn Bachman made the motion to move the monies. Mr. Peter van Duinwyk seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Strategic Initiative #6. Financial Sustainability (Ensure financial sustainability now and into the future through intentional spending and the building of reserves over time.)

Resolution #19/20-06 Annual Accounting of Developer Fees
Ms. Virginia Alvarez explained that as a public agency which levy developer fees, Montecito Union School District is required to make annual accounting of developer fee funds and make those findings public.

Mr. Peter van Duinwyk made the motion Resolution #19/20-06 Annual Accounting of Developer Fees. Mr. Chad Chase seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Consent Agenda
Regular Board Meeting Minutes – November 19, 2019
Special Board Meeting Minutes – November 13, 2019
Warrants 11/7/2019-12/6/2019

Mrs. Susannah Osley made the motion to approve the Consent Agenda. Mrs. Marilyn Bachman seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Closing Business
Suggested Agenda Items for Future Meetings and Board Business
2018-2019 Audit Report
Santa Barbara County Investment Report
2019-2020 School Accountability Report Card
5th Grade Colonial Trip Update and Approval of Overnight Field Trip
Adjournment
Mrs. Marilyn Bachman made the motion to adjourn the meeting at 11:20 a.m. Mrs. Susannah Osley seconded. Motion carried 4-0, members Bachman, Murphy, Osley, and van Duinwyk. Absent: Chase, Member.

Respectfully Submitted,

Mr. Chad Chase
Board of Trustees Clerk