MONTECITO UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING  
Board Meeting Minutes  
December 11, 2018

Present: Mrs. Gwyn Lurie, President, Mrs. Kate Murphy, Clerk, Mrs. Marilyn Bachman, Member, Mr. Chad Chase, Member, Mrs. Susannah Osley, Member, and Mr. Peter van Duinwyk, Member.

Staff Present: Mr. Anthony Ranii, Superintendent, Ms. Virginia Alvarez, Chief Business Official, Dr. Nick Bruski, Principal, Mr. Rusty Ito, Assistant Principal, and Mrs. Autumn Noe, Executive Assistant.

Call to Order
Board President, Mrs. Gwyn Lurie called the meeting to order at 4:05 p.m.

Opening Business
Public Comment for Items Not on the Agenda
There was no public comment.

Approval of Agenda
Mr. Chad Chase made the motion to approve the Agenda. Mrs. Marilyn Bachman seconded. Motion carried 5-0, members Bachman, Chase, Lurie, Murphy, and van Duinwyk in favor.

Mr. Anthony Ranii explained that as Board Clerk, Mrs. Kate Murphy would be conducting the meeting in place of outgoing Board President, Mrs. Gwyn Lurie.

Recognition of Accomplishments
Mr. Anthony Ranii and the Board of Trustees thanked Mrs. Gwyn Lurie for her dedication, commitment, and 8 years serving on the Board. Each Board member individually thanked Mrs. Lurie and presented her with selected books that would be donated to the Montecito Union School Library on her behalf.

Guests present, spoke in honor of Mrs. Gwyn Lurie; Mr. Les Firestein, Ms. Mary Kirkhart, Mr. Brett Matthews, Mrs. Laura Capps, Mrs. Emilia Carlton, Mrs. Pamela Dillman Haskell, Mr. Doug Bower, Mrs. Heidi Jensen Winston, Mrs. Sandy Toye, Ms. Noa Firestein-Lurie, Mr. Bill Cirrone, and Mr. Luis Morro.

Mrs. Kate Murphy read a letter on behalf of Ms. Kris Bergstrom. Ms. Virginia Alvarez, Mr. Rusty Ito, and Mr. Nick Bruski also spoke in recognition of Mrs. Gwyn Lurie.

Correspondence
There was no correspondence reported.

Governance
Oath of Office
Mr. Anthony Ranii administered the Oath of Office to the appointed Board of Trustees, Mr. Chad Chase and Mr. Peter van Duinwyk. Ms. Maddy Osley and Ms. Ella Osley, Montecito Union School students administered the Oath of Office to newly appointed Board of Trustee, Mrs. Susannah Osley.

Public Hearing – Organizational Meeting
Mrs. Kate Murphy opened the public hearing for the Organizational Meeting at 5:51 p.m. There were no questions or comments regarding the Organizational Meeting. The meeting was closed at 5:51 p.m.
Election of Board President
Mr. Chad Chase made an informal nomination for Mrs. Kate Murphy to serve as Board President of the Montecito Union School District Board of Trustees. Mr. Peter van Duinwyk informally seconded. Mrs. Kate Murphy accepted the nomination.

Mr. Chad Chase made the motion to approve Mrs. Kate Murphy to serve as Board President of the Montecito Union School District Board of Trustees. Mr. Peter van Duinwyk seconded. Mrs. Kate Murphy accepted. Motion carried 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Election of Board Clerk
Mrs. Kate Murphy made an informal nomination for Mr. Chad Chase to serve as Board Clerk of the Montecito Union School District Board of Trustees. Mr. Peter van Duinwyk informally seconded. Mr. Chad Chase accepted the nomination.

Mrs. Kate Murphy made the motion to approve Mr. Chad Chase to serve as Board Clerk of the Montecito Union School District. Mr. Peter van Duinwyk seconded. Motion carried 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Approval of Dates, Times, and Place for 2019 Regular Governance Board Meetings
The Board discussed the proposed meeting calendar for 2019. The Board agreed to continue to hold regular board meetings on the third Tuesday of the month with the exception of the June and November meetings. There will be an additional May meeting on May 30, 2019 due to the budget approval date requirement. The June meeting will be held one week earlier on June 11, 2019, which is the second Tuesday. There is no July meeting scheduled due to the summer break. The November meeting will be held on November 12, 2019 due to the Thanksgiving break.

The regular meetings will continue to begin at 4:00 p.m. with Closed Session beginning at 3:30 p.m.

Mr. Peter van Duinwyk made the motion to approve the Dates, Times, and Place for the 2019 Regular Governance Board Meetings. Mrs. Marilyn Bachman seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Election of Representative and Alternate to Elect Members to the County Committee on School District Organization
Mr. Chad Chase agreed to continue as the representative for the Santa Barbara County Committee on School District Organization.

Mrs. Marilyn Bachman made the motion to approve Mr. Chad Chase as the Santa Barbara County Committee on School District Organization Representative. Mrs. Susannah Osley seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Authorized Signatures District Personnel Approved by the Superintendent or his/her Designee for Release of Commercial and Payroll Warrants and Authorized Signatures District Personnel Approved by the Board to Act as District Agents
Mrs. Marilyn Bachman made the motion to approve 1.5 and 1.6; Authorized Signatures District Personnel Approved by the Superintendent or his/her Designee for Release of Commercial and Payroll Warrants and Authorized Signatures District Personnel Approved by the Board to Act as District Agents. Mr. Chad Chase seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.
Resolution of the Governing Board Delegation of Governing Board Powers/Duties Authority to Make Cash and Budget Transfers
Mrs. Marilyn Bachman made the motion to approve Resolution of the Governing Board Delegation of Governing Board Powers/Duties Authority to Make Cash and Budget Transfers. Mr. Peter van Duinwyk seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Governing Board Authorization Form
Mrs. Susannah Osley made the motion to approve the Governing Board Authorization Form. Mr. Chad Chase seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Statement of Facts Roster of Public of Agencies Filing
Mr. Peter van Duinwyk made the motion to approve the Statement of Facts Roster of Public of Agencies Filing. Mrs. Marilyn Bachman seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

District Committee Assignments
Mr. Anthony Ranii explained the District Committee Assignments are Superintendent appointed committees and no action needs to be taken. The Board discussed the current committee representatives and their interests for the committees. Mr. Chad Chase and Mr. Peter van Duinwyk both agreed to continue serving on the Facilities Committee, Mr. Peter van Duinwyk and Mrs. Susannah Osley agreed to serving on the Board Policies Committee, Mrs. Marilyn Bachman agreed to attend the Montecito Union School Foundation meetings and Mrs. Susannah Osley would be the alternate. Mrs. Marilyn Bachman will continue serving on the Strategic Planning Committee and as Board President, Mrs. Kate Murphy agreed to serve on the Strategic Planning Committee.

Strategic Initiative #1: Student Learning and Achievement
5th Grade Colonial Trip Update and Approval of Overnight Trip
Mr. Anthony Ranii and Ms. Virginia Alvarez presented the most recent donation totals made to the 5th Grade Colonial Trip. They explained, that at this time, it is not recommended to approve the trip since the donations are $48,000 short from the fund-raising goal. An update of donation amounts will be presented at the January board meeting.

Strategic Initiative #2: Global Perspectives
Mr. Anthony Ranii gave an update to the committee planning for the year mark of the Thomas Fire and Debris Flow. The evening will include speakers at Lower Manning Park, with a candlelight walk down San Ysidro, soup served at All Saints by the Sea Church and ringing of the church bells. He also explained that there will be two parent meetings scheduled for January 8th and January 9th with school counselor, Ms. Michelle Villegas as well as a Compassion Center for students on the 9th.

Strategic Initiative #3: Technology in a 21st Century School
Mr. Anthony Ranii explained that at the January meeting he will be presenting staffing projections for the 2019-2020 school year.

Strategic Initiative #4: Facilities and Grounds
Mr. Anthony Ranii presented the Board with preliminary conceptual drawings for playground options on the terraces. The Montecito Union School Foundation has pledged to support the cost of the playground equipment with the new playground being installed in summer of 2019. Mr. Anthony Ranii explained that these same options were presented to the Foundation.
Architectural and Engineering Services Contract with Roesling, Nakamura and Terada Architects for Bidding and Construction Contract Administration

Mr. Anthony Ranii explained that at the January 4, 2018 meeting the Board approved the second phase of the project scope for buildings D and E, which included bidding, contract administration support, and costs involved. Ms. Virginia Alvarez explained that a contract with Roesling, Nakamura and Terada Architects needs to be approved to continue the work on this project which includes bidding and construction contract administration through closeout for the project, not to exceed $165,100 plus an estimated $4,000 in reimbursable costs. These funds are allocated in Fund 40.

Mrs. Marilyn Bachman made the motion to approve the Architectural and Engineering Services Contract with Roesling, Nakamura and Terada Architects for Bidding and Construction Contract Administration not to exceed $165,100 plus an estimated $4,000 in reimbursable expenses. Mr. Peter van Duinwyk seconded. Motion made. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Strategic Initiative #5: Staffing
Sunshine Proposal from the Montecito Union Teachers Association and Montecito Union School District Requesting to Initiate Labor Negotiations

On behalf of the Montecito Teachers Association, Mr. Jeff Linder and Ms. Heidi Craine officially opened negotiations. As per the agreement they would like to discuss: Part 2, Salary, Part 3, Retirement, Part 4, Working Conditions, Part 7, Benefits, and Part 8, Interdistrict Attendance. Mr. Anthony Ranii proposed to begin negotiations on the following items: Part 2, Salary, Part 4, Working Conditions, Part 5, School Calendar, Part 7, Benefits, and Part 8, Interdistrict Attendance.

Mr. Chad Chase made the motion to approve the Sunshine Proposal from the Montecito Union Teachers Association and Montecito Union School District Requesting to Initiate Labor Negotiations. Mrs. Susannah Osley seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Strategic Initiative #5: Staffing
First Interim Report, 2018-2019 Montecito Union School District Budget – All Funds

Chief Business Official, Ms. Virginia Alvarez presented the First Interim Budget Report to the Board. She provided a detailed summary of the changes in budget from adoption to first interim revision. Ms. Alvarez stated that based on the First Interim Report and multiyear projections, Montecito Union’s certification is positive and are able to meet financial obligations for the current fiscal year and subsequent two fiscal years. Ms. Alvarez reviewed the Governor’s Budget and changes since the State Adopted Budget. She also presented the revenue expenditures summary.

Ms. Virginia Alvarez also discussed upcoming expenses associated with roof repairs for Buildings A and B and the replacement of the kindergarten playground equipment.

Mr. Chad Chase made the motion to approve the First Interim Report, 2018-2019 Montecito Union School District Budget – All Funds. Mr. Peter van Duinwyk seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Resolution 18/19-08 Annual Accounting of Developer Fees

Ms. Virginia Alvarez explained that as a public agency which levy developer fees, Montecito Union School District is required to make annual accounting of developer fee funds and make those findings public.
Mr. Chad Chase made the motion to approve Resolution 18/19-08 Annual Accounting of Developer Fees. Mrs. Marilyn Bachman seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

**Superintendent's Report**
Mr. Anthony Ranii reported per the personnel action item that the Payroll/Accounts Payable position is vacant. The administration would like the discretion from the Board to create a new job description and job title to reflect the District’s needs. The Board agreed and authorized Mr. Anthony Ranii and Ms. Virginia Alvarez to proceed with updates/revisions to this new position as needed.

**Board Reports**
There were no reports reported.

**Consent Agenda**
Regular Board Meeting Minutes – November 13, 2018
Warrants 11/7/2018-11/28/2018
Personnel Action Report

Mr. Peter van Duinwyk made the motion to approve the Consent Agenda. Mrs. Marilyn Bachman seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

**Closing Business**
**Suggested Agenda Items for Future Meetings and Board Business**
Negotiations-Closed Session
2017-2018 Audit Report
Santa Barbara County Investment Report
2018-2019 School Accountability Report Card
5th Grade Colonial Trip Update and Approval of Overnight Field Trip
Tech TOSA
Quarterly Williams Uniform Complaints

Mr. Chad Chase requested adding the auditorium sound system to the January agenda.

**Board Evaluation of the Meeting**
The Board congratulated Mrs. Kate Murphy’s on her first meeting as Board President.

**Adjournment**
Mrs. Marilyn Bachman made the motion to adjourn the meeting at 7:30 p.m. Mr. Peter van Duinwyk seconded. Motion made 5-0, members, Bachman, Chase, Murphy, Osley, and van Duinwyk.

Respectfully Submitted,

Mr. Chad Chase
Board of Trustees Clerk