

**MONTECITO UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING  
Special Board Meeting Minutes  
June 28, 2022**

Present: Ms. Susannah Osley, President, Mr. Peter van Duinwyk, Vice President, and, Mrs. Jessica Smith, Member.

Staff Present: Mr. Anthony Ranii, Superintendent, Ms. Virginia Alvarez, Chief Business Official, and Mrs. Autumn Noe, Executive Assistant.

Absent: Ms. Kim Crail, Member, Mrs. Jacqueline Duran, Member.

**Call to Order**

Board President, Ms. Susannah Osley called the meeting to order at 4:00 p.m.

**Opening Business**

**Approval of Agenda**

Mrs. Jessica Smith made the motion to approve the Agenda. Mr. Peter van Duinwyk seconded. Motion carried 3-0, members: Osley, Smith, and van Duinwyk. Absent: Members, Crail and Duran.

**Public Comment for Items Not on the Agenda**

MUS Parent, Mr. John Burkle was present to make the proposal of increasing security measures at school. He reported that he met with First District Supervisor, Das Williams and received his support of additional security at school.

***Strategic Initiative #4. Safe, Efficient Facilities (Improve the safety, efficiency, accessibility, and utility of our physical structures and grounds to support student learning. Ensure all structures are properly maintained. Develop and implement a vision for our adjacent property in keeping with our Strategic Plan.)***

**Building D and E: Potential Change Order #001**

Mr. Anthony Ranii explained that there is agreement between himself, the architect, and the project manager that a change is required for the communications, data, and fire alarm systems in the portable classrooms. The bid plans did not include bringing wired data and communications to the portable classrooms and the current system to the Shoffice cannot also support the portable classrooms. He also explained that the conduit that currently runs lines out to the terraces is a smaller 1.5 inch conduit and to extend the fire alarm out to the portable classrooms it needs to 2.5 inch. This becomes permanent and is beneficial for safe and reliable power and wireless infrastructure for school events.

The Board continued to have a discussion as to the benefits of the power at the terraces and to the impact to the construction contingency fund.

Mr. Anthony Ranii presented a ROM (rough order of magnitude) cost of \$125,000 and upon the District's request, Edwards Construction Group submitted a more detailed proposal of \$101,753.32. He made the recommendation that the Board approve the change order for a not to exceed amount of \$101,753.32.

Mr. Peter van Duinwyk made the motion to approve Change Order #001 for Edwards Construction Group for an amount not to exceed \$101,753.32. Mrs. Jessica Smith seconded. Motion carried 3-0, members: Osley, Smith, and van Duinwyk. Absent: Members, Crail and Duran.

## **Governance**

### **Resolution #21/22-11 Order of Election, (Board Seats) Ordering Governing Board Member Election & Notice to Consolidate and Resolution #21/22-10 Candidates' Statements**

Mr. Anthony Ranii spoke to the details of the three four-year term seats that will become available on November 8, 2022. He spoke to the requirements, process, and date requirements. The candidate filing period opens July 18, 2022 and closes on August 12, 2022 at 5:00 p.m. The exception would be if any of the incumbents has not filed by the deadline, the filing deadline is extended to August 17, 2022 at 5:00 p.m. He explained that past practice has called for a 200 word statement paid for by the candidate.

Mrs. Susannah Osley made the request to correct her address on the documentation and confirm Mrs. Jaqueline Duran's.

Mrs. Jessica Smith made the motion to approve Resolution #21/22-11 Order of Election, (Board Seats) Ordering Governing Board Member Election & Notice to Consolidate Mr. Peter van Duinwyk seconded. Motion carried 3-0, members: Osley, Smith, and van Duinwyk. Absent: Members, Crail and Duran.

Mrs. Jessica Smith made the motion to approve Resolution #21/22-10 Candidates' Statements. Mr. Peter van Duinwyk seconded. Motion carried 3-0, members: Osley, Smith, and van Duinwyk. Absent: Members, Crail and Duran.

## **Consent Agenda**

### **NuCuisine Vendor Contract**

The Board made the request to discuss the NuCuisine Contract and Mr. Anthony Ranii pulled the item from the Consent Agenda in order to do so. Mr. Anthony Ranii went through the contract from NuCuisine Catering.

Mrs. Jessica Smith made the motion to approve the Consent Agenda. Mr. Peter van Duinwyk seconded. Motion carried 3-0, members: Osley, Smith, and van Duinwyk. Absent: Members, Crail and Duran.

## **Adjournment**

Mrs. Susannah Osley made the motion to adjourn the meeting at 4:32 p.m. Mrs. Jessica Smith seconded. Motion carried 3-0, members: Osley, Smith, and van Duinwyk. Absent: Members, Crail and Duran.

  
Mr. Peter van Duinwyk  
Board Vice-President