

**VERMILION PARISH SCHOOL BOARD
TRANSFER REQUEST FORM
(2018-2019)**

The attendance zone policy requires students to attend school in their prescribed zone. Only in extreme cases will exceptions be made and only made for one year; **the transfer request must be renewed yearly.** If approved, transportation becomes the responsibility of the parent or guardian. Permission can be revoked in the event of overcrowding, or when serious attendance or discipline problems arise. **The deadline for turning in a transfer request form is July 6, 2018.**

THE FOLLOWING INFORMATION IS REQUIRED: CHECK REASON FOR TRANSFER REQUEST AND ATTACH ANY SUPPORTING DOCUMENTATION IF NEEDED

_____ EXTREME CASE INVOLVING MEDICAL/PSYCHOLOGICAL PROBLEMS _____ SPECIAL CIRCUMSTANCES _____ EMPLOYEE (GIVE SCHOOL OR LOCATION OF EMPLOYMENT BELOW)

PLEASE PRINT

NAME OF STUDENT GRADE (2018-2019) DATE OF BIRTH SEX RACE

PARENT OR GUARDIAN PHYSICAL ADDRESS (NOT A P.O. BOX) CITY TELEPHONE

TRANSFER FROM: / / TRANSFER TO:

SCHOOL ASSIGNED FOR 2018-2019 GRADE SCHOOL REQUESTED
(Where your child should attend school according to zone lines)

REASON FOR TRANSFER:
(USE BACK FOR ADDITIONAL INFORMATION)
(ATTACH ANY SUPPORTING DOCUMENTS)

PLEASE RETURN TO:
JAMES B. PRUDHOMME, SUPERVISOR
CHILD WELFARE AND ATTENDANCE
VERMILION PARISH SCHOOL BOARD
POST OFFICE DRAWER 520
ABBEVILLE, LA 70511-0520

PARENT OR GUARDIAN SIGNATURE DATE _____
PRINCIPAL'S SIGNATURE OF SCHOOL REQUESTED DATE

APPROVED _____ DISAPPROVED _____ DATE

SIGNATURE OF SUPERVISOR
CHILD WELFARE AND ATTENDANCE

SIGNATURE OF SUPERINTENDENT