

REQUEST FOR VERMILION PARISH SCHOOL EMPLOYEE ACCOUNTS

Send to: Personnel Department, Central Office (Fax: 898-0939)

ALL INFORMATION WITH AN * MUST BE COMPLETED

*First Name:	
*Last Name:	
Requested First Name:	
*School/Location	
*Position	
EMPLOYEE CONTACT INFORMATION:	
_____	_____
Telephone Number	Email Address

Once your account has been created you will be able to access it using your `firstname.lastname`.

<i>Central Office Use Only</i>	
Username:	Initials:
Date Created JCampus:	Initials:
Date Created SER IEP:	Initials:
Date Created Internet Access:	Initials:
Date Created Moodle:	Initials:
Date Created ONCOURSE:	Initials:
Type of Employment:	
<input type="checkbox"/> New Hire (Teacher) Regular Ed ___ SPED___	<input type="checkbox"/> New Hire (Support)
<input type="checkbox"/> Remainder of the year contract	<input type="checkbox"/> Short-Term Leave Contract
<input type="checkbox"/> Contract for Pay Purposes ONLY	