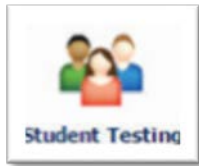


## Creating Student Groups (aka *your classes*)

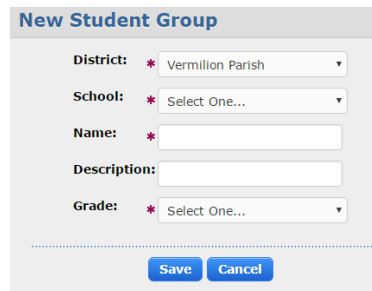
- Select **Student Testing** from the Home page



- On the Student Testing page, select **Actions**, then **New Student Group**

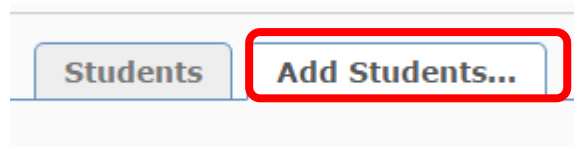


- Fill in the information for your class and click **Save**



A form titled "New Student Group". It contains several fields: "District" (dropdown menu with "Vermillion Parish" selected), "School" (dropdown menu with "Select One..." selected), "Name" (text input field), "Description" (text input field), and "Grade" (dropdown menu with "Select One..." selected). At the bottom of the form are two buttons: "Save" and "Cancel".

- Add students by clicking the **Add Students** tab



- Click on the students that are to be added to that class, then click **Done**
- Click **Back to Student Groups** to repeat the steps for any other groups you wish to create

