



IPSB Summer School Testing Site Guidelines

New Iberia Senior High will be administering an ACT Make-Up Exam on June 1st and 2nd for registered and qualified students. On June 1st, registered students will be participating in pre-coding for the official exam on Tuesday, June 2nd. The discounted exam fee is \$25 and must be paid on June 1st. We will only be able to accept money orders.

Additionally, students/parents must complete the Iberia Parish School District's Disclosure Form and Acknowledgement of Risk form prior to entering the building for testing. These forms will be collected from participants during inspection.

In order to maintain social distancing protocols, students must stagger their arrival based on their last names. The following schedule will be utilized:

Student's Last Name	Arrival Time
A-B	7:15 AM
C-F	7:30 AM
G-L	7:45 AM
M-Q	8:00 AM
R-Z	8:15 AM

The following are guidelines all Iberia Parish School District Testing Sites will follow regarding summer testing:

- Universal precautions and strict social distancing protocols must be followed
- Students must have their temperature taken upon arrival by an IPSB employee. Individuals who have a fever of 100.4°F or above or other signs of illness upon visual inspection shall not be admitted into the facility.
- Students must have completed the IPSB Acknowledgment Form and the IPSB Disclosure Form to enter testing site
- Summer School Testing Site Guidelines
 - There will be a single entrance and exit labeled with signage into the testing site that will be monitored by IPSD Personnel
 - Students will enter and depart one at a time while standing on social distancing floor signs
 - Students must sanitize their hands upon entering the building
 - Students must wear a mask upon entering the building
 - Mask must stay on student until student reaches their testing room and designated testing seat
 - ACT examinees will remove masks for inspection and full facial confirmation at check-in. Masks will then be reapplied.
 - Student will be allowed to remove their mask during the test
 - Student must put mask back on to leave their designated seat for any reason

- i.e. to go to the restroom or when exiting the testing site
 - An informational flyer will be provided to students testing during the summer to ensure that our students know how to properly wear a mask and how to properly care for a mask
- Students must go straight to their designated testing room and designated testing seat
- Social distancing signs must be posted outside and inside the school.
- Students will be seated 6 feet apart from each other in testing rooms
- Students will not be allowed to share supplies
 - i.e. pencils, scratch paper, etc.
- Students will not congregate in the hall or restrooms or testing site grounds prior to or during testing
- Students must cover mouth/nose when coughing and sneezing
- IPSB Policy regarding restroom use during testing
 - Restrooms and hallways of testing sites will be monitored by IPSD Personnel during testing to ensure all social distancing protocols are followed
 - Students must wear their masks to go to and from the restroom
 - Students must thoroughly wash their hands with soap and water prior to returning to their testing room
 - Students must use hand sanitizer prior to returning to their designated testing seat
 - Only a single student is allowed in the restroom at a time.
- IPSB Policy regarding dismissal of students from testing site
 - Students will be dismissed in an orderly and intermittently to allow for social distancing
 - Students must wear masks upon exiting the testing site
 - Masks must remain on until students enter their personal vehicle
 - Students leave immediately after testing and will not congregate in the testing site building nor on the testing site grounds after testing