

Permission for Medication Administration

Winfield R-IV School District
701 Elm Street · Winfield, MO 63389

Primary
636-668-8195
Fax 636-668-6259

Intermediate
636-668-8300
Fax 636-668-6056

Middle School
636-668-8001
Fax 636-668-6044

High School
636-668-8130
Fax 636-566-6455

Student's Name: _____ DOB: ___/___/_____

Diagnosis: _____ **Grade/Teacher:** _____

Medication: _____ **Dosage:** _____

Time of day medication is to be given and any other special instructions:

Date: _____ Physician Printed Name: _____

Physician Signature: _____

Physician's Office Phone Number: _____

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I hereby give my permission for _____ to take the above prescription at school as ordered. I understand that it is my responsibility to furnish this medication. All medication (prescription and OTC) is to be brought to school in the original container. Prescription medication must be appropriately labeled by the pharmacy, or physician, stating the name of the medication, the dosage and times to be administered. I further understand that any school employee who administers any drug to my student in accordance with written instructions from the physician or dentists shall not be liable for damages as a result of an adverse drug reaction suffered by the student as a result of administering such drug.

Parent/Guardian Signature: _____ Date _____

Printed Parent/Guardian Name _____ Phone Number _____

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Medication Policy

It is recognized at the present time many children are able to attend school because of the effective use of medication in the treatment of chronic disabilities, illnesses, or short-term illnesses.

We at Winfield R-IV School District believe it is more desirable for medication to be administered at home. However, any student who is required to take medication during the regular school day must comply with school regulations. These regulations are as followed:

1. **Prescription Medications** will **ONLY** be given on written orders from a physician, detailing the name of the drug, dosage, and time interval of when the drug can be administered. Medication must be in the prescription bottle with the student's name on the front prescription label. It is requested by the nurses of Winfield R-IV School District that duplicate bottles of medication be given whenever possible – one for home and one for school. Parent of Guardians should bring enough medication for the school day or enough for the school week.
2. **Non-Prescription or Over – the – Counter Medication** will **ONLY** be given to the child if they have written consent from your physician with instructions as to how the medication is to be given.

Acetaminophen (Tylenol) will **ONLY** be given to the child if they have written orders from your physician. The orders will then be kept in the student's medical files.

3. Prescription and over – the – counter medication **MUST** have a new physician order on file for the beginning of each new school year. Each physician order will still be valid if the child in questions has to attend summer school. Forms may be obtained in the nurse's office or on request, be picked up in the school office.
4. Written permission from the parents or legal guardians requesting the school district to comply with the physician's orders must be brought with all medications.
5. All medication with permission slips must be brought to the school office or school nurse by parent or legal guardian.
6. Medication will be stored in a safe appropriate place. A record will be kept on file of all medication administered by the school nurse or designated school personnel assigned by the Winfield R-IV School Administration.