

**Winfield R-IV Acceptable Use Policy (AUP)
Student Agreement**

Name _____

Graduation Year _____

I have read the Winfield R-IV Acceptable Use Policy (AUP). I understand these documents and agree to adhere to the principles and procedures detailed within.

Should I violate the guidelines, I understand that I may lose all network and Internet privileges. Violations of these policies will be addressed in the same manner as violations of other district policies. I understand that violations of some these policies may constitute a criminal offense.

Student Signature _____ Date _____

As the parent or guardian of this student I have read the Winfield R-IV Acceptable Use Policy (AUP). I understand this access is for educational purposes and the district will take all available cautions to restrict access to inappropriate material. However, I also recognize it is impossible for the district to prevent access to all inappropriate materials and the school district is not liable for materials acquired on the network or Internet. I hereby give my permission to initiate Internet access for my child.

Parent/Guardian Signature _____ Date _____

Permission to Publish: photographs/classwork/video on the school website:

Winfield R-IV School district maintains a website that will utilize and promote information regarding student activities, student work, student recognition, and school related photos. This release will be in effect for the time they are enrolled in Winfield R-IV School District and may be changed at any time by contacting the school and completing a new form.

I give my permission for my child's schoolwork and image to be published on the district website.

Parent signature _____ Date: _____

Winfield School District AUP (Acceptable Use Policy) Internet and Network Guidelines

Acceptable Use

Internet and network access is available to all district students and employees. Resources should be used for classroom instruction and district communication. All users of district technology resources must adhere to the following Internet and network guidelines.

Prohibited Activities:

- Transmission of any material in violation of any federal or state regulations
- Use of technology resources for commercial activities
- Product advertisement and political lobbying
- Illegal activities
- Accessing social media websites without written approval from building administration
- Sharing passwords
- Accessing network with another user's account
- Destroying or damaging data files of other users
- Intentionally distributing malicious software, including viruses, Trojan horses, or malware
- Installing software without permission of Technology Department
- Violating copyright laws
- Evasion and/or disabling Internet filtering devices
- Attempting to access inappropriate material
- Cyber-bullying

Liability

The Winfield R-IV School District will not be responsible or held liable for any of the following:

- Data or information lost on the district's network or equipment
- Damage to personal property because of accessing the district's network
- Inappropriate content accessed on the school network or school Internet

Security

Security on any computer system is a high priority, especially when the system involves many users. If a student identifies a security problem or vandalism on the network, they must notify a district staff member. Staff that encounters a security issues should immediately contact the Director of Technology.

Vandalism

Vandalism is defined as any malicious attempt to harm or destroy data of another user. This includes the uploading or creation of computer viruses. Acts of vandalism will result in disciplinary action.

World Wide Web Protocol

Be courteous as you seek information. Inappropriate behavior could result in the District having its web access revoked. Adhere to the same standards on-line that are expected in the classroom. Do not visit inappropriate sites. In using the computer network and Internet, the user should not reveal personal information such as the user's home address or telephone number.

Contracts

Students must have a signed Internet contract on file with the district prior to use of any district computer. Copies of the contracts will be placed in the appropriate library.

Cyber-bullying

It is the responsibility of the staff to educate students under his/her supervision about appropriate on-line behavior, including, but not limited to: cyber-bullying and activities on social networking sites (including chat rooms).