

Eustace ISD

Fall 2020

Plan to Return to School

**Overview**

This plan will be the overall blueprint for the reopening of schools in Eustace ISD. The various subsections of this document will detail the safety measures to be in effect as well as the roles and responsibilities of staff, parents, and students. Due to the ever-changing events of today, this document is subject to change as conditions or best practices dictate.

Currently, we are planning for the start of the 2020-2021 school year to take place on Wednesday, August 19 for both in-person learning and remote learning.

**NOTE: For the first 13 days of instruction, from August 19 – September 4, Eustace ISD will be operating on an early release schedule. All campuses will release at 1:30 PM. We are doing this to help our students get back into the routine of in-person school. We have been away since the middle of March and there are going to be many changes since the last time that our students were in school. We want to give our Intermediate and Primary Schools the opportunity to have plenty of time to determine the best way to release our students in the afternoon. We also want to give our staff members time to make sure that our virtual learning is meeting the needs of our students.**

**Our Labor Day holiday is Monday, September 7. EISD will start full day instruction on Tuesday, September 8. Also, the Texas Education Agency is allowing districts to count days of early release as full days. The early release will not affect our total minutes or the plan that we have to build additional days into the school year.**

**NOTE: For parents choosing virtual learning, devices and equipment may be picked up on the following dates at all campuses:**

**Monday, August 17 – 9:00 AM – 6:00 PM**

**Tuesday, August 18 – 7:00 AM – 3:00 PM.**

**NOTE: All water fountains will be covered and cannot be used by students. Arrangements need to be made so that students bring a filled water bottle to school. Students will have opportunities to refill the bottle at certain times throughout the day.**

**Developing a Plan for On-Campus Activities and Instruction**

EISD will post for parents and the general public, no later than one week prior to the start of on-campus activities and instruction, a summary plan that will be followed to mitigate COVID-19 spread in our schools.

**Individuals Confirmed or Suspected with COVID-19**

1. Any individuals who **themselves** either: (a) are lab-confirmed to have COVID-19; or (b) experience the symptoms of COVID-19 (listed below) must stay at home throughout the infection period, and cannot return to campus until the school system screens the individual to determine any of the below conditions for campus re-entry have been met:
  - o In the case of an individual who was diagnosed with COVID-19, the individual may return to school/work when all three of the following criteria are met:
    - i. at least one day (24 hours) has passed since recovery (resolution of fever without the use of fever-reducing medications);

- ii. the individual has improvement in symptoms (e.g., cough, shortness of breath);  
and
  - iii. at least ten days have passed since symptoms first appeared.
- o In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.
  - o If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) obtain an acute infection test at an approved testing location (<https://tdem.texas.gov/covid-19/>) that comes back negative for COVID-19.

### **Required Actions if Individuals with Lab-Confirmed Cases Have Been in a School**

1. If an individual (staff member or student) who has been in a school is lab-confirmed to have COVID-19, EISD will notify its [local health department](#), in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the [Americans with Disabilities Act \(ADA\)](#) and Family Educational Rights and Privacy Act (FERPA).
2. Campuses will close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 7 days have already passed since that person was on campus.
3. Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, EISD must notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers or staff who participate on any on campus activities.

### **Identifying Possible COVID-19 Cases on Campus**

1. EISD will immediately separate any student who shows COVID-19 symptoms while at school until the student can be picked up by a parent or guardian. The student will usually be kept in the nurses area or in the office area.
2. Campuses will clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as is feasible.
3. Students who report feeling feverish will be given an immediate temperature check to determine if they are symptomatic for COVID-19.

### **Attendance and Enrollment**

Per Texas Education Code (TEC), §25.092, students must attend 90% of the days a course is offered (with some exceptions) in order to be awarded credit for the course and/or to be promoted to the next grade. This requirement remains in force during the 2020-21 school year.

1. Given the public health situation, student attendance may be earned through the delivery of virtual instruction.
2. Parents may request that their student be offered virtual instruction. Virtual instruction is available at all EISD campuses. Parents may also switch from a virtual setting to an on campus setting by contacting the office at the appropriate campus. Parents may also request that their student be switched from an on-campus setting to a virtual setting. In order to provide stable and quality instruction for every student, parents are encouraged to limit the number of switches to an absolute minimum.
3. EISD will provide daily on-campus attendance for students to attend school who follow this document's required public health procedures and whose parents wish them to attend on campus each day, subject to school closure and the exceptions listed in this document.
4. For the start of the 2020-2021 school year, all campuses and all grade levels will be available for in-person instruction on the first day. EISD will not be using any transition format to start the school year.

## **Staff Considerations**

1. Employees of EISD must continue to meet the work expectations set by the District, subject to any applicable employment contract terms.
2. In EISD, all staff members are required to complete the training provided by Texas Agri-Life Extension. This training may be found at this link: [Special Considerations for Infection Control During COVID-19](#)
3. All staff members will be required to wear face masks and face shields throughout the instructional day. Face masks may be lowered when the lesson requires students to see the teacher's face.
4. In-person campus or district wide staff meetings will only take place in the event that other forms of communication are ineffective for the topic at hand. When in-person meetings are necessary, and cannot be done via electronic means, everyone must wear a mask and face shield, remain at least 6 feet apart where feasible, and consider whether increased airflow from the outdoors is possible in those settings.
5. If a staff member has underlying health conditions or has someone living with them that has underlying health condition, it may be possible to arrange for that staff member to work remotely (this includes teachers). This will be decided on a case by case basis by campus administration and district administration.
6. EISD requires all staff members to self-screen for COVID-19 symptoms before coming onto campus each day. Symptoms are listed below. The self-screening includes taking their own temperature. Staff members must report to the district and/or campus if they themselves have COVID-19 symptoms or are lab-confirmed with COVID-19. Staff members must remain off campus until they meet the criteria for re-entry as noted below. Additionally, staff members must report to the school system if they have had close contact with an individual who is lab-confirmed with COVID-19, as defined at the end of this document, and, if so, must remain off campus until the 14-day incubation period has passed.

## **COVID-19 Symptoms**

In evaluating whether an individual has symptoms consistent with COVID-19, consider the following question:

Have they recently begun experiencing any of the following in a way that is not normal for them?

- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing
- Shortness of breath
- Fatigue
- Headache
- Chills
- Sore throat
- Congestion or runny nose
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea
- Nausea or vomiting

## **Parent Considerations**

1. Parents must ensure they do not send a child to school on campus if the child has COVID-19 symptoms (as listed in this document) or is lab-confirmed with COVID-19, and instead should opt to receive remote instruction until the below conditions for re-entry are met. Parents may also opt to have their students receive remote instruction if their child has had close contact with an individual who is lab-confirmed with COVID-19 until the 14-day incubation period has passed. School systems may consider screening students for COVID-19 as well.

## **COVID-19 Symptoms**

In evaluating whether an individual has symptoms consistent with COVID-19, consider the following question:

Have they recently begun experiencing any of the following in a way that is not normal for them?

- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit
- Loss of taste or smell
- Cough
- Difficulty breathing
- Shortness of breath
- Fatigue
- Headache
- Chills
- Sore throat
- Congestion or runny nose
- Shaking or exaggerated shivering
- Significant muscle pain or ache
- Diarrhea
- Nausea or vomiting

Additionally, school systems must screen to determine if visitors have had close contact with an individual who is lab-confirmed with COVID-19, and, if so, they must remain off campus until the 14-day incubation period has passed. When practical, screening questions could be supplemented with temperature checks of adults.

2. All students in grades 3-12 will be required to wear a mask unless they meet one of the exceptions in Governor Abbott's order. This will include some students that are younger than 10 when school starts. However, this will ensure that all the students in the Intermediate Campus will be following the same mask rules.
3. We are encouraging parents to have all students wear masks and/or face shields regardless of age.
4. If you are choosing remote learning for your students, we are encouraging you to purchase the recommended supplies for your specific grade level. Items such as hand sanitizer or Kleenex would certainly be optional.
5. For parents that are choosing remote learning, EISD has sufficient Chrome Books so that each student may check one out from his/her campus. If you have your own device, you are certainly welcome to use that. If at any point you feel like you need a school device, you may contact your campus and one will be issued.
6. EISD is in the process of ordering some hotspots for check-out; however, we are dependent on another entity to supply these hotspots and they may or may not be here for the start of school.
7. If a student starts out on remote learning, they may change to in-person learning at any point.
8. If a student is doing in-person learning and switches to remote learning, we are asking that they stay on remote learning until the next grading cycle starts.
9. Students that are participating in remote learning may also participate in extracurricular activities provided they are present for all practices, etc.
10. At the end of this document is EISD's Remote Learning Plan.
11. Also, at the end of this document is a list of all activities and classes that will require in-person learning in order to participate.

## **Visitors on Campus**

1. Currently, EISD is not allowing visitors on campus. However, for staff members that may be on campus for a specific purpose, such as maintenance personnel or outside contractors that may be required entry to perform a repair function, EISD requires that all individuals be screened and have their temperature measured. Such individuals must also wear a mask and a face shield. In addition, these personnel will also be

asked about any close contact that has occurred. If close contact with a confirmed Covid-19 case has occurred, they will be denied entry until the 14-day incubation period had elapsed.

2. If the situation changes where visitors may be allowed on campus, they must answer the screening questions, including the close contact question, have their temperature measured, and wear a mask.

### **Transportation**

1. Parents are encouraged to bring their students to school and pick them up in the afternoon; however, Eustace ISD is planning on running all bus routes in the school year 2020-2021.
2. Students will be required to have a mask and/or face shield to ride the bus.
3. Before students take a seat on a bus, they will be required to use hand sanitizer (which will be available on all buses and to have their temperature checked (all buses will be equipped with hand sanitizer).
4. Social distancing will be maintained to the extent possible.
5. When weather permits, buses will open their windows to increase air flow throughout the bus.
6. Over 80% of parents have indicated that they will be bringing their children to school. From the past, we know how congested traffic can get in the mornings and afternoon. Please be patient as we all deal with this increase of traffic.

### **Drop Off and Pick Up (Car Riders)**

1. We are asking all parents to please drop off their students from the usual points in the morning.
2. We are asking all parents to please remain in their cars.
3. Entry to the buildings will be limited to students and staff only. This precaution is taken to limit the number of people in our buildings and thus, limit exposure.
4. In the afternoons, we are asking that parents stay in their cars to pick up their students.
5. For now, we are asking parents to not walk up to the campuses to pick up their students.

### **Drop Off and Loading of Buses**

1. The bus drop-off points and loading points will not change for this coming school year.
2. In the mornings, students will be asked to maintain a six-foot distance as they are unloading. The bus driver and campus administrators will be there to assist students.
3. As buses are loaded in the afternoon, staff members will be there to help maintain a six-foot distance between students and ensure the students are safely loaded on the bus.
4. Students will be required to use hand sanitizer upon entering the bus.
5. The mask requirement will remain in force for the ride home in the afternoon.

### **Entry Points to the Buildings**

1. The entry points to each of our campuses will be limited to two entrances.
2. There will be thermal imaging cameras that will be set up at each of these entrances to check the temperature of students and our staff members as they enter the building.
3. Any temperature reading that exceeds the recommended threshold (100°) will be screened with a hand-held thermometer. If the hand-held thermometer confirms a fever of 100° or more, the student will be secluded from other students (usually in the nurse's office) and parents will be notified to pick up their child. If a staff member is confirmed, they will be sent home for the day.
4. The entry points for the High School will be the main entrance and the entrance coming from the bus drop off point.
5. The entry points for the Middle School will be the main entrance and the entrance from the bus loop.
6. The entry points for the Intermediate School will be the main entrance and the entrance that leads to the bus loop.
7. The entry points for the Primary will be the main entrance and the entrance between the cafeteria and gym.

## **Changing Classrooms**

1. At times during the day, students will need to change classrooms.
2. For the Primary and Intermediate, this can be done in a controlled manner that will limit student exposure to other students and staff members.
3. At the Middle School and High School, it is more difficult to release students in a controlled manner. During class changes at the Middle School and High School, all students will be required to wear a mask and face shield for maximum safety.

## **Lunch and Breakfasts**

1. All students at EISD may eat lunch and breakfast at no cost.
2. All students are encouraged to take advantage of this opportunity. Covid-19 should not be a reason that a student does not eat.
3. At all campuses, we will strive to allow students to eat in the cafeteria. However, this may not always be possible for all grade levels.
4. At a minimum, students may have to take turns rotating eating in the cafeteria and eating in their classrooms.
5. Because of the age difference, different arrangements will be required at each different campus.
6. Prior to eating, all students will be required to either wash their hands or to use hand sanitizer.
7. If the cafeteria is used, it will be thoroughly cleaned and disinfected before the next group of students is allowed into the cafeteria.
8. The second chance breakfasts will still be available for Middle School and High School students that must report to an activity before school actually starts (for example, athletics and band).
9. EISD will be using all disposable items, such as plastic eating utensils and trays, in our cafeterias.
10. Students will still be allowed to bring their breakfast and lunch from home.
11. Parents with students that are learning remotely will be able to pick up food bags, as they have done during the summer, at a predetermined time and location to be announced later.
12. At this time, for health and safety reasons, parents and guardians will not be allowed to have lunch or breakfast with their students in the cafeteria. We are hoping that we will not have this restriction very long.

## **School Start Times**

1. All campuses will release at 1:30 PM from August 19 – September 4. Regular release times will start on Tuesday, September 8.
2. Since all districts in the state may face situations during the 2020-2021 school year that necessitate the closing of schools, EISD is building extra time into the school year by adding extra minutes during the day. These extra minutes will help with the increased hand washing, changing of classes, and other health related issues.
3. Primary Start Time – 7:33 AM Primary Release Time – 3:25 PM
4. Intermediate Start Time – 7:35 AM Intermediate Release Time – 3:27 PM
5. Middle School Start Time – 7:37 AM Middle School Release Time – 3:30 PM
6. High School Start Time – 7:40 AM High School Release Time – 3:35 PM
7. DAEP and REACH Start Time – 7:20 AM – DAEP and REACH Release Time 3:12 PM
8. For early release days that are on the school calendar, all campuses will dismiss at 1:30 PM.

## **Classroom Safety**

1. The number one goal for the 2020-2021 school year is to provide a safe environment for our students and staff. The number two goal is to make sure that our students are receiving a world class education.
2. While the governor's mask order included 10 years old and up, EISD is requiring all students in grades 3-12 to wear at least a face mask. Students in grades K-2 are encouraged to wear a face mask or face shield.
3. Staff members will be required to wear a face mask and face shield throughout the instructional day. There will be times that staff members must lower their mask in order for students to see their faces.

4. Desks will be spread out as much as classroom space and the number of students allow.
5. In classrooms where students are regularly within six feet of one another, all campuses will provide time for more frequent hand washing and/or hand sanitizing.
6. Hand sanitizer will be readily available in all classrooms, entry points, gyms, cafeterias, and restrooms.
7. Each campus is required to teach thorough hand wash techniques to all students.
8. Each campus is also required to teach students the proper technique for covering a cough or sneeze.
9. Each campus will allot time for each student to wash their hands for 20 seconds at least two times per day.
10. Objects that are touched frequently throughout the day, will be cleaned at a minimum of once an hour.
11. Where age appropriate, students will be involved in disinfecting their work area and manipulatives.
12. Although many of our classrooms do not have windows, doors can remain open to create greater circulation.
13. While doors may remain open, the doors will have locks engaged in case of a threat to student safety.
14. All classrooms will be disinfected every day by an electrostatic sprayer.
15. Bathrooms in the classroom will be sprayed by a disinfecting spray throughout the day.
16. Group bathrooms will be sprayed after every change of classes.
17. In classrooms where student groups change throughout the day, such as a computer lab, keyboards, mice, chairs, etc. will be cleaned before another class is allowed to use the room.
18. All classrooms will go through a deep cleaning throughout the day and after school. . EISD will not wait until a confirmed case is identified before doing this type of cleaning. EISD has already purchased more electrostatic devices for all the campuses. These additional devices will enable our custodial staff to disinfect objects throughout the day and after school.
19. Each campus will ensure that cleaning products are stored safely, including storing harmful products where children cannot access them, and ensuring that harmful cleaning products are not used near children.

### **Assemblies**

1. Currently there will be no campus wide or district wide assemblies.
2. There will not be a Fish Camp for incoming freshmen this year.
3. Bulldog Bash will not take place this year.
4. In the mornings, students will not gather in a central location to be dismissed at the beginning of the school day.
5. All Meet the Teacher activities have been canceled. However, each campus will be providing a virtual Meet the Teacher opportunity. Specific information will come from each of the campuses.

### **Extracurricular Activities**

1. Unlike many districts, EISD is allowing students that are doing remote learning to participate in extracurricular activities as long as they are present for all practices and required activities.
2. EISD has purchased face coverings that can be worn around the necks of athletes while they are directly involved in exercising, or other activity that may require masks to be lowered. Upon completion of such activities the student athlete will immediately pull the mask to cover the nose and mouth.
3. EISD will also perform the same deep cleaning on a daily basis in our athletic facilities that are being done in our classrooms.
4. Currently, UIL is allowing extracurricular activities to proceed.
5. Until further notice, scrimmages will be closed to the public.
6. For all volleyball games and basketball games, attendance is limited to 50% of the capacity of the gym. This rule is in effect for Eustace and all other districts. Social distancing will all be in effect.
7. The UIL is requiring that all spectators wear face masks and be screened for Covid-19 symptoms. This includes screening for individuals that may have been in close contact with someone that has tested positive for Covid-19.

8. We should not have a problem when we play at home. We should be able to seat everyone that wants to attend. However, when we are traveling, we may face some limitations on the number of spectators that can be admitted to the gym. To ensure that schools stay under the 50% capacity, district tickets for volleyball and basketball will be purchase online through Hometown Ticketing. The cost of High School games will be \$5.00 for adults and \$3.00 for students. The cost for Middle School games will be \$4.00 for adults and \$2.00 for students. We will have more information on how to purchase tickets in a few days.
9. No tickets will be sold at the gyms. No passes will be accepted to enter a volleyball or basketball game for High School or Middle School.
10. Since our Middle School gyms offer very limited seating, we are moving our Middle School games to the Kirk and High School gyms. 7A and 8A teams will play in the Kirk Gym. 7B and 8B teams will play in the High School gym.
11. Football games will also be restricted to 50% capacity.
12. For home games, EISD will sell tickets that must be pre-purchased throughout the week.
13. Parents/guardians that have students in the band, cheerleading, or on the football team will have the first chance to purchase tickets from 7:30 AM until 10:30 AM on Monday before the game. Purchases will be limited to two tickets. After that, all remaining tickets will be on a first-come first-serve basis.
14. No passes will be accepted at the gate. If you have a pass, you must bring it by the Admin Office to pick up a ticket. There will be no cost if you have a pass.
15. For out of town games, the home team will send us the maximum number of tickets allowed for the visitor's side. The same routine will be followed for the sale of these tickets. If there are any remaining tickets by Thursday noon, these will revert back to the home school to sell to their fans.
16. Currently, EISD is expecting that the band and cheerleaders to accompany the football team to out of town games.
17. Depending on the situation, extracurricular activities may be suspended or canceled entirely.

#### **Use of Non-Classroom Spaces**

1. When feasible and appropriate EISD encourages (for example, in physical education classes as weather permits), students to gather outside, rather than inside, because of likely reduced risk of virus spread outdoors.
2. EISD will continue to offer extracurricular activities consistent with the guidance in this document for non-UIL extracurricular activities and with the guidance found on the UIL website for all UIL activities. Depending on the situation, extracurricular activities may be suspended or cancelled entirely.
3. Outside organizations may submit a request for facility usage. These requests will be considered on a case by case basis. Operation of the facilities will follow the governor's executive orders for similar activities.
4. Campuses will have plans in place for the entry, exit, and transition procedures that reduce large group gatherings (of students and/or adults) in close proximity. Due to the different campus configurations, these plans will vary from campus to campus. Parents are encouraged to remain outside during drop-off and pick-up.
5. Until further notice, all activities that result in large assemblies will be canceled. This includes Meet the Teacher and Bulldog Bash.
6. Since the cafeteria will be an area of the school where face masks and face shield will need to be removed, extra care must be observed during this time. EISD recognizes the necessity for students to learn the procedures and etiquette involved with eating in a cafeteria. Each campus may determine a rotational plan for a limited number of classes to eat in the cafeteria. In doing this, campuses will ensure that seats are spaced at least 6 feet apart. Some campuses may find that having all classes eat in their homeroom works best at lunch and breakfast. Meals will consist of prepared meals that do not require students or staff members to serve themselves.

## **Close Contact**

This document refers to “close contact” with an individual who is lab-confirmed to have COVID-19. The definition of close contact is evolving with our understanding of COVID-19, and individual scenarios should be determined by an appropriate public health agency. In general, close contact is defined as:

- a. being directly exposed to infectious secretions (e.g., being coughed on); or
- b. being within 6 feet for a cumulative duration of 15 minutes; however, additional factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomology may affect this determination.

Either (a) or (b) defines close contact if it occurred during the infectious period of the case, defined as two days prior to symptom onset to 10 days after symptom onset.

In the case of asymptomatic individuals who are lab-confirmed with COVID-19, the infectious period is defined as two days prior to the confirming lab test and continuing for 10 days following the confirming lab test.

## Remote Learning Plan

### Learning Management System

EISD has built its remote learning plan around Google Classroom. Goggle Classroom was used extensively in the spring 2020 semester by multiple campuses.

For the 2020-2021 school year, EISD will use the Asynchronous plan as defined by the Texas Education Agency.

**Definition of Remote Asynchronous Instruction** – Instruction that does not require having the instructor and student engaged at the same time. In this method, students learn from instruction that is not necessarily being delivered in-person or in real time. This type of instruction may include various forms of digital and online learning, such as prerecorded video lessons or game-based learning tasks that students complete on their own, and pre-assigned work and formative assessments made available to students on paper. The instructional method must address the required curriculum, per TEC, §28.002.

### Remote Asynchronous Instruction

This method allows Eustace ISD the flexibility to earn daily attendance through an approved plan for providing high-quality instructional practices with daily engagement measures. EISD can earn ADA through primarily asynchronous instructional methods OR through a combination of asynchronous and synchronous instruction together. EISD's approved instructional plan determines the daily engagement, instructional materials, progress monitoring, and teacher supports the students receive in order to earn daily attendance.

Depending on grade level, students may have one teacher that provides all their remote learning. In other grade levels, such as Middle School or High School, students will be receiving instruction from multiple teachers.

All teachers will have "office hours" in which remote learners may contact the teachers if they have questions or require additional assistance.

Grading for remote learning will be the same as for in-person learning.

Campuses may require remote learners to be in-person for certain tests or other activities that cannot be accomplished remotely.

The Middle School and High School have designated certain classes for in-person learning only. These are classes that require multiple activities that can only be accomplished by in-person learning. Please see the letter attached at the end of this document for a complete list of these classes.

### How Is Remote Asynchronous Attendance Measured?

A reminder that the 90% attendance rule is in effect for the 2020-2021 school year. This mandate comes straight from TEA.

Measurement frequency is daily. Under an approved learning plan, students earn daily attendance through daily engagement measure(s). The approved engagement methods are listed below:

- Daily progress in Google Classroom, as defined in the approved learning plan; or
- Daily progress via teacher-student interactions, as defined in the approved learning plan; or
- Completion/Turn-in of assignments from student to teacher (potentially via email, on-line, or mail).

Student engagement with Google Classroom or other instructional avenues and/or any daily contact by the teacher with a student focused on supporting or monitoring student academic progress, as defined by the approved asynchronous instructional plan, will establish daily attendance. A student will be considered absent if the student

does not have documented engagement with Google Classroom and/or daily contact with the teacher, and/or documentation of completion/turn in of daily assignments. A teacher or campus representative will input the student's daily attendance into Skyward for the asynchronous method, based on the student's daily engagement with Google Classroom or other instructional avenue and/or the daily contact with the teacher, by marking the student remote asynchronous present or absent on that day.

Dear Parents/Guardians and Students:

As we prepare for the opening of registration, which will begin Monday, August 3, 2020, we want to draw your attention to a question that you will be asked to answer. So that we can prepare for the school year, you will be asked if the student will be participating in Virtual or Face-to-Face learning. We know that this question is difficult for some to answer, and we want you to have as much information available to you as possible.

There are classes at the middle school and high school level that require face-to-face instruction. These courses are as follows:

**Middle School Face-To-Face Courses**

Athletics  
Band  
Archery  
Outdoor Education  
Theater  
Robotics  
Cheer (After-School)  
Yearbook

**High School Face-to-Face Courses**

Athletics  
Band  
Business Classes  
Cheer  
Dual-Credit Courses (except those already designated as online classes by TVCC)  
Theater Production  
AG Mechanics  
College Welding  
Sports Medicine  
Robotics  
Yearbook  
Computer Science  
AP Environmental Science  
Engineering

Please note that if virtual learning is chosen, in-person attendance is required for all courses listed above at their scheduled time during the school day, in addition to any outside-of-school activities. Attendance will be taken, and transportation is the responsibility of the guardian.

It is highly recommended that students enrolled in these classes attend all day face-to-face instruction to reduce issues involving transportation and screening. Students enrolled in more than one course that requires face-to-face instruction will be required to go through the screening process each time they enter a campus. Please rest assured that we will be utilizing guidance from the CDC and Texas Education Agency (TEA) to ensure that all students are educated in the safest environment possible.

As a reminder, internet access is a requirement for virtual learning. Although we are working to acquire hotspot devices from TEA, we do not have an indication of when the delivery date will be for those devices at this time. The virtual learning format will be significantly different than what was done at the end of last school year. All virtual learners will be required to show participation and growth in all classes each day. A substantial amount of time will be required to complete assignments every school day. As required by TEA, daily attendance will be taken for each scheduled class, and attendance laws will be in effect.

We appreciate your patience and understanding as we make decisions to ensure the safety of all our students and staff. There have been many changes since the start of the COVID-19 crisis, and we are working hard to ensure that we meet the needs of everyone. We know that you have many questions, and more information will be provided once we have it.

Dear Parents/Guardians,

As we prepare for the opening of registration, which will begin Monday, August 3, 2020, we want to draw your attention to a question that you will be asked to answer. So, we are able to prepare for the school year, you will be asked if the student will be participating in Virtual or Face-to-Face learning.

If virtual classes are chosen, please understand, the virtual learning format will be significantly different than what was done at the end of last school year. All virtual learners will be required to show participation and growth in all classes each day. A substantial amount of time will be required to complete assignments every school day. As a reminder, internet access is a requirement for virtual learning. As required by Texas Education Agency (TEA), daily attendance will be taken for both Virtual and Face-to-Face classes, and attendance laws will be in effect.

Students enrolled in Face-to-Face instruction will be required to go through the screening process each time they enter the campus. Please know that we will be utilizing guidance from the CDC and TEA to ensure that all students are educated in the safest environment possible. To maintain a safe environment, parents must remain in vehicle at drop-off and pick-up. Currently, we are asking that you refrain from walking students to the front door. Only students and essential personnel will enter the building. Currently, parents will not be permitted in the building for the safety of our students.

We appreciate your patience and understanding as we make decisions to ensure the safety of all our students and staff. Procedures have continued to evolve through the COVID-19 crisis, and we are working diligently to ensure that we meet the needs of all students while following mandated guidelines. We know that you have many questions, and more information will be provided once it is available.

Sincerely,

Eustace Primary and Eustace Intermediate