



# Givens

## Early Childhood Center

655 Martin Luther King, Jr. Drive Paris, Texas 75460



903.737.7466, phone; 903.737.7531, fax  
<http://gec.parisisd.net/>  
Sheila Ensey, Director

For immediate release:

### ***T. G. Givens Early Childhood Center announces pre-kindergarten roundup.***

Paris, Texas

March 17, 2014

T. G. Givens Early Childhood Center will begin roundup for the 2014-2015 school year on March 17. Regular hours will be 8:30–11:30 a.m. and 12:30–2:30 p.m. If a parent needs later hours please make an appointment by calling 903-737-7466. The campus is located at 655 Martin Luther King Jr. Drive, at the intersection of Sixth Street N.E. and MLK Jr. Drive. Registration will be ongoing throughout the remainder of the school year and summer.

To enroll in pre-kindergarten, a child must be four years of age on or before September 1 and meet one or more of the following criteria:

- be educationally disadvantaged (able to participate in the national free or reduced-price lunch program);
- be unable to speak or comprehend the English language;
- be homeless; or
- children of a military parent

Parents or legal guardians should have the following documents in hand when they come to pre-register a child:

- the child's official birth certificate;
- the child's social security card;
- custody papers, if applicable;
- proof of residency;
- proof of income; and
- parent or guardian drivers license

**All required documents must be submitted to the Givens registrar to complete enrollment.**

Teacher requests must be made in person. They are accepted on a first-come, first-serve basis and will be limited to fourteen per teacher. **All required documents must be submitted before requesting a teacher.** Parent choices are not binding—the director will finalize class placement. Questions may be directed to Cindy Cass, registrar, [ccass@parisisd.net](mailto:ccass@parisisd.net), 903.737.7512, or the school office, 903.737.7466.

Summer office hours will be 8:30a.m.–3:30p.m., Monday through Thursday. If necessary, parents may contact the registrar to arrange an appointment at a different time. Parents must return to Givens during the week of August 11th to re-verify their household income and submit applications for the free or reduced-price lunch program. **Class assignments will not be given until re-verification is complete.**