

AR
 Bay School District
 P.O. Box 39
 Bay AR 72411
 870-781-3296

District Parent and Family Engagement Plan

District Name:	Bay
Coordinator Name:	Nikki Campbell
Plan Review/Revision Date:	7/15/2019
District Level Reviewer, Title	Nikki Campbell, LEA/Federal Program Coor

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Bobby	Hutchison	Superintendent
Jodi	Cobb	H.S. Principal
Braden	Watson	Elem. Principal
Nikki	Campbell	Federal Programs Coordinator
Kristi	Wilson	District Parent Coordinator
Tana	Kundert	H.S. Parent Coordinator

1: Jointly Developed Expectations and Objectives

(Describe/List the District expectations and objectives for parent and family engagement. Describe/List how parents will be involved in the development of the district parent and family engagement policy. Describe/List how parents will be involved in the development and review of the School Improvement/Title I Schoolwide/Title I Targeted Assistance Plan and, if applicable, the Comprehensive Support and Improvement and the Targeted Support and Improvement plans. Describe/List how the District will submit to the State comments from parents who deem the LEA Plan unsatisfactory.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

The district involves parents in the dissemination of the policy. It is distributed at the first Parent Teacher Conference. Parents are selected to serve on the district parent and family engagement committee to help in the development of the district plan. There is an annual meeting conducted at the spring, which will be conducted by Nikki Campbell, our Federal Programs/LEA. She can be contacted at 870 781-3300. Our preschool program is housed in the elementary building. These parents are invited to the Title I parent and family engagement nights and are also given the plans just as our parents of students in elementary school are. Our preschool director (Sandy Davis) is a member of the building level committee that helps support the dissemination of the information to the Pre-K parents. Each building has a parent and family engagement coordinator that provides educational material and resources and maintains the parent center in each building. Kristi Wilson serves as the elementary coordinator and Tana Kundert serves as the high school coordinator. These coordinators meet with the building level committee to determine the effectiveness of the policy. A representative from each building level committee will serve on the district committee. The district committee will take recommendations when making revisions to the district level plan. The district has established a District Parent and Family Engagement Committee that is comprised of our Federal Programs Coordinator/LEA, elementary and high school principals, building level parent and family engagement coordinators, teachers from each building, and one parent from each building. The plan is disseminated at Parent Teacher Conferences and is also posted to our district website. The district ensures that all

students and parents have access to the parent and family engagement plan. The district LEA, Nikki Campbell, who also serves as the Federal Programs Coordinator works to help increase involvement of parents of students with disabilities.

2: Building Staff Capacity through Training and Technical Assistance

(Describe/List how the district will provide support and technical assistance to all its Title I schools in planning and implementing effective parent and family engagement practices, inclusive of school parent and family engagement policies/plans, school-parent compacts, and all Title I parent and family engagement requirements. Describe/List activities such as workshops, conferences, trainings, webinars, and online resources that will be used with school staff to build their capacity to work with parents as equal partners. Include information about how the district and/or schools will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

In August on 2019, Bay High School and Bay Elementary will conduct the Title I Parent Meeting in order to inform parents of the requirements of Title I, the participation of Bay High School in Title I, and also the Parent and Family rights to be involved. This meeting will provide information to parents and families, and will be an opportunity to distribute copies of the 2019-2020 Bay High School Parent and Family Engagement Plan. This meeting is advertised through social media, text message through the Remind101 App, and the school marquee. Also, this meeting is advertised throughout the community of Bay through information provided on the Bay city water bills, thanks to cooperation with our local community.

The district ensures teachers receive training in the topic of effective parent and family engagement. Teachers are provided with a list of parents who have requested to volunteer, and the areas in which they prefer to help. Each building maintains a log of parents who volunteer, what programs they were involved with, and this information is shared with the district.

Our district doesn't currently have a large population of parents who cannot speak English, but if we do have parents who are in need of assistance in this area, we work with our ESL coordinator, DeeDee Courtney, to ensure that we provide them the information in a format acceptable for the family. The policies are placed on the school website and copies are available to view in each parent and family engagement parent center.

The district provides a budge to support materials in each parent and family engagement center. The district develops a plan annually to address parent and family engagement initiatives at all levels throughout the district and to ensure they represent the mission and goals of the district. The district maintains a parent and family engagement policy that is approved by the Board of Education.

3: Building Parent Capacity

(Describe/List activities, such as workshops, conferences, classes, online resources, and any equipment or other materials that may be necessary to support parents in helping their student's academic success. If applicable, describe how each discretionary item your district and parents chose will be implemented.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

At the Title I Parent Information Night, conducted at the beginning of each school year, the topic of parent rights is addressed in the meeting and are discussed by Nikki Campbell, Federal Programs Coordinator. The parents are

informed of projects that Title I supports in each participating building and how it is supported by the district. Parent Compacts are distributed to parents during the first week of school or during the Parent Information Nights. Parent groups are developed at the school level. There are multiple opportunities for parents to be involved in the program. They are provided with sign-up information from either the building family engagement coordinators or the building principals. Each Title I school conducts an annual survey with parents to determine areas of strengths and areas of improvement. The results of each survey are reviewed annually by the Parental and Family Engagement Committee at each building. The district maintains a Title I parental and family engagement budget to support activities and meetings to be held throughout the school. The district provides a budget to support and maintain materials available in the parent center in each building.

4: Reservation and Evaluation

(Describe/List how the district will share with parents and family members the budget for parent and family engagement activities and programs and how parents and family members will be involved in providing input into how the funds are used. If the district does not receive a Title I, Part A allocation greater than \$500,000, then the district is not required to include a description of its Reservation of Funds. If a reservation is required, then a minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. Describe/List actions for how the annual evaluation will be conducted, identifying who will be responsible for conducting it, and explaining what role parents and family members will play.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Each building sends out surveys to parents annually. This information is gathered and disseminated to the district for review. This survey will be distributed to parents by the parent coordinators at each school. Kristi Wilson is the elementary coordinator and Tana Kundert is the high school coordinator.

Parents serve on our building and district level committees. These parents assist in the development of the evaluation procedures, including the analysis of the data collected. The parent coordinators at each school will form and facilitate these committee meetings. The evaluation process involves each building parent and family engagement coordinator so that they can take the recommendations to each of their schools. The district utilized the data gathered from the surveys to share with the committees. This information is shared with staff in a staff meeting and shared with parents at Parent Information Nights.

5: Coordination

(Describe/List how the district will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families such as public preschool programs or organizations to help students transition to elementary, middle, high, and postsecondary schools or careers.)

Does the District Parent and Family Engagement Plan describe how the district will accomplish each of the required components?

Bay Public School will coordinate with community partners, business, and other organizations throughout the 2019-2020 school year. The local community is actively engaged in Bay Public School, which is a cornerstone of the local community. Local business support the school through both monetary and in-kind donations, which help to promote family activities. The local churches provide donations to support the backpack program, which provides food support to families within Bay School District; the churches also provide donations of school supplies to support families. Through a community partnership with local news media and Walmart, families in Bay School District receive support through school supplies donated through the Stuff the Bus program. As over half of the students in Bay School District receive Free and Reduced Lunches, these community partnerships provide support to a large number of our students and families. Through coordination with our Bay city administration, families receive pertinent information from the Bay School District on their city water bills, which help provide information resources to families.

(See complete [Arkansas Guide for District Parent and Family Engagement Plan](#) for references)

ADE Reviewer Responses:

Sections	Changes Required	Federal Compliance	State Compliance	Comments	Date of Feedback
Section 1	☐	☐	☐		
Section 2	☐	☐	☐		
Section 3	☐	☐	☐		
Section 4	☐	☐	☐		
Section 5	☐	☐	☐		