

# WHITHARRAL INDEPENDENT SCHOOL DISTRICT

Box 225  
Whitharral, Texas 79380

Telephone: (806) 299-1135  
Fax: (806) 299-1257

## Application for Service and Support Personnel

Date: \_\_\_\_\_

First Name	Middle Name	Last Name	Maiden Name
Current Address			
Street or Box No.	City	State	Zip Code
Phone	(home)		(cell)

Social Security Number \_\_\_\_\_

For Position of: \_\_\_\_\_ Date Available: \_\_\_\_\_

Type of Employment:      Full-time      Part-time      Summer

Have you been employed by Whitharral ISD in the past?      Yes      No

If yes, provide dates of employment: \_\_\_\_\_

## Educational and Professional Training

Name Schools Attended	When	Date of Graduation	Degree/Certificate

List highest level of education attained: \_\_\_\_\_  
Licenses and certificates granted: \_\_\_\_\_

## Special Skills

List specific skills, software proficiency, and any machines or equipment you can operate.  
Include number of years of experience. Secretarial applicants include typing speed.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

[illegible]

Yes No

Yes      No

Yes      No

Yes                      No

Yes No

[illegible]

I hereby affirm that all information contained in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed to give you any and all information concerning my previous employment and any pertinent information they may have, personal, or otherwise, and release all such parties from liability for damage that may result from furnishing the same to you.

I understand that the district is authorized by Texas Education Code §22.083 to obtain criminal history record information on applicants the district intends to employ.

Signed

Date

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Applicant's Signature

Equal employment opportunity employer, no discrimination on the grounds of race, religion, color, sex, national origin, age or handicapping condition. **Send application and transcript to: Superintendent, Box 225, Whitharral, Texas 79380.**

## Criminal History Record Information Request

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### Confidential

The Whitharral Independent School District is required by Texas Education Code Chapter 22, Subchapter C to review the criminal history of applicants, employees, independent contractors, student teachers, and certain volunteers. The information requested below is necessary to obtain criminal history record information.

*Please print.*

First Name	Middle Name	Last Name
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Social Security Number

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Date of Birth

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Driver's License	State and Number
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Mailing Address	Street or Box No.	City	State	Zip Code
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Sex:	Male	Female	Ethnicity:	Black	White/Other
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I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used solely for the purpose of obtaining criminal history record information.

Signature	Date
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## Pre-Employment Affidavit for Applicant

For purposes of this affidavit:

**Adjudication and conviction** refer to a conviction, plea of guilty or no contest (*nolo contendere*), probation, suspension, or deferred adjudication.

**Charge** refers to a formal criminal charge as documented by a primary charging instrument (a complaint, information, or indictment) under the Texas Code of Criminal Procedure.

**Inappropriate relationship** refers to the crime of improper relationship between educator and student in Texas Penal Code section 21.12, and any other inappropriate relationship as determined by the State Board for Educator Certification.

I declare the following:

- ☐ I have never been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor.
- ☐ I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **false**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: \_\_\_\_\_.
- ☐ I have been charged with, adjudicated for, or convicted of having an inappropriate relationship with a minor. The charge, adjudication, or conviction was determined to be **true**. The following are all of the relevant facts pertaining to the charge, adjudication, or conviction: \_\_\_\_\_.

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### Declaration of Applicant

The following affidavit is offered to satisfy the requirement of Texas Education Code section 21.009 for a pre-employment affidavit, in accordance with Texas Civil Practices and Remedies Code section 132.001. An applicant who is offered employment will be asked to complete a notarized affidavit attesting to the same.

I declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
Name (First, Middle, Last)

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Address (Street, City, State, Zip Code)

\_\_\_\_\_  
County

Executed in \_\_\_\_\_ County, State of \_\_\_\_\_, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.  
County State Date Month Year

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(Signature of Declarant)

*I understand that the date of birth I am providing will not be used to determine eligibility for employment but will be used solely for the purpose of this unsworn declaration.\**

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\*This form will be processed separately and not shared with the hiring manager.

Approved by the Texas Commissioner of Education, October 2017.