

Poyen School District
Ready for Learning District Support Plan

The Poyen School District will use the action steps listed in this document to plan for re-engagement of students and families for the 2021-2022 school year. This process will be centered around the 6 components of the Arkansas Ready for Learning model. Our goal will be to provide a safe environment that includes a high quality educational experience with opportunities for social interaction and extracurricular activities while adhering to guidelines provided by the Arkansas Department of Health and the Division of Elementary and Secondary Education. Approved 8-10-21

Goals:

1. Academics
 - a. Ensure grade-level curriculum is aligned with essential standards for the new school year
 - b. Address unfinished learning from the 20-21 school year
 - c. Learning Management System selection
 - d. Provide training for staff, students and families on the Learning Management System
 - e. Provide training for staff on delivery of instruction
 - f. Use effective technology for students
 - g. Develop a written communication plan for interacting with all key stakeholders
2. Human Capital
 - a. Needs Assessment
 - b. Confirm intentions of current workforce - COVID-19 FMLA or Leave of Absence needs
3. Student Support
 - a. Special Education, 504 and ESOL plans
 - b. Counseling
 - c. Nursing - Health & Wellness
4. FACE
 - a. Students and Family support on LMS and options for PSD Ready for Learning
 - b. Communication plan
5. District Operations & Fiscal Governance
 - a. ESSER Funds Committee
 - b. PSD Ready for Learning Committee
6. Facilities and Transportation
 - a. PPE
 - b. Signage
 - c. Water quality
 - d. Buses protocol

| Academics | | | |
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| Plan (Support Needed) | Do (Who is doing the work? Person) | Check (When will this be done?) | Budget (ESSER Funding needed) |
| Ensuring the continuity of teaching and learning by providing a guaranteed and viable curriculum that includes blended learning (K-12) and diagnostic assessments (K-8) | 1 District Curriculum Plan | 1 District Curriculum Plan | |
| | 2 Assessments-Diagnostic | 2 Assessments-Diagnostic | |
| | a Common Formative | a Common Formative | |
| | b Summative | b Summative | |
| | c Dyslexia Screeners | c Dyslexia Screeners | |
| | d NWEA | d NWEA | |
| | e ACT Aspire Interims | e ACT Aspire Interims | |
| | f DLM (SPED-Most significant cognitive disability) | f DLM (SPED-Most significant cognitive disability) | |
| | g ACT (11th Grade) | g ACT (11th Grade) | |
| | h ESOL-ELPA 21 | h ESOL-ELPA 21 | |
| | i AP Exams | i AP Exams | |
| 3 School Improvement Plans | 3 School Improvement Plans | | |
| 4 Blended & Virtual Learning | 4 Blended & Virtual Learning | | |
| 5 Playbook integration | 5 Playbook integration | | |
| Identifying how PSD will address unfinished learning from the prior year utilizing the Arkansas Playbook: | 1 Teachers work days were provided. Vertical teams discussed in detail all unfinished learning. All unfinished standards were added to the next grade levels Curriculum Maps in the appropriate place in order to fill in gaps in instruction. | 1 August 2021 | |
| | 2 Teachers attended Arkansas Playbook sessions during the ADE Summit. | 2 June 2021 | |
| Utilizing a Learning Management System (LMS) | 1 Google Classroom for K-12 | 1 July 2021 decision made | |
| | 2 BUZZ for K-6 | 2 July 2021 decision made | |
| | 3 Canvas for 7-12 | 3 August 2021 decision made | |
| | 4 Resource K-6 Lincoln Learning | 4 July 2021 decision made | |
| | 5 Resource 7-12 Distant Learning | 5 August 2021 decision made | |
| Scheduling teacher training for utilizing the LMS | 1 Google Classroom-Jamie Webb | 1 August PD | |
| | 2 Buzz LMS Overview - Amy Thompson | 2 August PD | |
| | 3 Distant Learning Overview - Bryce Harrison | 3 August PD | |
| Scheduling teacher training for blended learning (delivery of instruction) | 1 Google training-Jamie Webb | 1 August PD | |
| | 2 Lincoln Learning-Amy Thompson and Jamie Webb | 2 August PD | |
| | 3 Distant Learning-Bryce Harrison | 3 August PD | |

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| Using effective technology for parents and students | 1 Chromebooks will be available for students in grades K-12-Brad Newton. MiFi devices as provided by the State will be utilized based on need for families who do not have internet access at home. The High School Parking lot also has free wireless access for students to utilize 24/7. | 1 Additional Chromebooks Ordered July 2021 and August 2021. MiFi's as provided by the state will be utilized based on need. | |
| PLC Teams | 1 Continue meeting in PLC teams | 1 Throughout the year | |
| | a Content-CFAs, essential standards, ideas for remediation, share knowledge of use of technology/online resources | a Throughout the year | |
| | b Grade level-share knowledge of use of technology/online resources, identify most vulnerable students | b Throughout the year | |
| Providing a written communication plan for interacting with parents, students, and the community (how will the stakeholders know the expectations day-to-day) | 1 Ready for Learning Plan | 1 School Board Approves-August 10. Posted on website Oct 1 | |
| | 2 District Website, Social Media Pages- DESE- Building level leaders video information. Printed copy upon request. | 2 Ongoing throughout the year | |
| | 3 Teachers will provide written daily expectations to students (Virtual & Onsite). | 3 Telephone, email, text messages, E-notes, Class Dojo messages, website, teacher webpages, signage, social media Ongoing throughout the year | |

| Human Capital | | | |
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| Plan (Support Needed) | Do (Who is doing the work? Person) | Check (When will this be done?) | Budget (ESSER Funding needed) |
| Conduct needs assessment of staff regarding blended & virtual learning | 1 Building levels conducted a Needs Assessment to staff. | 1 At the end of the 20-21 school year | |
| | 2 Building Leadership Teams will analyze Needs Assessment data | 2 This will be ongoing. | |
| Confirm intentions of current workforce | 1 Notify all staff of FFCRA FMLA and Leave of Absence policies, along with work expectations - Diane Austin | 1 August PD | |
| Provide Updates | 1 Continuous check-in with staff to ensure PD, technology, etc needs | 1 This will be ongoing. | |
| | 2 Revisit schedules for effectiveness and efficiency | 2 This will be ongoing. | |
| Student Support | | | |
| Plan (Support Needed) | Do | Check | Budget (ESSER Funding needed) |
| Special Education, 504, & ESOL | 1 Professional Development for 504 Protocol | 1 August PD | |
| | 2 Professional Development for ESOL Strategies in August | 2 August PD | |
| | 3 These 3 subpopulations will be added to PLC Team and BLT agendas | 3 Throughout the year | |
| | 4 Review plans especially related to services provided | 4 Before school | |
| | 5 Develop a plan for holding conferences and conducting evaluations for students that were unable to be completed last year.-Nancy Scott | 5 Before school | |
| Health & Wellness Supports Could include: Coordinated school health services, Health & Wellness screenings, School-based health, Social Emotional learning curriculum, Counseling services, Mental health services | 1 Inventory existing supports | 1 Poyen School Board-Approved | |
| | 2 Identify students' needs | 2 PLC Meetings | |
| | 3 Review of RFL Plan before school starts and how to implement it in each | 3 | |
| | 4 Meets with TFS to assess student needs. | 4 DLT (Building level Counselors) | |
| | 5 Student Needs Assessment. | 5 Classroom teachers, RTI, Assessment, LEA, SPED Teachers, Resource Teachers, Building Level Counselors | |
| | 6 Horizontal/Grade level Teams will add student counseling/guidance needs to their agenda and inform counselors for follow up. | 6 PLC | |
| | 7 Schools will provide a separate area as a separate place for students that may be contagious. | 7 Nurse for each building | |
| | 8 No touch thermometers will be used. | 8 Nurse for each building | |
| | 9 Horizontal/Grade level Teams will add student Health needs to their agenda and inform Nurses of student needs for follow up. | 9 PLC | |
| Telehealth Services | 1 Develop a plan for services for students unable to receive services on-site- Nancy Scott | 1 Zoom Meetings with therapist and student | |
| Additional Staffing | 1 Evaluate needs for: Intervention specialists, guidance counselors, psychologists, nurses, school social workers, therapists, ESOL Interpreter | 1 DLT | |
| ADH Point of Contact | 1 Assign Point of Contact and inform DESE-Jaci Alston - Amy Thompson | 1 | \$1,000 |
| | 2 If a student or teacher tests positive for Covid, then the POC will be notified and follow assigned protocol by DESE and ADH. | 2 As it occurs during the year | |
| FACE | | | |
| Plan (Support Needed) | Do (Who is doing the work? Person) | Check (When will this be done?) | Budget (ESSER Funding needed) |
| Student and family support on PSD Ready for Learning | 1 Meet with key stakeholders to understand their expectations for return to school across issue areas. | 1 Family Engagement Coordinator - Amy Thompson | |
| | 2 Student Support-Teachers will support students during onsite and virtual learning. | 2 Communication with students and parents daily. | |
| | 3 Family Support-Parental contact. The District will provide training for students and parents on the Virtual and Blended Learning systems through various technology and in person if needed. | 3 Surveys, Telephone, email, text messages, E-notes, Daily Folders for onsite, website, teacher webpages, signage, Zoom, social media, and in person as needed. | |
| Communication Plan | 1 Create two-way avenue for communication while students are out of school | 1 Before school | |

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| | a Student's academics | a Before school | |
| | b Social-emotional health & well-being | b Ongoing | |
| | 2 Ready for Learning Plan | 2 Telephone, email, text messages, E-notes, Daily folders for onsite, website, teacher webpages, signage, Social Media. | |
| | 3 Utilize District Website, Social Media Pages, E-notes text messaging, E-notes voice messaging, DESE, Building level leaders video information. Printed copy upon request. | 3 Telephone, email, text messages, E-notes, Daily folders for onsite, website, teacher webpages, signage, Social Media. | |
| | 4 Create Parent communication strategy to inform parents about | 4 Telephone, email, text messages, E-notes, Daily folders for onsite, website, teacher webpages, signage, Social Media. | |
| | a Child's assessment data/progress | a Telephone, email, text messages, E-notes, Daily folders for onsite, website, teacher webpages, signage, Social Media. | |
| | b Standards-specific activities to support their child at home | b Telephone, email, text messages, E-notes, Daily folders for onsite, website, teacher webpages, signage, Social Media. | |
| | 5 Send school communications to all stakeholders | 5 Telephone, email, text messages, E-notes, Daily folders for onsite, website, teacher webpages, signage, Social Media. | |
| | 6 Updates from District, ADH, DESE | 6 Telephone, email, text messages, E-notes, Daily folders for onsite, website, teacher webpages, signage, Social Media. | \$600 Cell Phone |
| Calendar Revision | 1 The 2021/2022 is available online. At this time 10 AMI days are available to make up days lost by the district. Additional AMI days would have to be approved by the State Board point-in-time instruction, remediation, and enrichment activities.-Board | 1 Poyen School Board-Approved 8-10-2021 | |
| District Operations & Fiscal Governance- Lead: Ronnie Kissire | | | |
| Plan (Support Needed) | Do (Who is doing the work? Person) | Check (When will this be done?) | Budget (ESSER Funding needed) |
| PSD Ready for Learning Committee | Ronnie Kissire, Amy Thompson, Jamie Webb, Bryce Harrison, Dana Teel, Ashley Montgomery, Chad Hammond, Tim Turner, Jaci Austin, Brad Newton, Nancy Scott, Lyndsey Laster, Jamie Austin, Mandy Barker, Stephanie Austin, Carly Webb, Amber Puckett, Diane Austin | Before August board meeting. Periodically meet to re-evaluate. | |
| Facilities & Transportation- Lead: Chad Hammond | | | |
| Plan (Support Needed) | Do (Who is doing the work? Person) | Check (When will this be done?) | Budget (ESSER Funding needed) |
| Prepare facilities | 1 Sanitize-Chad Hammond 2 Distribute hand sanitizer, Lysol, Disinfecting wipes to all classrooms and offices-Custodians 3 Purchased sanitizing equipment and supplies - Ronnie Kissire | 1 Before school and every 6 weeks. 2 Before school and replenish as needed/requested. 3 Before school and replenish as needed/requested. | Hand Sanitizer. Fogging Machines and product. |
| Personal Protective Equipment | 1 Order PPE based on guidance of DESE/ADH - washable masks/person - Mr. Kissire 2 Masks will be optional for all adults and students. If advised differently by DESE/ADH or due to need then mandates will be put into effect as needed based on ACHI data and/or district quarantine numbers in order to keep school in session. | 1 2 If advised differently by DESE/ADH or due to need. Updated as needed throughout the school year. | PPE - Masks, gowns, etc. |
| Modifications to accommodate social distancing | 1 Classrooms arranged to accommodate the best available spacing options- teachers 2 Cafeteria to be at 66% capacity with students seated every other seat-Duty teachers 3 Masks recommended to be worn until student is seated if 6ft spacing is available. 4 Athletics based on AAA/DESE guidelines | 1 Before school 2 Daily 3 Daily 4 | |
| Signage | 1 Signs with screening questions and ADH Health guidance will be placed on all entrances of District Buildings-Campus Principals | 1 Before school starts & change as RFL or ADH advises | |

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| Water quality | 1 Water fountain use by bottle filler - Chad Hammond | 1 Before school | |
| | 2 Water Bottle Filling Stations - Chad Hammond | 2 Stations will be installed before the beginning of school. | |
| | a Students will provide their own water bottles. | | |
| Restrooms | 1 Purchase "high powered" disinfectant for custodians - Chad Hammond | | |
| Assemblies/Large groups | 1 Based on DESE/ADH guidance | | |
| Buses protocol | 1 Mandatory masks K-12 when required by ADH/DESE/District guidelines- Bus Drivers | 1 Daily-Signage will also be posted on buses. | |
| | 2 Families of students will be seated together - Bus Drivers | 2 Bus seating chart to be strictly adhered to | |
| | 3 Social distancing as much as possible. - Bus Drivers | 3 Bus seating chart to be strictly adhered to | |
| Communication | 1 PLC Teams will be used for communication | 1 As DESE or ADH advises | |
| | a DLT & RfL ⇒ BLT ⇒ School Teams | a As DESE or ADH advises | |
| | 2 Parents through District Website, Social Media Pages, E-notes text messaging, E-notes voice messaging | 2 | |

PSD Ready for Learning Committee

| Name | Role |
|---|--------------------------------------|
| Ronnie Kissire | Superintendent |
| Amy Thompson | Curriculum Coordinator |
| Jamie Webb | Elementary Principal and ESOL |
| Bryce Harrison | High School Principal |
| Dana Teel | Elementary Counselor, 504 |
| Ashley Montgomery | High School Counselor, 504, District |
| Chad Hammond | Director of Maintenance |
| Tim Turner | Transportation |
| Jaci Austin | Health Support-Staff & Students |
| Brad Newton | Director of Technology - IT Support |
| Nancy Scott | Director of Special Education, |
| Lyndsey Laster, Jamie Austin, Mandy Barker | Teachers |
| Stephanie Austin, Carly Webb, Amber Puckett | Parents |
| Diane Austin | District Bookkeeper |