

**APPLICATION FOR EMPLOYMENT  
POYEN SCHOOL DISTRICT  
PO BOX 209  
POYEN, AR 72128  
PHONE (501) 332-8884 FAX (501) 332-8886**

Full Name \_\_\_\_\_ Date \_\_\_\_\_  
First, Middle, Last

Address \_\_\_\_\_  
\_\_\_\_\_

Home phone (    ) \_\_\_\_\_ Cell phone (    ) \_\_\_\_\_  
E-mail \_\_\_\_\_

Position for which you are applying (list order of preference subject/grade level)  
\_\_\_\_\_

If applicable, do you hold a valid Arkansas Teaching License? \_\_\_\_\_

When could you begin work? \_\_\_\_\_

Are you a citizen of the United States? \_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor including pleading nolo contendere, or are you under any investigation pertaining to offenses other than minor traffic offenses? \_\_\_\_\_

Are you willing to submit to a criminal background check as part of consideration for employment by Poyen Schools? \_\_\_\_\_

**Current Employment**

Employer \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Supervisor \_\_\_\_\_  
Job Title \_\_\_\_\_ Responsibilities \_\_\_\_\_

**Education**

High School \_\_\_\_\_ City, State \_\_\_\_\_  
Did you graduate? \_\_\_\_\_

College \_\_\_\_\_ City, State \_\_\_\_\_  
Did you graduate? \_\_\_\_\_ Degree or hours completed \_\_\_\_\_

Other College \_\_\_\_\_ City, State \_\_\_\_\_  
Did you graduate? \_\_\_\_\_ Degree or hours completed \_\_\_\_\_

Give at least 5 references including superintendents, principals, and teachers you have worked under.

1. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

2. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

3. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

4. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

5. Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Company \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_

Please list honors, awards, and academic achievements that you have received or accomplished.

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Write a brief paragraph telling why you are interested in working for Poyen School and why you feel you would be a good person for the position being applied for.

To the best of my ability I have answered each question and completed every part of this application truthfully. False or misleading information may result in my termination.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

The Poyen School District does not discriminate on the basis of race, color, national origin, sex, disability, or age.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Laura Daniel, PO Box 209, Poyen, AR 72128, 501-332-8884 ext 1013. For further information on notice of nondiscrimination, visit <http://wdcrocolp01.ed.gov/CFAPPS/OCR/contactus.cfm> for the address and phone number of the office that serves your area, or call 1-800-421-3481.