

# Proposed Budget Request

Fredonia U.S.D. #484 • P.O. Box 539 • Fredonia, KS 66736

HS—YELLOW
MS—GREEN
ELEM—BLUE
TRANSPORATION—SALMON
FOOD SERVICE—PINK
MAINTENANCE—GOLD
DISTRICT—WHITE

**\*Teacher/Staff Member** \_\_\_\_\_

*\*TEACHER: Please use this for all ordering for the next school term. Print on designated color of paper, see box @ right.  
Use a separate form for each company and use current prices whenever possible.*

**Building:** \_\_\_\_\_ **Department:** \_\_\_\_\_

\$\$ Amount for each category  
 Textbooks \_\_\_\_\_  
 Workbooks \_\_\_\_\_  
 Equipment (Instructional) \_\_\_\_\_  
 Equipment (Non-Instructional) \_\_\_\_\_  
 Individual Supplies \_\_\_\_\_  
 Student Local Purchase \_\_\_\_\_  
 Composite Supplies \_\_\_\_\_  
 Other \_\_\_\_\_

Publisher/Supplier Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone number: \_\_\_\_\_  
 Fax number: \_\_\_\_\_

Quantity	Catalog #	Complete Information	Unit Price	Total Price	P	S

**TOTAL THIS PAGE \$** \_\_\_\_\_

DISTRICT OFFICE USE	
4-Digit Vendor # _____	PO Summary/Description _____
Fund/Acct. # _____	Amt. \$ _____
Fund/Acct. # _____	Amt. \$ _____
Fund/Acct. # _____	Amt. \$ _____
Purchase order number written _____	