

The Fredonia Unified School District #484 Governing Board met in regular session on Wednesday, July 15, 2020 at 7:00 p.m. at the Board of Education Office located at 300 North 6th Street in Fredonia, Kansas.

Board members present were: Feyn Baker, Miranda Dinkel, Adam Kiblinger, Dr. Jennifer McKenney, Merlyn Ramsey, John Weilert and Tasha Willett.

Others present were: Brian Smith, Superintendent of Schools; Tasha Markham, FNEA; Tim Woodcock, Principal; Dee Barnett, Athletic Director; Marc Svaty, Fredonia Recreation board member; Jamie Camacho, Principal; Aaron Chard, Director of 21st Century Learning; Brian Houghton, Assistant Principal and Diana Bredehoft, Governing Board Clerk.

Call to Order

At 7:02 p.m. Superintendent Smith called the meeting to order with seven board members present.

Approve Agenda

Superintendent Smith recommended removal of two consent agenda items:

Removal: 4.50 - Jump Start Summer School Employment

Removal: 6.10 - Legislative Update

Dr. Jennifer McKenney made a motion to approve the modified agenda.
Miranda Dinkel seconded the motion. Motion carried. 7-0

Reorganization of the Board of Education

Election of Board President

Superintendent Smith asked for nominations for 2020-2021 USD 484 Board President.

Tasha Willett nominated Miranda Dinkel for President.

Feyn Baker nominated Adam Kiblinger for President.

Merlyn Ramsey made a motion that nominations cease. Seconded by Miranda Dinkel. Motion carried.
7-0

Board members marked a printed ballot and those were tallied by the Board Clerk.

Miranda Dinkel received four votes and Adam Kiblinger received three votes.

President Miranda Dinkel took over the remainder of the meeting.

Election of Board Vice President

Board President Miranda Dinkel asked for nominations for USD 484 Board Vice President.

Tasha Willett nominated Adam Kiblinger for Vice President.

Feyn Baker nominated Dr. Jennifer McKenney for Vice President.

Merlyn Ramsey made a motion that nominations cease. Seconded by Tasha Willett. Motion carried. 7-0

Board members marked a printed ballot and those were tallied by the Board Clerk.

Adam Kiblinger received five votes and Dr. Jennifer McKenney received two votes.

Reminder of Approved Dates for Monthly Meeting

Superintendent Smith, shared with the Board the regular meeting dates for the upcoming school year that were approved in June.

Negotiations Representatives

Board President Miranda Dinkel appointed Dr. Jennifer McKenney, Adam Kiblinger and herself to be Negotiations Representatives.

Tri-County Special Education Representative

Board President Miranda Dinkel appointed Merlyn Ramsey to serve as the Tri-County Special Education Representative.

KASB Governmental Relations Representative

Board President Miranda Dinkel appointed Dr. Jennifer McKenney to serve as the board representative to KASB Governmental Relations.

Calendar Committee Representative

Board President Miranda Dinkel appointed Tasha Willett to serve as the board representative on the calendar committee.

Educational Forum Representatives

Board President Miranda Dinkel appointed Merlyn Ramsey and Feyn Baker to serve as the board representatives to the Educational Forum. Those meetings will be October 13, 2020; December 3, 2020; February 18, 2021 and April 21, 2021.

Consent Agenda

Tasha Willett made a motion to approve the consent agenda as modified. Motion seconded by Merlyn Ramsey. Motion carried. 7-0

Consent Agenda Items Approved were:

- Minutes of the June 8, 2020 Board Meeting.
- Warrants totaling \$547,625.04
- District Treasurer's Report for June 2020
- Lincoln Elementary Financial Statements
- Junior/Senior High School Financial Statements
- Appoint Diana Bredehoft as Governing Board Clerk.
- Appoint Denice Guthrie as Deputy Governing Board Clerk
- Appoint Charletta Gustin as District Treasurer
- Appoint Kathy Houchin as Food Service Representative

Appoint Brian Smith as Hearing Officer for Free and Reduced-Price Meal Applications
Appoint Brian Smith as Local Consolidated Plan Representative
Appoint Diana Bredehoft as KPERS Representative
Appoint Brian Smith, Diana Bredehoft and Aaron Chard as Federal and State Authorized
Representatives
Appoint Jamie Camacho and Dee Barnett as KSHSAA Representatives
Appoint Brian Smith and Diana Bredehoft as SEKESC Representatives
Appoint Brian Smith and Brian Houghton as Fredonia Art Council Representatives
Appoint Brian Smith, Diana Bredehoft and Charletta Gustin as Investment
Representatives
Appoint Diana Bredehoft as District Freedom of Information Officer
Appoint Denise Guthrie as Custodian of Open Records for District Office
Appoint Amanda Houchin as Custodian of Open Records for Lincoln Elementary
Appoint Brigitte Hoag as Custodian of Open Records for Junior/Senior High School
Appoint NueSynergy as Section 125 Administrator
Appoint Brian Smith as Compliance Coordinator for Federal Anti-Discrimination Laws
Title VI, Title VII, Title IX, CRDC and Section 504
Appoint Brian Smith as Homeless Children and Foster Care Coordinator
Designation School Attorney as KASB Legal Staff
Designation of Truant Officer(s)
Tim Woodcock – Lincoln Elementary and ELC Center
Jamie Camacho – Fredonia Junior/Senior High School
Designation of Petty Cash Funds
District / Lincoln Elementary/ELC \$1,000
Fredonia Junior/Senior High School \$1,000
Designation of official Newspaper – *Wilson County Citizen*
Designation of Official Depositories
First National Bank of Fredonia
First Oak Bank of Fredonia
Community National Bank
Approval of Annual GAAP Waiver
Early Payment Request Policy
Destruction of Old Records
Destruction of Certain Records FY 21
Destruction of Old Records Schedule
Rescind Policy Statements in Board of Education Minutes & Re-Adopt Policy Manual
Establish Mileage Reimbursement Rate at state mileage rate
Adopt 1,116 Hour Calendar
Approve Organizational Chart
Establish Activity Funds
Lincoln Elementary FY21
Fredonia Junior/Senior High School FY21
Participation in the National School Lunch and Breakfast Program
Participation in the Federal Consolidation Program (Title Programs)
Approval of Surety Bonds for District Treasurer and Board Clerk

Approval of Student Fee for Fredonia Art Council at \$2.55 per FTE
Approval of Substitute Teacher daily rate of pay at \$95.00
Approval of Guidelines for Activity Funds and Gate Receipts
Approval of Mass Mutual as 403(b) providers
Approval of Insurance Coverages
Approval of Inclement Weather Make-Up Days
Approval of Acceptable Use Policy for Technology
Accept resignation of Twila Schoolcraft as 1.0 FTE Para at Lincoln Elementary
Accept retirement of Julie Lane as 1.0 FTE Bus Driver
Approve employment of Sheila Schlotterbeck as 1.0 FTE Para at ELC
Approve Supplemental Employments
Sheri Moya
Regina Thompson
Barb Baker
Krista Warstler
USD 484 – 2020 Vehicle Mileage
Facility Requests
Concession Stand Manager
Renaissance Co-Director
Renaissance Co-Director
Band

Fredonia Recreation Board Update

Fredonia Recreation Board members Marc Svaty and Dee Barnett presented background information about the Fredonia Recreation Commission activities and sponsorships. They reported that the Fredonia Recreation Commission receives a 1.5 mil levy for their budget that was established by resolution in 1994. They also reviewed all of the upgrades to the baseball/softball facility which was a joint effort to provide a quality program for the community.

Communication and Administrative Reports

Board President Miranda Dinkel recognized the PTO for their donation of \$6000 for Lincoln Elementary School supplies. Special thanks to the PTO and Britni Stewart for all of their hard work to support our children and families.

Building Administrators were present for questions.

Superintendents Report

Navigating 2020-KSDE Guidance

Superintendent Smith presented two draft documents for the board to review: USD 484 School Re-Opening Plan & USD 484 Crisis Mitigation: COVID-19 Exposure, Prevention, Preparedness and Response Plan. He reported that Governor Laura Kelly announced Wednesday, July 15, that her intent is to sign an executive order that would delay school re-opening until September 9, 2020 due to COVID-19 concerns on Monday.

Superintendent Smith informed the Board these documents were prepared over the past few weeks with members of his district and administrative leadership teams. He was grateful for all of their hard work. Board President Miranda Dinkel also shared her appreciation for a well-prepared plan. Superintendent Smith reminded everyone this was a draft document and our final plan will be presented in August.

The district has secured multiple sets of masks for each student and employee in the district. We have also secured thermometers, face shields, hand sanitizer, desk shields and many other safety items for an abundance of caution for our students and employees.

USD 484 Graduation Update

Jamie Camacho, Principal updated the board on the graduation planned for August 1 at the Gene John Stadium. If there is inclement weather the graduation ceremony will be moved to the Junior/Senior High School Gym. Board members expressed that they believe strongly that seniors need to have a graduation ceremony.

John Weilert left the meeting at 8:24 p.m. and returned at 8:25 p.m.

John Weilert made a motion if inclement weather moved the graduation into the gym, USD 484 will provide the attendees masks, use hand sanitizer upon entrance and practice social distancing while in the gym. Motion seconded by Tasha Willett. Motion carried. 6-1

Virtual FCCLA National Leadership Conference

Superintendent Smith reported on the Virtual FCCLA events over the spring and summer. Our students presented their STAR events to a judge via our Zoom software and recorded their presentations for the national judges this summer. This year the National Leadership Conference was to be held in Washington D.C. which we would have taken our largest group of competitors. Sponsors Tricia Couch and Deb Evans were extremely proud of their members and they did an amazing job securing many awards and two coveted national awards at the junior level.

FCCLA Recognition 2019-2020

- FCCLA Community of the Year- Fredonia
- National Award Winner Community Service Middle School Winner - \$1,000.00
- National Award Winner Student Body Middle School Winner - \$1,000.00
- Kansas National Program Community Service Award - Fredonia Senior High
- Kansas National Program Community Service Award - Fredonia Junior High
- Kansas National Program Student Body Award - Fredonia Senior High
- Kansas National Program Student Body Award - Fredonia Junior High

Chapter in Review Display:

Level 1- Emma Barton & Ashlynn Ratzlaff
Nationals: Gold - Rank: 1st

Chapter in Review Portfolio:

Level 1- Emma Dinkel & Shaylee Patterson
Nationals: Gold - Rank: 2nd / State: Silver

Chapter Service Display:

Level 1 - Campbell Odell & Zoey Sims
Nationals: Gold - Rank: 1st / State: Top Gold

Focus on Children:

Level 1 - Rylee Appelhans & Layla Tindle
Nationals: Gold - Rank: 3rd / State: Top Gold

Food Innovations:

Level 1 - Charlotte Jenkins
Nationals: Gold - Rank: 7th

National Programs in Action:

Level 1 - Hayven Ecton & Toryn Spohn
Nationals: Gold - Rank: 3rd / State: Top Gold

Nutrition & Wellness:

Level 1 - Aiden Hughes
Nationals: Silver - Rank: 16th

Professional Presentation:

Level 1 - Shelby Smith
Nationals: Gold - Rank: 1st / State: Top Gold

Promote & Publicize:

Level 1 - Jayla Bunyard & Audrey Smith
Nationals: Gold - Rank: 6th

Repurpose & Redesign:

Level 1 - Vaylin Spohn
Nationals: Gold - Rank: 3rd / State: Gold

Sports Nutrition:

Level 1 - Eli Barnett & Ashton Oneal
Nationals: Silver - Rank: 4th

Chapter Service Portfolio:

Level 2 - Shelby Starbuck
Nationals: Gold - Rank: 10th / State: Gold

Chapter in Review Portfolio:

Level 3 - Dillon Steele & Allison Funk
State: Gold

Professional Presentation:

Level 2 - Kaelyn Frankenbery
Nationals: Gold - Rank: 12th / State: Top Gold

Professional Presentation:

Level 3 - Catlynn Black & Peyton Wood
Nationals: Gold - Rank: 13th / State: Top Gold

Sports Nutrition:

Level 2 - Jeremiah Couch & Aidan Chard
Nationals: Gold - Rank: 5th / State: Top Gold

Sports Nutrition:

Level 3 - Colton Appelhans & Taylor Smith
Nationals: Silver - Rank- 9th / State: Gold

Important Dates

Superintendent Smith reported the August dates for our staff will need to be reviewed after the Governor's executive order was announced.

However, he did report that our Summer Inservice will take place on July 27 & 28. We have speakers scheduled to join us via Zoom. He reported, our staff will practice social distancing and follow any guidance necessary for them to be safe during our meetings.

He also reported that on August 13, the USD 484 Pool Party and Cookout may still be possible. More information on these rescheduled dates will be made later.

Mental Health Grant

Superintendent Smith reported that the district had received approval for the Mental Health Grant for FY21 in the amount of \$130,000.00.

Other Items

Superintendent Smith reported that Tim Woodcock, Principal and Justin Wall, Maintenance Director had been looking at obtaining quotes to replace the Playground equipment at Lincoln Elementary. More information about this will be forthcoming.

Board Reports

Tri-county Special Education Report

Merlyn Ramsey reported that the Tri-County Special Education board had met on July 8 for their reorganizational meeting.

Old Business

2025 USD 484 Goals

President Miranda Dinkel informed the Board that Merlyn Ramsey and herself met and reviewed this document with Superintendent Smith last week. She was impressed with the work and thoroughness the administrators put into this document.

Dr. Jennifer McKenney made a motion to approve the 2025 board goals as presented. Motion seconded by Merlyn Ramsey. Motion carried. 7-0

New Business

KASB Policy Updates – June 2020 (Revised July 2020)

Superintendent Smith presented the policies for the board's first reading and will place them on the August 2020 agenda for approval.

USD 484- Mentoring Handbook / Protocols

Aaron Chard, Director of 21st Century Learning, spoke to the Board about the handbook and answered any questions the board members had. Superintendent Smith reminded the Board this document was a product of many months of work after the Board discussed wanting one after seeing something similar last fall during the KASB Leadership for Tomorrow classes. He mentioned that Mr. Chard's team had been reviewing other programs and created this plan to benefit all of our new teachers. He thanked Mr. Chard and his team for their time and hard work completing this document.

This was the Board's first reading of the handbook and this will be placed on the August 2020 agenda for discussion and approval.

2020-2021 Budget

Superintendent Smith and Diana Bredehoft, Governing Board Clerk, told the Board they had started working on the 2020-21 budget and preliminary indications were that our mil levy would remain flat for the upcoming year.

Vice President Adam Kiblinger made a motion to set a special meeting for August 3, 2020 at 7:00 p.m. for review of the budget and approval of the publication as well as set a budget hearing date for August 17, 2020 at 6:45 p.m. followed by our August regular meeting. Motion seconded by Tasha Willett. Motion carried. 7-0

Executive Session

At 9:02 p.m. Vice President Adam Kiblinger made a motion to enter into executive session to discuss personnel matters in order to protect the privacy interests of the individual(s) pursuant to non-elected personnel exception under KOMA for up to 15 minutes and will resume our open meeting in this boardroom. Those include in the executive session will be the Board and Superintendent Smith. Motion seconded by Merlyn Ramsey. Motion carried. 6-1

The board returned to open session at 9:17 p.m. with all persons as present upon entering the executive session at 9:02 p.m.

No action was taken as a result of the executive session.

Board Recess

Board President Miranda Dinkel declared a break at 9:17 p.m. and returned at 9:19 p.m.

At 9:19 p.m. Vice President Adam Kiblinger made a motion to enter into executive session to discuss items previously discussed in our negotiations process, pursuant to the exception for employer-employee negotiations under KOMA for up to 15 minutes and will resume our open meeting in this boardroom.

Those included in the executive session will be the Board, Superintendent Smith and Diana Bredehoft. Motion seconded by Merlyn Ramsey. Motion carried. 7-0

At 9:34 p.m. Vice President Adam Kiblinger made a motion to extend the executive session for up to ten minutes. Seconded by Dr. Jennifer McKenney. Motion carried. 7-0

The Board returned to open session at 9:40 p.m. with all persons present as were present upon entering the executive session at 9:34 p.m. No action was taken as a result of the executive session.

Final Action

Superintendent Smith announced on Monday, July 20, 2020 at 6:00 p.m. the Board negotiators and the FNEA negotiators would meet.

Adjournment

Board President Miranda Dinkel declared the regular session of the Fredonia Unified School District #484 Governing Board meeting adjourned at 9:41 p.m.

Miranda Dinkel, Board President

Diana Bredehoft, Board Clerk

THE NEXT REGULAR MEETING OF THE Fredonia Unified School #484 Governing Board will be Monday, August 17, 2020 at 7:00 p.m. at the Board of Education Office located at 300 North 6th Street in Fredonia, Kansas.