

2020-2021

Revised 8/14/2020



Madill

Wildcats

Back to School and Beyond!

Plans and Protocols for Reopening

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Letter from the Superintendent

Dear Wildcat Family:

As we prepare to enter the school year amidst the COVID pandemic, we are entering an unprecedented time in education. Our team has spent many hours putting together a plan to protect our students, staff, families, and extended community members. Our goal is to maintain healthy and safe schools while continuing to educate the leaders of tomorrow.

As I reflect on the past issues that have challenged education, these challenges bring positive changes while thinking outside the box and uniting in a common goal. This year, we will have to have every single member of the Madill community unite to work together to provide a meaningful education in a secure environment that fosters relationships between students and staff members. This has by far been one of the most difficult issues as a superintendent to plan, however I truly believe there is no better place to be than in Madill. The administration, staff, and students are partnering for a successful school year.

The following document provides an overview of our reopening and educational plan for the 2020-2021 school year. Please keep in mind, we have followed guidelines from **the Centers for Disease Control and Prevention, Oklahoma State Department of Health, and the Oklahoma State Department of Education**. This has been carefully examined and reexamined; but please be mindful that our decisions may continue to change and be updated as additional data and recommendations arise.

As you read through this document, please note any questions or concerns you may have. Due to the nature of this school year, we have dedicated an email for information which will be answered by a school administrator. Therefore, if you have any questions or concerns about anything from safety to educational options, please email the following address: information@madillok.com. I want to remind you that this plan has been developed with a coalition of school districts in Southeastern Oklahoma. I encourage you during these times to remember, **it is always a great day to be a Wildcat.**

Sincerely,



Larry Case

Superintendent of Schools

Guiding Principles

Guiding principles

In order to ensure the continued well-being of all our students and employees, the following guiding principles have been put in place:

1. Employee and Student Safety Measures
2. Input From School and Community Members
3. Following Health Guidelines
4. Support for Families
5. Equitable Access to Instruction

Important Guidance on COVID-19

[CDC Considerations for Schools](#)

[CDC K-12 School: Readiness and Planning Tool](#)

[CDC How to Protect Yourself and Others](#)

[Oklahoma State Department of Education Return to Learn Oklahoma](#)

[Symptoms of COVID-19](#)

Symptoms of COVID-19

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus. People with these symptoms may have COVID-19 and are encouraged to contact their primary care physician:

SYMPTOMS OF CORONAVIRUS (COVID-19)

Know the symptoms of **COVID-19**, which can include the following:



Cough



Sore throat



Fever



Muscle pain



Chills



Shortness of breath
or difficulty breathing



New loss of taste
or smell



cdc.gov/coronavirus

Important Contacts

Important Contacts

- information@madillok.com
- Larry Case, *Superintendent*: 580-795-3303, lcase@madillok.com
- Jamea Lawson, *Director of Student Services*: 580-795-3303, #5, jlawson@madillok.com
- Elissa Cox, *Madill ECC: Principal*: 580-795-3303, #1, ecox@madillok.com
- Kristi Birdsong, *Madill ES: Principal*: 580-795-3303, #2, kbirdsong@madillok.com
- Gaylynn Pierce, *Madill MS: Principal*: 580-795-3303, #3, gpierce@madillok.com
- Jason Ward, *Madill HS: Principal*: 580-795-3303, #4, jasonward@madillok.com
- *Marshall County Health Department*: 580-795-3705

Prevent the Spread of COVID-19

Take the same precautions you would to avoid colds and flu.



**Wash your
hands.**



**Stay home
when sick.**



**Cover your
cough.**

AS WITH ANY PLAN, DETAILS WILL CHANGE
ACCORDING TO OUR BETTER UNDERSTANDING OF
THE EVOLVING SITUATION.

Employee and Student Safety

Employee Screening and Protocols

To help prevent the spread of COVID-19 and reduce the potential risk of exposure to our employees, we ask that employees monitor their symptoms prior to coming to work each day.

- Employees should report any temperature of 100 degrees or higher to their supervisor immediately.
- Each building/department in the district will have multiple temperature-taking devices.
- If an employee becomes ill at work or if another person is exhibiting symptoms of COVID-19 at work, they may be asked to leave work and go home or to the nearest health center.
- As with students, if an employee is sick, the district urges them to stay home until well.

Student Screening and Protocols

All MPS students will not be screened at school daily; however, we reserve the right to screen students as needed. Parents will be required to do a daily screening of their students before school. By coming to school, staff members/parents certify this screening has been completed for the day. There will be a blank [screening log](#) available for parents to download from our website. If any answers to the following questionnaire are yes, the staff member or student should remain at home and contact school personnel! If a student/staff member is exhibiting any of the symptoms with fever, he/she should be tested.

- With a negative COVID-19 test, the individual can return to school in 3 days after being symptom free with no fever reducing medication.
- Without COVID-19 testing, the student/ staff member should remain home for 10 days.
- Close contact with a positive COVID-19 case should result in a 14 day quarantine at home.

At School Procedures

Any student or staff member who exhibits a fever of 100 degrees will be instantly isolated in a predetermined isolation room and immediately sent home.

In order to limit exposure and possible spread of COVID-19, it is important that any student who has a fever of 100 degrees or more be picked up by a parent or approved adult as soon as possible. If a student has a 100 degree or higher:

- Without COVID test: The student or staff member must not be present at school for 10 days.
- With Negative COVID test: The student may return to school when they have been fever-free for 3 days without the use of medicine or have a COVID-19 test confirming a negative prognosis or the release from their primary care provider.
- Any student sent home for fever or COVID-19 symptoms may participate in distance learning activities provided by the teacher, and as long as those assignments are completed satisfactorily and on time, absences will not be counted against the student.
- If your student is sick or has recently had close contact with a person with COVID-19, we urge you to keep them home. **Do not send a sick child to school.**

Employee and Student Safety

Employee/Student COVID-19 Positive

If an employee or student has been diagnosed with COVID-19, they may return to the school when all 3 criteria are met:

1. At least 24 hours with no fever without the use of fever-reducing medications; **and**
2. Improved symptoms; **and**
3. At least 10 days have passed since symptoms first occurred or from date of test, if asymptomatic.

ECC and Elementary Campus

- Consult with Marshall County Health Department as they begin contact tracing.
- Communicate to staff.
- Communicate to applicable parents depending on classroom arrangement.
- Thoroughly sanitize classroom
- Positive case classroom goes to distance learning for 10 days while those students are quarantined. If the student has siblings, the siblings will be quarantined.
- If the attendance of campus learners at the site and/or district where the positive case occurs reaches a 35% absenteeism rate, the site and/or district (dependent on school size and structure) will go to distance learning for 10 days.

Middle and High School Campus

- Consult with Marshall County Health Department as they begin contact tracing.
- Communicate to staff.
- Communicate to parents at site about positive case.
- Marshall County Health Department will decide which students must be quarantined and go to distance learning dependent on exposure level as determined by the county health officials.
- If the attendance at the site and/or district where the positive case occurs reaches a 35% absenteeism rate, the site and/or district (dependent on school size and structure) will go to distance learning for 10 days. The count starts on the first day of distance learning.



ALLOWABLE

PROHIBITED



Water Bottles – In order to provide a safe learning environment, the bubble up water fountains will be disabled and water bottle filling stations will be inserted. Students are welcomed to bring water bottles from home.



Transportation – We know bus transportation is necessary for some families. Many of our students ride the bus to and from school each day. We will continue to provide this option, however we do encourage anyone that has the ability to transport their own students, please do so. Windows will be lowered for maximum ventilation.



Personal Protective Equipment – Mask will be strongly recommended and at times could be required by the Oklahoma State Dept. of Ed. The district will adhere to those guidelines. All faculty and staff will be provided face shields and mask. There are several types of face coverings for any students such as face shields, gaiters, or mask.



Handwashing & Hygiene – Handwashing is the best way to prevent infections. Students will be reminded to wash their hands for twenty seconds. In addition to that, students and staff will have multiple hand sanitizing stations and extra sanitizing measures will be taken between each hour.



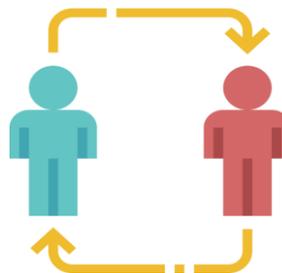
School-wide Assemblies – Until further notice, no school-wide assemblies will be held due to the possibility

these events could expose a large part of our student body, staff and faculty to COVID-19. In person traditional open house will not be feasible this current school year, please watch for upcoming announcements and plans for your child to meet his or her teacher. This component will constantly be re-evaluated with health and proper contributing officials.



Field Trips – In doing everything to keep our students safe, off campus field trips will be cancelled for the time being.

Teachers and staff members will attempt to do virtual trips when adequate. This decision will be constantly monitored and evaluated, so that field trips can continue when it is safe to do so.



Visitors – Limiting visitors in our buildings will be one more safe guard for our students and staff. Parents will remain in areas designated in each site,

which will include the front lobby or even curbside. Parents will not be allowed to walk their children into the school building. So please begin visiting with your child regarding the first day of school.

School Operations

Academic Calendar

- The revised school calendar is designed to limit exposure to the virus and allow district staff to make adjustments to COVID-19 related virtual learning needs. Because we are expecting possible multiple-day disruptions during the school year, we have implemented several days throughout the year as a way to acclimate students, staff, and parents to virtual learning at home.
- Virtual days will allow us to:
 - Limit exposure to the virus
 - Practice virtual learning in case of an extended closure due to exposure
 - Provide additional time and space for deep cleaning
 - Provide additional time for teacher professional development
- The academic school calendar is published on our district website at www.madillok.com.

Communication

All communication with parents and the community will be delivered through the school web site e-note messenger system (email, text and voice) and the district Facebook page @Madill Public Schools. You can sign up for notifications on the district web page. Please make sure your contact information is current with the school at all times to ensure that you do not miss important notifications.

In addition, the district has established a district email related to information and questions regarding Coronavirus and learning options, at information@madillok.com. If there are questions and concerns, please send an email and an administrator will respond or call you personally. Also, the Marshall County Health Department liaison will be working closely with administrators of our district.

Visitors, Gatherings and Field Trips

- All school visitors will be screened upon entering the school office.
- Any visitors past the school office will only be approved at the discretion of the site principal.
- All visitors will be required to complete a short health screening questionnaire.
- All visitors will be asked to social distance when possible.
- Virtual gatherings will be conducted where possible (assemblies, programs, field trips).
- No field trips at this time.
- Open House and Meet the Teacher will be conducted by appointment.
- At this time, parents will not be allowed to walk their child to the classroom.

Student screening

We ask that parents utilize the home screening questionnaire to screen their kids before leaving their homes.

- [Click here to access the home screening questionnaire.](#)

School Operations

Required Use of Face Coverings - **REVISED 8/14/20**

- Madill Schools will require face coverings for students in grades 6-12. This will also include volunteers and visitors. There will be exceptions for adults and children who are physically unable, have specific special needs or accommodations, and personal health concerns. Exceptions will also be allowed during physical education if social distancing is possible and other outdoor activities. If your child needs a mask or face shield, our school will gladly provide one. We will be providing mask breaks throughout the day. Masks need to be appropriate according to the school dress code.
- PreK-5 face coverings are required in hallways and other common areas. They will not be required in classrooms. Teachers will continue to encourage and help students at these grade levels, to wear face coverings whenever social distancing is difficult or not feasible, realizing that doing so safely is more realistic as students mature towards the 6th grade.
- Buses: because of the difficulty of separation on a school bus, face coverings will be required on all bus trips, (route and any school activities).

THIS REQUIREMENT WILL BE REVIEWED AND UPDATED FREQUENTLY.

Cleaning procedures and protocols

- Each site will have a checklist and a timeline of completion for daily sanitation practices.
- Electrostatic disinfectant sprayers are located at each school site.
- School staff will provide continual cleaning of commonly touched surfaces (door handles, bathrooms, water fountains, etc.).
- As many hallway drinking fountains as possible will be replaced by bottle filler stations.
- Deep cleaning of all surfaces will take place on scheduled virtual days.



SICK?
PLEASE STAY HOME.

Classrooms

- Each classroom will have a bottle of disinfectant spray for teachers to disinfect as needed.
- Where available, students will wash their hands with soap and water when entering the classroom.
- Each classroom will have hand sanitizer for students and staff to sanitize hands in classrooms where soap and water are not available.
- Students and staff will limit the sharing of supplies, utensils, devices, toys, books, and learning aides.

Buses

- Parents/guardians are strongly encouraged to bring their student to school when possible.
- All drivers and riders will be required to wear a mask at all times.
- When weather allows, all bus windows will be down for proper air circulation.
- Hand sanitizer will be provided on all buses and used when boarding.

School Operations

Recess

Modifications to recess schedules to limit mixing of student groups will occur where possible. The district believes recess is a vital part of the health and well-being of students and will not remove recess from the schedule. As needed, equipment will be sanitized between student groups.

Cafeteria

- Students will use hand sanitizers located in the cafeteria.
- Students will practice social distancing as much as space allows. We will limit the number of students in the cafeteria as schedules allow.
- Breakfast/lunch locations will be determined by each site. This could be in the classrooms, outside, or in the cafeterias with social distancing being taken into consideration.
- Serving procedures will be modified to speed up serving times and allow for more social distancing.
- Optional meal serving locations will be offered to limit large groupings of students.
- Staggered lunch schedules to accommodate less mixing of students.

Safe and Healthy Practices

- Madill Schools has purchased bulk supplies of, hand sanitizer, disinfectant, paper products, hand soap, and other commonly used items.
- The district will promote a culture of good hygiene practices and teach proper hygiene practices to model the safest behavior possible.
- There will be signage district wide concerning safe and healthy practices.

Pickup and Drop-offs

Pickup and drop-off at each school site will remain the same with precautions taken for social distancing and limiting the mixture of student groups.

Athletics and Extracurricular Activities

- Facilities and equipment will be sanitized daily.
- Procedures for athletics and extracurricular activities will be followed in conjunction with recommendations from OSSAA and our local health professionals. Information about practices and precautions will be posted through each activity's sponsor or department.



School Operations

By the Numbers

In preparation for a safe and efficient return to school during these challenging times, Madill Public Schools has purchased:

- 330 gallons of spray hand sanitizer
- 8 electrostatic sanitizing sprayers
- Multiple hand sanitizing stations
- 500 face shields
- 500 washable face mask
- 5000 disposable face masks
- 550 chrome books
- 60 iPads
- 500 T-Mobile wireless hotspots
- 60 infrared thermometers
- On-line portal Acellus



Learning Pathways / PAWS Academy

Learning Options

| Option #1 ALL ON-SITE LEARNER PK-12 Traditional Classroom Setting | Option #2 BLENDED & ON-SITE A combination of Online coursework and Traditional Classroom Setting | Option #3 DISTANCE LEARNER Online Coursework Only |
|--|--|--|
| Learning Management System | Learning Management System | 100% online curriculum Acellus (KG-12) |
| <ul style="list-style-type: none"> • Remain an MPS student • In person learning conversations and engagement • Social interaction with peers and staff for preparation of living in a connected world • Immediate access to libraries and materials • Technology and Internet provided, as needed <p style="text-align: center;">ALL STUDENTS are automatically enrolled in Option 1</p> | <ul style="list-style-type: none"> • Remain an MPS student • Same curriculum management system used for Blended and On-Site classroom setting for easy transition if needed for intermittent health concerns • Flexible schedule with individualized plan and supervised by a MPS certified teacher • Technology and Internet provided, as needed • Participate in school-sponsored athletic and fine arts programs (NCAA compliant) <p style="text-align: center;">Contact district registrar for more information: Reregistrar@madillok.com</p> | <ul style="list-style-type: none"> • Remain an MPS student • Accessible anywhere • Flexible schedule • Individualized plan • Supervised by MPS certified teacher • Communication between teacher and parent, with regular updates provided • Technology and Internet provided, as needed <p style="text-align: center;">Contact district registrar for more information: registrar@madillok.com</p> |

Learning Pathways / PAWS Academy

Student with Special Needs

Individualized Education Plans (IEP), 504 Plans, will be followed with the assistance of site principals. District related services providers, such as speech and OT/PT, will be in contact with students and parents to arrange for continued services within the constraints of this public health crisis. IEP and 504 meetings will be held in person unless a request is made for a phone or video conference. All IEP/504 team members are required to participate. For information about IEP and 504 plans, contact Wanda Anderson at wanderson@madillok.com.

Access to Technology

Devices will be provided for students. Teachers and principals will help identify students who need technology assistance and a checkout system will be utilized. Students who choose learning option #3 will have access to a device at the beginning of the school year.

Enrollment

MPS has moved to online enrollment. All enrollment information can be found at www.madillok.com school web site.

Internet connectivity

- Madill Public Schools has purchased wireless hotspots to distribute to homes that do not have internet access. These devices will be given on an as-needed basis.

Virtual days

- Teachers and staff will be provided with additional professional development opportunities and opportunities to collaboratively plan.
- Virtual days are considered a day of attendance for students and students will be expected to complete coursework on those days.

Frequently Asked Questions

What is Blended learning?

Blended learning means an individualized approach to education which allows a student to customize their instruction both in person & virtually. Certified teachers direct the instruction through the use of a learning management system. Blended learning is offered K-12. Students enrolled in all-virtual may participate in extracurricular activities.

What is all-virtual learning?

Virtual learning means the student takes all of his/her courses in a virtual setting away from the school regardless of schools being open or closed. A certified teacher directs the instruction through the use of a learning management system. Virtual Instruction is offered K-12. Students enrolled in all-virtual may participate in extracurricular activities. Students will be responsible for transportation to and from extracurricular activities. All-virtual instruction allows students to have a flexible learning schedule instead of a traditional class schedule. Virtual learning can happen any hour of the day.

How will virtual learning be different from at-home learning during the closure last spring?

Students who select virtual school will be required to attend and fully participate. Virtual school this year will be a full course load of instruction and assignments that is comparable to what students who are attending school in-person will be required to complete.

What happens when someone tests positive?

- If a positive case is identified, district staff will consult with the Marshall County Health Department and conduct contact tracing for anyone who has been determined to have had close contact with someone positive for COVID-19 to determine what action will be taken.
- If the student/staff is in the ECC/Elementary grade range, all individual class members will quarantine and go to distance learning for 14 days from last exposure and monitor any symptoms.
- MS. And H.S. grade level actions will be dependent on contact tracing and decisions by the Health Department
- If at any time with the report of a positive case the absenteeism rate at a site/district reaches 35%, the site/district (dependent on size and school structure) will go to distance learning for 14 days.

Frequently Asked Questions

Will the school close if there is a positive test?

A positive diagnosis does not necessarily mean shutting down a school site or the entire district. If at any time with the report of a positive case the absenteeism rate at a site/district reaches 35%, the site/district (dependent on size and school structure) will go to distance learning for 14 days. We will work closely with medical professionals and the Marshall County Health Department to make those decisions. It is important to note that health officials at all levels are predicting interruptions for traditional on-campus learning for the upcoming school year. MPS will work hard to keep as much of the district open as possible.

What if a student or staff member exhibits a temperature of 100 degrees or above (whether at school or at home), but has not been evaluated by a medical professional or tested for COVID-19?

The district will assume the individual has COVID-19 and the student or staff member must be sent, or remain at home until one of the following conditions is met:

- With a **Negative COVID test**, he/she can return to school after being 3 days fever free with no fever reducing medication.
- If **NOT tested**, the student/staff must remain at home for 10 days.

What can I do to help?

- Taking your child's temperature on a daily basis prior to them leaving the house.
- ***Keeping students home if they exhibit any symptoms of any illness.***
- Keeping students quarantined for 14 days if they have had any exposure to someone who has tested positive for COVID-19.
- Preparing your home and child with supplies and devices for remote learning if possible and feasible.
- Letting your child's teacher or school know if you need assistance with internet access or devices.
- Having masks or other appropriate face coverings available for students to have at school if needed.
- Openly communicating any concerns directly with your child's teacher or school site.
- Working with the school site as they change visitor protocols and the check in/check out processes as warranted.



For the latest information visit us at

www.madillok.com

or

[Madill-Public-Schools](#) *facebook page*

It's a Great Day to be a Wildcat!