



# Wapsie Valley Community School District



2535 Viking Avenue  
Fairbank, Iowa 50629  
Phone: (319) 638-6711 or (319) 279-3458  
Fax: (319) 638-7061  
[www.wapsievalleyschools.com](http://www.wapsievalleyschools.com)

## Wapsie Valley Required Online Learning Plan

### Online Learning Structure

- Required for all students
- Increased daily learning opportunities compared to Spring Voluntary Online Learning
- Learning Based on Essential Standards
- Direct instruction provided virtually by the district employed classroom teacher (additional videos can be used to support the direct instruction from the teacher)
- Meaningful authentic tasks
- Elementary: All Students Accessing Remote Learning
  - Weekly Planner sent out if the school is in a total closure
  - Announcements/District or building Communication
  - Office Hours and Teacher Contact information is included
  - Links to SeeSaw and Google Classroom where all classroom lessons, content and assignments would be posted
  - Weekly Planners and lessons will be posted for the full week in order to allow families flexibility
- Elementary: Select Students Accessing Remote Learning
  - If a small number of students are accessing the remote online learning option due to quarantine then only SeeSaw and Google Classroom will be used to post lessons, content, and assignments
- Jr/Sr High: All Students Accessing Remote Learning
  - Students are expected to log in for each class daily and complete lessons and assignments daily
- Jr/Sr High: Select Students Accessing Remote Learning
  - If a small number of students are accessing the remote online learning option due to quarantine then only Google Classroom will be used to post lessons, content, and assignments
- Office Hours - correspond with students/parents, answer questions, support student/parent with additional instruction, clarification or direct support
  - Jr/Sr. High will host office hours daily for 1.5-2 hours each day
    - Combination of scheduled Zoom, email, 1:1 correspondence/support
  - Elementary Office Hours Daily
    - Times scheduled by teacher
    - Combination of scheduled Zooms, emails, 1:1 correspondence/support
    - 1.5-2 hours - either split times or all together
    - Families can contact any teacher in the child's grade level during office hours - Grade levels coordinate and advertise office hours with/around each other to offer multiple options
- Weekly Connections/Social Hour: Staff will host a connection/social hour for homeroom students



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at least one time per week

- Participation/Assignments Required:
  - Daily authentic learning tasks /assignments are required
  - High School: Learning tasks/assignments are due the following morning at 9:00 AM
  - Elementary: Learning tasks/assignments are due Sunday evening at 8:00 PM
- Transferable between your on-site classroom and any students not able to attend on-site but are attending virtually
- Pk-3rd Grade Platform: SeeSaw
- 4th-12th Grade Platform: Google Classroom
- Zoom Sessions: social hours, scheduled office hours for questions, 1:1 support (Record)
- [Unit Planner used to plan/organize virtual online learning](#)

## Attendance

- State requirement
- Truancy laws apply
- Daily record needed

### **Taking Attendance**

- Jr/Sr. High: Attendance will be taken in Infinite Campus daily in two ways:
  - Students will log in live to their homeroom class via Zoom at 8:15 each day. Teachers will take daily attendance at 8:15.
  - Throughout the day each individual teacher will take attendance based on daily participation/work completion for each of their scheduled classes.
- Elementary: Communication with the Classroom teachers daily based on what works best for families (Scheduled Zoom Calls, Email to teacher, video of work completed sent on the platform, etc). Contact with the teacher must be made by 8:00 PM each day. Teachers will take attendance in Infinite Campus.
- Parents will call in students who are sick or unable to participate for some reason and secretaries will let teachers know.

## Feedback and Grading

- Descriptive and timely
- Tied to formative assessment data
- Tied to authentic learning tasks
- Use of Standards Based Grading
- Proficiency Scales/Success Criteria
- 7-12 Grades Posted in IC Gradebook
- Provide options for staff for the virtual delivery of feedback to students
  - Video feedback
  - Written descriptive feedback
  - Flip grid
  - 75 Tools for providing feedback



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- Consistent
- Manageable

## Assessments

### Baseline/Identification of Initial Student Learning Needs

- Unit Pre-Assessment Data/Post Assessment Data
- MAP Growth in Reading and Math (3 times in the school year and one in the summer)
- Diagnostic Assessments: Fountas and Pinnell, FAST, PRESS (Elementary)
- Ongoing Formative Assessments
- Authentic Assessments

## Intervention & Extension Services (Special Education/504/TAG/Title 1)

- Virtual 1:1 or small group sessions
- Use of Zoom Breakout rooms
- Special Education Services face-to-face if feasible and if student individual needs warrant face-to-face services even if the district goes to remote online learning. Frequency of instruction, location and transportation will be determined in coordination with the district and family.

## Parent/Student Communication

- Parent Zoom/Roll Out of the Plan - Around Registration
- Possibility of Earlier Parent/Student/Teacher Conferences to share baseline assessment results/initial learning needs - dates TBD
- Students' initial learning needs will be communicated clearly within the first month of school at then at regular intervals through the remainder of the school year. (A.3 - Return to Learn Support Document Communication)
- Ongoing communication between teachers and parents will occur during both on-site instruction and continuous remote learning

## Teacher Expectations

- Staff will be expected to work their typical number of contract hours with prep periods and lunch built into these hours. The specific time period for the hours worked can be worked out with building administration.
- Staff will not hold an outside job during their contacted school hours
- Staff will be allowed to choose the location where they work and will be allowed to access the building during a full closure if allowed by Public Health. A weekly schedule of work locations will be communicated to building secretaries and administration.
- Professional dress similar to school year
- See additional teacher expectations in Online Learning Structure section above
- Additional duties may be required and communicated by district administration

## Associate Expectations



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- Provide academic support virtual or face-to-face to assigned students/classrooms
- Staff will be expected to work their typical number of contract hours with prep periods and lunch built into these hours. The specific time period for the hours worked can be worked out with building administration.
- Staff will be allowed to choose the location where they work and will be allowed to access the building during a full closure if allowed by Public Health. Work locations and a weekly schedule will be communicated to building secretaries and administration.
- Staff will not hold an outside job during their contacted school hours
- Professional dress similar to school year
- Additional duties may be required and communicated by district administration

Early Release to provide staff time for Virtual Planning/Prep/Feedback - Release 1 hour early on Fridays (Board Approved Friday, Sept 11 - Friday, December 18, 2020. The school board will assess the need for early release time for 2nd semester in December.