



Wapsie Valley Community School District



2535 Viking Avenue
Fairbank, Iowa 50629
Phone: (319) 638-6711 or (319) 279-3458
Fax: (319) 638-7061
www.wapsievalleyschools.com

Wapsie Valley Required Online Learning Plan

Online Learning Structure

- Required for all students
- Virtual day as a result of weather or students in quarantine situations.
- Learning Based on Essential Standards
- Direct instruction provided virtually by the district employed classroom teacher (additional videos can be used to support the direct instruction from the teacher)
- Meaningful authentic tasks
- Elementary: All Students Accessing Remote Learning
 - Announcements/District or building Communication
 - Office Hours and Teacher Contact information is included
 - SeeSaw and Google Classroom will be the platform where all classroom lessons, content and assignments would be posted
 - Weekly Planners will be posted for the full week that will outline area content and assignments
 - Instructional videos will be posted on the platform daily
- Elementary: Select Students Accessing Remote Learning
 - If a small number of students are accessing the remote online learning option due to quarantine then only SeeSaw and Google Classroom will be used to post lessons, content, and assignments
- Jr/Sr High: All Students Accessing Remote Learning
 - Students are expected to log in for each class daily and complete lessons and assignments daily. Students are expected to follow a daily schedule. Provide at the link below. [Virtual Learning Schedule](#)
- Jr/Sr High: Select Students Accessing Remote Learning
 - If a small number of students are accessing the remote online learning option due to quarantine then only Google Classroom will be used to post lessons, content, and assignments
- Office Hours - correspond with students/parents, answer questions, support student/parent with additional instruction, clarification or direct support
 - Jr/Sr. High will host office hours daily for 1.5-2 hours each day
 - Combination of scheduled Zoom, email, 1:1 correspondence/support
 - Elementary Office Hours Daily
 - Times scheduled by teacher
 - Combination of scheduled Zooms, emails, 1:1 correspondence/support
 - 1.5-2 hours - either split times or all together
 - Families can contact any teacher in the child's grade level during office hours - Grade levels coordinate and advertise office hours with/around each other to offer multiple options



Wapsie Valley Community School District



2535 Viking Avenue
Fairbank, Iowa 50629
Phone: (319) 638-6711 or (319) 279-3458
Fax: (319) 638-7061
www.wapsievalleyschools.com

- Weekly Connections/Social Hour: Staff will host a connection/social hour for homeroom students at least one time per week
- Participation/Assignments Required:
 - Daily authentic learning tasks /assignments are required
 - High School: Learning tasks/assignments are due the following morning at 9:00 AM
 - Elementary: Learning tasks/assignments are due Sunday evening at 8:00 PM
- Transferable between your on-site classroom and any students not able to attend on-site but are attending virtually
- Platforms/Technology
 - Pk-3rd Grade Platform: SeeSaw
 - 4th-12th Grade Platform: Google Classroom or pre-approved learning platform
 - Zoom Sessions: social hours, scheduled office hours for questions, 1:1 support (Record)

Attendance

- State requirement
- Truancy laws apply
- Daily record needed

Taking Attendance

- Jr/Sr. High: Attendance will be taken in Infinite Campus daily in two ways:
 - Students will log in live to their homeroom class via Zoom at 8:15 each day. Teachers will take daily attendance at 8:15.
 - Throughout the day each individual teacher will take attendance through a google form, email, participation through work completion, or zoom call for each of their scheduled classes.
- Elementary: Communication with the Classroom teachers daily based on what works best for families (Scheduled Zoom Calls, Email to teacher, video of work completed sent on the platform, etc). Contact with the teacher must be made by 8:00 PM each day. Teachers will notify secretaries of student absences.
- Parents will call in students who are sick or unable to participate for some reason and secretaries will let teachers know.

Feedback and Grading

Elementary:

- Assignments will be graded by the teacher and feedback will be provided to students through the platform.
- When feedback and grading are being provided the following proficiency scale will be used:
 - 3 - Meeting Learning Expectation
 - 2 - Making Adequate Progress
 - 1 - Little or no progress
- Feedback through some instructional tools (example: IXL, Zearn) will be housed within that tool on



Wapsie Valley Community School District



2535 Viking Avenue
 Fairbank, Iowa 50629
 Phone: (319) 638-6711 or (319) 279-3458
 Fax: (319) 638-7061
www.wapsievalleyschools.com

each student's account. Feedback on these instructional tools will be immediate. Other feedback will be provided by the teacher in response to the student's assignment and will be located on the platform when students electronically submit their work. This feedback will be posted in 24 hours during the school week. Feedback will not be expected to be provided by staff during non-school hours or on the weekend. Arrangements with the classroom teacher could be made for work to be returned in person. In this case, feedback will be provided after the work is submitted

7-12th grade

- Proficiency Scales/Success Criteria
- 7-12 Grades Posted in IC Gradebook
- Provide options for staff for the virtual delivery of feedback to students
 - Video feedback
 - Written descriptive feedback
 - Flip grid
 - 75 Tools for providing feedback
- Consistent
- Manageable

Assessments

Baseline/Identification of Initial Student Learning Needs

- Unit Pre-Assessment Data/Post Assessment Data
- MAP Growth in Reading and Math (2 or 3 times during the school year)
- Diagnostic Assessments: Fountas and Pinnell, FAST, PRESS (Elementary)
- Ongoing Formative Assessments
- Authentic Assessments

Intervention & Extension Services (Special Education/504/TAG/Title 1)

- Virtual 1:1 or small group sessions
- Use of Zoom Breakout rooms
- Special Education Services face-to-face if feasible and if student individual needs warrant face-to-face services even if the district goes to remote online learning. Frequency of instruction, location and transportation will be determined in coordination with the district and family.

Parent/Student Communication

- Students' initial learning needs will be communicated clearly within the first month of school and then at regular intervals through the remainder of the school year. (A.3 - Return to Learn Support Document Communication)

Teacher Expectations

- Staff will be expected to work their typical number of contract hours with prep periods and lunch built into these hours. The specific time period for the hours worked can be worked out with



Wapsie Valley Community School District



2535 Viking Avenue
Fairbank, Iowa 50629
Phone: (319) 638-6711 or (319) 279-3458
Fax: (319) 638-7061
www.wapsievalleyschools.com

building administration.

- Staff will not hold an outside job during their contracted school hours
- Staff will be allowed to choose the location where they work and will be allowed to access the building during a full closure if allowed by Public Health. A weekly schedule of work locations will be communicated to building secretaries and administration.
- Business-Casual dress
 - Leggings must be covered (finger-tip rule)
 - Nice Jeans welcome (no holes)
 - Dress shorts allowed
- Staff can bring school age children with them to work from the building
- See additional teacher expectations in Online Learning Structure section above
- Additional duties may be required and communicated by district administration

Associate Expectations

- Provide academic support virtual or face-to-face to assigned students/classrooms
- Staff will be expected to work their typical number of contract hours with prep periods and lunch built into these hours. The specific time period for the hours worked can be worked out with building administration.
- Staff will be allowed to choose the location where they work and will be allowed to access the building during a full closure if allowed by Public Health. Work locations and a weekly schedule will be communicated to building secretaries and administration.
- Staff will not hold an outside job during their contacted school hours
- Staff can bring school age children with them to work from the building
- Business-Casual dress
 - Leggings must be covered (finger-tip rule)
 - Nice Jeans welcome (no holes)
 - Dress shorts allowed
- Additional duties may be required and communicated by district administration