

EXTRA CURRICULAR  
COMPLAINT FORM

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**As per Texas Education Code §26.011, the Board of Trustees of a school district is not required to address a complaint concerning a student's participation in an extracurricular activity that does not involve a violation of a right guaranteed by Chapter 26. Complaints regarding extracurricular activities will be addressed by the District's Extra-Curricular Activity Committee. This Committee shall be established by the Superintendent.**

**The decision of the Extra-Curricular Activity Committee is final.**

To file a complaint, please fill out this form completely and submit it by hand delivery, electronic communication, or U.S. mail to the appropriate administrator within the time established in Extra-Curricular Administrative Regulations.

*Complainant, please note:*

*A complaint form that is incomplete in any material way may be dismissed, but may be refiled with all the required information if the refiling is within the designated time for filing a complaint.*

*Attach to this form any documents you believe will support the complaint. Please keep a copy of the completed form and any supporting documentation for your records.*

Name: \_\_\_\_\_

Student's Name: \_\_\_\_\_

1. Address: \_\_\_\_\_

\_\_\_\_\_

Telephone number: \_\_\_\_\_

E-mail address: \_\_\_\_\_

2. Campus: \_\_\_\_\_

3. Please describe the decision or circumstances causing your complaint (give specific factual details).

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4. What was the date of the decision or circumstances causing your complaint?

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5. Please explain how you have been harmed by this decision or circumstance.

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6. Please describe any efforts you have made to resolve your concerns and the responses to your efforts. Please include dates of communication and whom you communicated with regarding your concerns.

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7. Please describe the outcome or remedy you seek for this complaint.

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Printed Name: \_\_\_\_\_

Student or parent signature: \_\_\_\_\_

Date of filing: \_\_\_\_\_