

Application for Employment Certified Teacher Position



22 N. Webb
Caldwell, KS 67022
620-845-2585-Phone
620-845-2610-Fax

1. Personal Information

DATE _____

NAME _____
Last First Middle

ADDRESS _____
Street City State Zip

PHONE NUMBER (____)-_____ CELL # (____)-_____

EMAIL ADDRESS _____

2. Employment Desired

Position 1 _____

Position 2 _____

Do you hold a valid Kansas Teaching Certificate? _____

If Yes, Date Issued _____ Expiration Date _____

Type of Certificate _____ If No, What is status? _____

3. Educational & Professional Training

<i>School</i>	<i>Location</i>	<i>Degree</i>	<i>Dates Attended</i>
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High School

College or University

Graduate Work

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4. Professional References (List Three)

<i>Name</i>	<i>Address</i>	<i>Position</i>	<i>Telephone Number</i>
1.			
2.			
3.			

5. Teaching Experience

<i>Inclusive Dates Year to Year</i>	<i>Yrs. In each position</i>	<i>Full-Time or Part-time</i>	<i>Grade or Subject Area</i>	<i>Annual Salary</i>	<i>Name of School District</i>	<i>Name of Supervisor</i>

6. General Information

Please provide in your own words a statement indicating your desire to teach in USD 360. Include information on your experiences in the classroom and specific ideas or innovations you feel are important in the field of education today. Include a summary of your philosophy on education, use of technology in student learning, and classroom management.

You may provide any additional information that you feel will give us a more complete understanding of your training, experience, and teaching ability.

(Applicants may attach a separate page(s) to application in order to provide this information to the district)

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7. Activity Sponsor or Coaching Interest

Please provide in your own words a statement indicating your desire to coach or sponsor any activity in our school. Include any background you have had in an activity and experience you have had at sponsoring or coaching. If you feel you have any ideas to improve an activity include those as well.

8. Additional Items & Information

To complete the application process and to be considered for interviews you will need the following items:

1. A Letter of Interest in the open position or a position you are interested in applying for at USD 360.
2. A copy of your most current resume including a phone number(s) you can be reached at along with an email address where information can be exchanged electronically.
3. A complete set of your college credentials from your college placement bureau as well as an official transcript(s) from all colleges and universities attended.
4. A copy of your current Kansas Teaching License or verification that a valid license is being processed and is under review from the KSDE.

Your interest in a position in our school district is sincerely appreciated. Your application will be given our immediate attention. Your application will be kept on file for one year. New applications must be filed each year in which a vacancy occurs. A personal interview is required prior to an assignment being made in the district.

Applications and other information may be sent electronically to Skyler Mendez, District Clerk, at smendez@usd360.com or mail applications to:

USD 360 Caldwell Schools
Attn: Skyler Mendez
22 North Webb
Caldwell, KS 67022

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APPLICANT JOB APPLICATION ACKNOWLEDGMENTS

The following statements should be included with job application:

1. I certify that all the information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire or, if I am hired and the same is discovered thereafter, termination.
2. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party.
3. I authorize you to request, receive, and verify all information given on this application and I release you from all damages that may result from your doing so.
4. I authorize you to conduct a criminal background investigation using any and all methods necessary to successfully complete such investigation and I release you from all liability for any damages that may result from your doing so.

Signature of Applicant

Date

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