

Vernon Parish School Board

201 Belview Road
LEESVILLE, LOUISIANA 71446
(337) 239-1667
Fax (337) 238-1265
donna.fairchild@vpsb.us

REQUEST FOR TRANSCRIPT/DIPLOMA

(PLEASE PRINT THE FOLLOWING INFORMATION)

Date Requesting Transcript/Diploma: _____

Full Name (As it appears on diploma): _____

Date of Birth: _____ Social Security Number: _____

School Attended: _____

Year Graduated: _____ Years Attended High School: _____
(2012-2016)

Full Name (Current): _____

Home Address: _____

Home Number: _____ Cell Number: _____

**Check the following that is being requested:

_____ Copy of Official Transcript _____ Copy of High School Diploma

Signature

Pick-up Signature

Pick-up Date