QUESTIONS WORKSHEET

POST QUESTIONS AND ANSWERS ON SCHOOL ERATE WEBSITE PAGE

This worksheet is to assist school district in receiving and answering questions to post on their school website. Although any format can be used (i.E. User Blog, etc), this worksheet can be used as a template to post on school website

DATE (email received)	FROM (CONTACT)	SERVICE PROVIDER NAME	QUESTION	ANSWER (FROM SCHOOL DISTRICT)	DATE: ANSWERED	DATE: POSTED TO WEBSITE
12/12/2018	David Laase	United Systems OK	Is the site visit mandatory or voluntary?	The site visit is voluntary.	12/13/2018	12/13/2018
12/12/2018	David Laase	United Systems OK	What dates and times work best?	Please call for an appointment.	12/13/2018	12/13/2018