

**BUCKLIN U.S.D. #459
BOARD OF EDUCATION
MONDAY, JUNE 12, 2017
MINUTES**

MEMBERS PRESENT:

Lisa Hood
Becky Breault
Roy Baker
Matt Imel
Troy Snook (arrived at 7:37 p.m.)
Sandy Halling
Travis Servis

ADMINISTRATION PRESENT:

Kelly Lampe, Superintendent
Emily Evans, BOE Clerk

GUESTS PRESENT:

Meeting called to order at 7:01 p.m. by Lisa Hood in the District Office.

M/S (Matt Imel – Becky Breault) to approve agenda as presented.
M/C 6-0

M/S (Becky Breault – Matt Imel) to approve the consent agenda. On the consent agenda was the approval of the board minutes from May 8, 2017.
M/C 6-0

Mr. Lampe presented to the board the financial standings of the district as we approach June 30th, the year-end. The district is in good standings financially and may have funds for purchases that were once discussed, but tabled. The possible purchases/projects that were discussed included: textbooks, technology upgrades, cheerleading uniforms & rotation schedule.

Mr. Lampe also discussed with the board the possibility of contracting Kennedy, McKee, and Co. to review and oversee the year-end transactions and closing of the district's financial year.

M/S (Matt Imel – Sandy Halling) to approve May 2017 Financials.
M/C 6-0

Mr. Lampe informed the board that Debby White has accepted the position, Bucklin High School Special Education Paraprofessional, employed by Southwest Kansas Area Cooperative District #613.

M/S (Sandy Halling – Travis Servis) to approve Eva Crouse as Head Cook for school year 2017-2018.

M/C 6-0

Old Business:

There was no old business to discuss this month.

New Business:

Window Disposal: Mr. Lampe informed the board that Purple Wave was not interested in selling the windows and asked the board for permission to dispose of them. Mike Fisher would like to keep the window air-conditioning units for parts to repair the High School's window units, if and when needed.

M/S (Becky Breault – Sandy Halling) to remove and dispose of windows in Elementary School.

M/C 6-0

Bus Disposal: Mr. Lampe discussed with the board the need to dispose/sell the 1992 International Bluebird School Bus. The district must advertise and take sealed bids in order to sell it.

M/S (Lisa Hood – Travis Servis) to advertise and dispose of the 1992 International Bluebird School Bus.

M/C 6-0

Mr. Lampe presented to the board a possible policy that would give first year teachers the option to have their contracted salary paid in 13 installments, beginning in August, instead of 12 installments. This policy would not be mandatory, but offered as an option to first-year teachers. He has spoken with the Negotiations Team regarding such policy and it was well received.

M/S (Sandy Halling – Roy Baker) to allow first year teachers to be paid their contracted salary in 13 installments, if they so choose.

M/C 6-0

Mr. Lampe informed the board that the Kansas Department of Education is now requiring districts to have a Lunch Charge policy in place. Mr. Lampe then presented a potential policy stating the actions that would be taken at a -\$20.00 lunch balance, -\$40.00 lunch balance, and anything past that in \$20.00 increments. Charging a monthly 10% finance charge on balances -\$40.00 and over was discussed and the board felt as if it may provide an incentive to pay lunch balances in a timely fashion. Mr. Lampe will contact KASB to check the legalities of charging finance charges.

M/S (Matt Imel – Travis Servis) to approve of Lunch Charge policy with the 10% finance charge amendment, subject to compliance from KASB.

M/C 6-0

Reports

- Year-End: Mr. Lampe informed the board that we are going to contact Kennedy, McKee and Co. to oversee the transactions needed to correctly close the 2016-2017 financial records.
- Discipline Plan Committee: Mr. Lampe presented to the board a rough draft of policies and procedures for student discipline for the upcoming 2017-2018 school year. Mr. Lampe informed the board that the Discipline Plan Committee, made up of administration and teachers, first met on May 24th and discussed topics such as: attendance, tardiness, homework, dress code, etc. Mr. Lampe asked the board for feedback and stated the next committee meeting will be June 14th.
- Mr. Lampe informed the board that we will be purchasing a new floor scrubber for \$5,500.00 to replace the current scrubber that is no longer functioning.

Troy Snook arrived at 7:37 p.m.

Reports cont.

- Negotiations: Mr. Lampe informed the board that teacher negotiations is still ongoing and going well. There has been no objection to the possible PTO and first-year teacher pay policies that have been proposed.
- HVAC – QZAB Project: Mr. Lampe informed the board that the project is ahead of schedule and he is impressed by the Glassman crew and their efforts. The asbestos removal is complete and the window crew will be here the week of June 19th.
- Bus Purchase: Mr. Lampe informed the board that he and Mike Fisher will be going to Kansas Truck in Wichita to look at the handicapped accessible bus that they brought in from St. Louis. Mr. Lampe also informed the board that Royal Valley is selling their 2007 handicapped accessible bus for \$10,000.00. It has 234,000 miles on it. The board is in agreement that they should disregard the Royal Valley bus due to the high mileage. A bus will have to be purchased as we are required to eliminate the 1992 bus from our fleet due to age.
- Summer Meal Program: Mr. Lampe informed the board that the summer breakfast program is going well. Terry Fisher has been coordinating breakfast meals and is serving around 35 meals per day.
- Class Schedule: Mr. Lampe informed the board that there are some conflicts with the current schedule and the feedback that has been reported is currently being addressed.
- GAPP: Mr. Lampe informed the board that the GAPP students will be leaving Friday, June 16th and everything is in place.
- Other: Lisa Hood shared with the board Rob Scott's sincere thanks for allowing them to use the activity bus to transport kids to church camp.

Lisa Hood also shared with the board her appreciation of Sierra Collin's graduation speech in which she thanked Ms. Cristina Tudanca for uprooting her life in Spain to come teach at Bucklin Schools.

M/S (Sandy Halling – Troy Snook) to go into executive session for 10 minutes to discuss personnel and to protect those involved. (7:46 p.m. – 7:53 p.m.)

M/C 7-0

Emily Evans rejoined the meeting at 7:54 p.m.

M/S (Troy Snook – Travis Servis) to go into executive session for 10 minutes to discuss personnel matters of non-elected personnel. (7:54 p.m. – 8:04 p.m.)

M/C 7-0

M/S (Troy Snook – Lisa Hood) to go into executive session for 15 minutes to discuss personnel matters of non-elected personnel. (8:04 p.m. – 8:16 p.m.)

M/C 7-0

Lisa Hood expressed her gratitude towards Roy Baker for submitting his notice for Board Election, and to Troy Snook, Becky Breault, and Matt Imel for their years of service on the school board.

M/S (Troy Snook – Travis Servis) to adjourn the meeting at 8:25 p.m.

M/C 7-0

President Board of Education

Attest: Clerk of Board