

**BUCKLIN U.S.D. #459  
BOARD OF EDUCATION  
TUESDAY, MARCH 7, 2017  
MINUTES**

**MEMBERS PRESENT:**

Lisa Hood  
Matt Imel (arrived at 7:24 p.m.)  
Sandy Halling (arrived at 7:06 p.m.)  
Becky Breault  
Troy Snook  
Roy Baker

**ADMINISTRATION PRESENT:**

Kelly Lampe, Superintendent  
Emily Evans, BOE Clerk

**GUESTS PRESENT:**

Jeremy Appel, Kennedy, McKee, & Company  
Pat Friess, Kennedy, McKee, & Company  
Teresa Commerford  
Jules Constantin  
Eric Martin  
Brad Estes  
Eddie McLiney, McLiney and Company (via phone)  
Bill Carr

Meeting called to order at 7:05 p.m. by Lisa Hood in the District Office.

M/S (Troy Snook – Becky Breault) to approve the agenda as presented.  
M/C 4-0

Sandy Halling arrived at 7:06 p.m.

M/S (Becky Breault – Lisa Hood) to approve the consent agenda. On the consent agenda was the approval of the board minutes from February 13, 2017.  
M/C 5-0

M/S (Lisa Hood – Sandy Halling) to approve February 2017 Financials.  
M/C 5-0

The board recognized the retirement notice from Elaine Evans as High School Special Education Teacher of Southwest Kansas Area Cooperative District #613, teaching at USD 459.

M/S (Troy Snook – Roy Baker) to approve Joe Stegman as Assistant Track Coach for both Junior High and High School Track.

M/C 5-0

M/S (Troy Snook – Lisa Hood) to approve Lisa Graham as Elementary Teacher for school year 2017-2018, pending State of Kansas Certification.

M/C 5-0

Presentations:

CTE Conference Report: Jules Constantin, Teresa Commerford, and Eric Martin presented their report of the CTE Conference in Las Vegas, NV on Dec 1-2, 2016 which they attended. All three teachers agreed that it was a beneficial conference that consisted of numerous seminars and a trade show. Seminars that were of interest featured curriculum and programs such as Optimal Resume, Accounting, Center for Work Ethic Development, and Project Management. The Kansas State Department of Education has one opening for a Project Management grant to purchase Microsoft Office for curriculum that Mrs. Commerford is applying for. There will be a free Accounting CTE Seminar in Kansas City this summer that Mrs. Commerford, along with other SPIAA League teachers, plan to attend.

Matt Imel arrived at 7:24 p.m.

New Business:

Kennedy, McKee, & Company Presentation of Audit Results: Jeremy Appel & Pat Friess presented the 2015-2016 audit report for the school. They made several recommendations in the report. The school has devised a plan for the next fiscal year to implement changes based on the recommendations.

M/S (Matt Imel – Sandy Halling) to accept and approve the audit report.

M/C 6-0

M/S (Troy Snook – Becky Breault) to retain Kennedy, McKee & Company for the audit of the 2016-2017 school year.

M/C 6-0

Summer Transportation: Brad Estes asked the board to provide transportation to the Sharp Performance Combine in Hutchinson, KS, a team camp at NWOSU in Alva, OK, and the K-State 7 on 7 in Manhattan, KS, for football participants. All events are held during this spring and summer. The use of suburbans or bus were requested, depending on the number of participants. The board tabled the discussion until they have notice if insurance will cover such trips and how many students will be participating. The board will finalize this at next month's meeting.

Old Business:

HVAC – QZAB Update: Eddie McLiney presented information to the board about a QZAB Municipal Bond, a 0% interest loan for the HVAC and Window Replacement Project. To be eligible for QZAB funding, 35% students must be on the free/reduced lunch program, monies must be used for renovation or remodel, and the project must follow all state and federal regulations. Bucklin Schools is approved for a \$500,000.00 loan.

M/S (Troy Snook – Matt Imel) to enter in an agreement with McLiney and Company to advise and secure QZAB funding for HVAC and Window Replacement project.

M/C 6-0

Reports:

- State Financial Update: Mr. Lampe informed the board that there are no new reports on the state financial situation.
- Negotiations Update: Mr. Lampe informed the board that the teacher negotiation's team has submitted their proposal. The board negotiation's team will meet Friday, March 8<sup>th</sup>, to discuss the proposal.
- Transportation for After Prom: Lori Hearne was unable to attend meeting. Transportation request will be discussed during next month's meeting.
- Building Lockdown Precautions: Mr. Lampe informed the board of the lockdown and safety precautions which administration performed during recent events, such as the active shooter in Pratt, KS, and the recent fires. During each event, Mr. Lampe was in constant contact with Ford County Sheriff Bill Carr and took heed in his advice. For the active shooter situation, all doors were locked and students were to be escorted by an adult between buildings; and on Monday, March 7<sup>th</sup>, parent-teacher conferences and the board meeting were canceled due to the proximity of the grass fires.
- Morning Detention: Mr. Lampe informed the board that he is considering implementing a morning detention program for school year 2017-2018 to address disciplinary actions of students. In addition to morning detention, Mr. Lampe presented an idea to implement a ZAP Program (Zeros Aren't Prohibited) for students who do not turn in daily assignments.
- HVAC Furnace Replacement: Mr. Lampe informed the board the Slater's Home Care has finished replacing the furnace and fresh air recirculation system in Mrs. Vigness's classroom. Data is being collected to determine the effectiveness of the fresh air circulation.

M/S (Sandy Halling – Becky Breault) to approved reports.

M/C 6-0

Lisa Hood proposed to take a 5 minute break (8:56 p.m. – 9:01 p.m.)

M/S (Sandy Halling – Becky Breault) to go into executive sessions for 20 minutes to discuss personnel and to protect those involved. (9:01 p.m. – 9:21 p.m.)

M/C 6-0

M/S (Lisa Hood – Matt Imel) to go into executive sessions for 5 minutes to discuss personnel and to protect those involved. (9:21 p.m. – 9:26 p.m.)

M/C 6-0

M/S (Troy Snook – Sandy Halling) to adjourn the meeting at 9:26 p.m.

M/C 6-0

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President Board of Education

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Attest: Clerk of Board