

Southern Workforce Board

Donnalla Miller
Chair

P.O. Box 744 Durant, OK 74702
Phone: (580) 745-5397
www.swb-ok.com

Chyrel Fortner
Vice-Chair

BOARD OF DIRECTORS MEETING AGENDA
10:00 A.M. Wednesday, March 14, 2018
Kiamichi Technology Center
301 Kiamichi Dr.
McAlester, OK

- | | | |
|-------|--|--------------|
| I. | Call to Order | D. Miller |
| II. | Welcome/Introduction of Guests and New Members | D. Miller |
| III. | Consent Agenda / Discussion / Action | D. Miller |
| | The following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which any Board member desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the consent docket and handled individually in that same order immediately following the completion of the Consent Agenda: | |
| | i. Approval of January 10, 2018 Minutes | |
| | ii. Board Monitoring Report | |
| | iii. Non Discrimination & Equal Opportunity Policy | |
| | iv. Procedure for Complaints | |
| | v. Worksite Agreement Policy | |
| | vi. Accounting and Fiscal Policies and Procedures Manual | |
| | vii. Limited English Language Proficiency (LEP) Policy | |
| | viii. Adult, DLW, & WP Policy | |
| IV. | Discussion/Action on Committee Reports/Recommendations | D. Miller |
| | a. Workforce System Improvement Committee | C. Fortner |
| | b. Future Workforce Committee | J. Sebourn |
| | c. Administrative Committee | C. Fortner |
| V. | One Stop Operator Report | S. Latham |
| VI. | Report on the SWB Special Projects | D. Miller |
| | a. McAlester One-Stop Integration Pilot | |
| VII. | Discussion/Action on PY 17 Financials as of January 31, 2018 | G. Armstrong |
| VIII. | Discussion/Action on Agreements | D. Miller |
| | a. Southern Workforce Board and Local Elected Officials | |
| | b. Southern Workforce Board and Grant Recipient/Fiscal Agent | |
| IX. | Discussion/Action on SWB By-Laws | D. Miller |
| X. | Discussion/Action on Equal Opportunity Position Description | D. Miller |
| XI. | Discussion/Action on Designation of Equal Opportunity (EO) Officer | D. Miller |
| XII. | Discussion/Action on SWB Organizational Chart to include EO | D. Miller |

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- XIII. Discussion/Action on ABE Proposals D. Miller
- XIV. Presentation on Registered Apprenticeships Programs
Jenna Morey and Karen Campbell, OOWD Apprenticeships and
Work Based Learning

Presentation on ICAP, Community Platform
Chelsea Hunt, Career Pathway Strategy Lead, Oklahoma Dept. of Education
- XV. Update on Regional Activities from SWB Members D. Miller
- XVI. New Business D. Miller
a. OAWDB Retreat – May 8, 2018
- XVII. Old Business D. Miller
- XVIII. Adjournment D. Miller