

Lindsay ISD Foundation

Mission of the Foundation- To provide support for teachers and students to further advance the educational opportunities for the students of Lindsay ISD.

By-Laws

- I. Foundation Structure and Responsibilities of the Lindsay ISD Committee
 1. The Lindsay ISD Foundation Committee
 - Developing plans and procedures for raising funds for the program. All plans developed by the Lindsay ISD Foundation Committee will be approved by the Lindsay ISD school board.
 - Supporting the LISD staff in developing and maintaining plans for rewarding of funds (for example-application process, fundraising events, completion of reward requirements, etc.)
 2. The Lindsay ISD Foundation Committee will consist of the High School Principal, the Elementary School Principal, The School Counselor, the Superintendent, and 8 non school employees. Non-School employees are to represent a cross-section of the community.
 3. The superintendent will select community members to serve on the committee. Committee members must live within the Lindsay ISD School District. The Lindsay ISD Board of Trustees will approve all committee members.
 4. The superintendent will appoint replacements during those times when existing committee members no longer want to serve. All new appointments must be approved by the Lindsay ISD Board of Trustees.
 5. All new amendments added to the Lindsay ISD Foundation Program By-Laws will be introduced through Lindsay ISD Foundation members. All changes to the By- Laws will be voted on by Lindsay ISD Foundation Committee Members and then approved by the Lindsay ISD Board of Trustees.
 6. The Lindsay ISD Foundation Fund will be supervised by the Lindsay ISD Superintendent and Business Manager. As funds are issued to students and to staff members annually, the Lindsay ISD Foundation Committee will submit a list of students and reward amounts to the Lindsay ISD Board of Trustees. A separate activity account will be established specifically for the Lindsay ISD Foundation Fund. No funds can be withdrawn from the scholarship account without official approval from the Lindsay ISD Board of Trustees. Official board minutes showing board approval will verify all transactions from the Lindsay ISD Foundation Fund.

7. If the LISD Foundation Committee maintains a partnership with the district, the school Legal Team of Powell and Leon will serve as the attorneys for the program. If the organization separates itself from the school, a new attorney will have to be selected. The LISD School Board would be responsible for hiring any legal assistance team.
8. The Lindsay ISD Foundation Fund is a non-profit fund. As a part of Lindsay ISD and therefore a public school within the state of Texas, all donations made to the LISD Foundation Fund are tax deductible.
9. All Marketing, public relations, and other forms of contact with the media will be conducted by/through the superintendent. The Lindsay ISD Foundation Committee will help with plans in regards to marketing, and public relations, but plan implementation will be the responsibility of the superintendent.
10. If the Lindsay ISD Foundation ceases to exist, all funds will be distributed to Lindsay ISD to use at its discretion. The Board of Trustees of Lindsay ISD will have final approval of where the existing funds are distributed.
11. The Lindsay ISD Foundation Committee will set criteria for student eligibility of the scholarship. Final approval for the criteria of the Lindsay ISD Foundation Committee will be approved by the Lindsay ISD Board of Trustees.

II. Student Reward Information

1. *In order to receive the student scholarship, all students must complete the LISD Scholarship Application.* Scholarship amounts will be based on the amount of the scholarship fund at the time of reward. No student will be denied access to the funds based on race, gender, or religious affiliation
2. The LISD Foundation Committee will award 2 student scholarships a year.
3. Student scholarships may be used for all traditional private/public junior colleges, colleges and universities. Student scholarships may also be used for approved technical and vocational institutions.
4. All rewarded funds will go directly to the institution of the student's choice, in the name of the recipient. No funds will be distributed directly to the student.

5. Rewards will be based on the amount of the scholarship at the time the reward is issued. Reward amounts will be determined annually by the Lindsay ISD Foundation Program and the Lindsay ISD Board of Trustees.
6. The Lindsay ISD Foundation Team will maintain the highest rate of transparency. Fund raising events, and fund amounts, and all activities associated with the Lindsay ISD Foundation program will be open record information for all community members in compliance with state and federal Open Records regulations.
7. Scholarship awards will be available for individual student use for one year. Funds not used will be put back into the general Lindsay ISD Foundation Fund. However, if the student contacts the Lindsay ISD Business Office to let them know that they need the funds after the first year, a plan will be created to meet the student's needs. No notification to Lindsay within the first year of the funds being rewarded will lead to the award going back into the general Lindsay ISD Foundation Fund.

III. Reward Criteria-Students

1. Student must complete the general Lindsay ISD Scholarship Application.
2. Student must complete 6 hours of community service during the student's senior year-All community service must be approved through the school district. Hours obtained without approval from the school possibly will not be used.
3. Student must participate in all fund raising events of this committee. Two hours of community service must be served for each event missed.
4. Student must maintain an overall GPA of 2.5. Students with a GPA under 2.5 must have 3 letters of reference from Lindsay HS Staff in order to be eligible for the scholarship.
5. Student must have no outstanding fines (library, meal. Etc.)
6. Student must be in "Good Standing" with school in regards to discipline record. No student in Alternative Education due to behavior will be eligible.
7. Students must have attended Lindsay HS the final 2 years before graduation in order to receive the scholarship.

IV Reward Criteria for Staff

1. Staff member must complete the general Lindsay ISD Foundation Fund Staff application

2. Award criteria will be based on the following guidelines:

- The degree to which student academic performance is emphasized and the project/program improves student learning
- The degree to which the proposal addresses priority campus or district goals
- The degree to which the budget supports the project

3. Award restrictions include:

- Projects should directly involve students as fully as possible. For example, a film developed for classroom use should ideally be written and produced by students.
- Award funds may be used to compensate experts or resource speakers who work with students, but should not be used to pay teachers, staff, or substitutes.
- Funds may be used to purchase equipment but not when these are ends in themselves. Equipment should be only one component of a well-planned program/project integrated with other curriculum materials and activities.
- Generally, transportation costs and consumables (such as but not limited to food, t-shirts, batteries, etc.) are not funded
- Proposals that incorporate matching funds or community resources should be considered favorably. (Students or PTA's might raise matching funds for example.) Community organizations could donate needed equipment, services, or free admissions to events. Outside contributions generally indicate a commitment to the project and they enhance the effectiveness of the grant award.
- Avoid using acronyms and education jargon. The LISD Foundation Committee will include people from outside the field of education. They may not understand language that is not clear to the general public. Proposals that are not understood generally will not get funded.

4. Prior to submission, teacher applications must be reviewed and signed by the principal and by the director of technology if technology items are to be purchased