

**BROOKESMITH INDEPENDENT SCHOOL DISTRICT
SAFETY AND SECURITY COMMITTEE MINUTES ~ AUGUST 19, 2022**

Board Members: Terry Been, Chairman, Steve Mickelson, Bob Contreras, Rena Allgood, Kyle Admire, Cheryl Crawford, Tonya Mendieta, Dearl Hardy, Ned Jennings, Sterling Dube, Lucretia Long, Barbie Jennings

Call to order, Establish a Quorum: 2:04 PM

- a. Roll call, Members Present/Members Absent, Establish a Quorum
- b. Members absent: N/A
- c. Visitor's present: Detective Charles Woods

Explanation of purpose of meeting - *Bob Contreras went over Governor Abbott's requirements :*

- a. **Review Multi-Hazard Emergency Operations Plan.**
 - 1. *All members received an amended copy for review.*
- b. **Review, create or amend the Active Threat Plan.**
 - 1. *Review and discuss at the next meeting.*
- c. **Create requirement and procedure to ensure that all employees and substitutes are trained on their district campus safety procedures.**
 - 1. *All visitors will sign in at front office and be given a lanyard to wear while on campus. We will keep their driver's license until they return the lanyard upon exiting the campus. Yellow lanyards for substitutes and red lanyards for visitors who need to be escorted while on campus.*
 - 2. *Check on cost of Raptor System to scan identification cards.*
- d. **Schedule all mandatory drills for the year.**
 - 1. *Drills will be scheduled for 2nd Tuesday of every month. 10 total drills required. Full schedule will be put together and presented at the next meeting by Mr. Contreras and/or Mr. Mickelson.*
 - 2. *Evaluations from teachers will be helpful after drills are completed - Google form will be needed to distribute.*
 - 3. *Input from Detective Woods: All drills need to be "real" situations not planned. Schedule is good, but not announced to students and teachers.*
- e. **Ensure all threat assessment team members are trained.**
 - 1. *All committee members must have training hours. Behavioral Threat Assessment & Management course will be offered on 8/6/22 online or in person at the Service Center in San Angelo on 8/8/22*
 - 2. *Safety Officer needs to be assigned to campus. County is working to get an officer that all district's can use and share the expense.*

f. Review and update access control procedures as needed.

1. *Students must use all front entrances to buildings on campus. These doors can be opened inside by Staff members. No side doors are to be used for student access to any buildings.*
2. *No doors will be propped open for any reason to allow access to any buildings on campus.*

g. Create procedures to ensure that exterior door sweeps are conducted on a weekly basis during instructional time.

1. *Mr. Dube checks all doors after school hours and following any extra curricular activities held on campus.*
2. *Mrs. Long will do random door sweeps. Any unlocked doors or doors with mechanical malfunctions will be reported immediately.*

Schedule next Committee Meeting: *Saturday, August 27, 2022 @ 8:00 A.M.*

1. *Check bleed stop kits and fire monitoring system at next scheduled meeting.*

Adjourn: 3:34 PM


Committee Chairman