

## Merritt School Parents Right-To-Know Policy

**(A) Qualifications-** At the beginning of each school year, Merritt School (receiving funds under section 1111 (h)(6)) shall notify the parents of each student attending Merritt that they may request, and Merritt will provide them on request (and in a timely manner), information regarding the professional qualifications of the student's classroom teachers, including, at a minimum, the following:

- (I) Whether the teacher has met state qualification and licensing criteria for the grade level(s) and subject area(s) in which the teacher provides instruction.
- (II) Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- (III) The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- (IV) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

**(B) Additional Information-** In addition to the information that parents may request under subparagraph (A), Merritt School shall provide to each individual parent:

- (I) Information on the level of achievement of the parent's child in each of the State academic assessments as required under Title 1, Part A, and
- (II) Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who is not highly qualified.

**(C) Format-** The notice and information provided to parents shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand.

## Parents' Right-To-Know Parent Notification Letter

Dear Parents and/or Guardians:

In accordance with *Every Student Succeeds Act (ESSA)* Section 114 (b)(c) Parents' Right-To-Know, this is a notification from Merritt Public School District to every parent of a student in a Title 1 school that you have the right to request and receive information in a timely manner regarding the professional qualifications of your student's classroom teachers. The information regarding the professional qualifications of your student's classroom teachers shall, including the following:

- If the teacher has met state qualifications and licensing criteria for the grade level and subject areas taught;
- If the teacher is teaching under emergency or temporary status in which the state qualifications and licensing criteria were waived;
- The teachers baccalaureate degree major, graduate certification, and field of discipline; and
- Whether the student is provided services by paraprofessionals, and if so, their qualifications.

In addition to the above information you will be notified if a teacher that is not highly qualified has taught your student for four or more consecutive weeks.

If you have questions or concerns, please feel free to contact the school principal at 580-225-5460.

Sincerely,

Jeff Daugherty  
Merritt Superintendent