

Merritt Junior High & High School Distance Learning Plan

OVERVIEW & PURPOSE

- The purpose of this guide is to provide answers and expectations during our time of virtual learning.
- Our hope is to maintain academic rigor while providing a sense of stability to our students and their families.

EXPECTATIONS

- Enrollment codes for classroom Reminds and new Google Classroom codes will be posted on the JH/HS Remind as well as Facebook.
- Students should expect to receive a message via Remind from their classroom teachers when new assignments are being posted.
- JH/HS Students will be required to complete all assignments given by their teachers, whether by Google Classroom, CK12, Study Island, Showbie, Zoom, or in packet/worksheet form.
- Students should expect to spend approximately 2 hours per day completing schoolwork. Some students may need additional time.
- Virtual assignments should be submitted digitally by the following Monday.
- Paper packets should be submitted on a bi-weekly basis, according to the drop-off/pick-up schedule.

HOW TO PICK UP WORK

- HS students will be able to pick up their materials needed for extended learning on April 1st at the HS from 8:30 am to 1:00 pm according to grade level pickup times.
 - Initial Pick-up date: April 1st
 - 7th grade- 8:30am-9:00am
 - 8th grade- 9:00am-9:30am
 - 9th grade- 9:30am-10:00am
 - 10th grade- 10:00am-10:30am
 - 11th grade- 10:30am-11:00am
 - 12th grade- 12:30pm-1:00pm
 - Additional Pick-up/Drop-off dates: April 17th, May 8th (drop-off only)
- Packets will be picked up in front of the high school entrance. Packets will be brought out to vehicles.

HOW TO COMMUNICATE WITH MY CHILD'S TEACHER(S)

- Teachers will have daily office hours to assist your child and help students with any problems that might arise. Office hours will be held in a virtual platform that will be selected by your child's teacher. This may include but is not limited to: Remind messages, Google Classroom, email or phone calls.
 - All junior high and high school teachers- 8:00am-3:00pm
- Teachers will be attempting to make contact weekly to check in on your child.
- Work done virtually will be submitted online. Students completing paper packets will return their work bi-weekly, according to the pick-up and dropoff schedule. Please ensure your child has their name and grade level clearly marked on each assignment and on their packet. You may return completed work when you come to pick up your child's work for the next two weeks.

WILL WORK BE GRADED

- Yes, academic expectation and integrity remain in force. Teachers will be checking, grading, and providing feedback on all work assigned.
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HOW DO I GET PERSONAL BELONGINGS FROM THE SCHOOL

- Students who need to pick up laptops, textbooks or other items essential to learning will be able to do so during scheduled pickup times April 1st.
- Students who need to pick up personal belongings will be able to do so during scheduled pickup times April 3rd. Please know that we will be following CDC guidelines through this process. No loitering will be allowed. Students must get their equipment and immediately leave campus.
- Pick-up times:
 - 7th grade - 8:30am-9:30am
 - 8th grade - 9:30am-10:30am
 - 9th grade- 10:30am-11:30am
 - 10th grade- 11:30am-12:30pm
 - 11th grade- 12:30pm-1:30pm
 - 12th grade- 1:30pm-2:30pm

MEAL OPTIONS

- Meals will be served Monday - Friday from 11:30-12:00, at Merritt Mobile Home Park, Potter's Mobile Home Park, Carter Fire Department, and at our Main Cafeteria on campus for any student or child ages 18 and under, free of charge. We will be providing breakfast and lunch for each day. You will receive meals for Monday and Tuesday on the Monday pickup and meals for Wednesday-Friday on the Wednesday pickup.

MAJOR EVENTS - (SENIORS ONLY) GRADUATION

- We will make every attempt to hold a graduation ceremony. Graduation could be postponed to a later date, depending on conditions and recommendations from the state and CDC, it may be necessary to take alternative measures to ensure that we recognize students. We are currently working on alternative measures to recognize students in the event that we remain restricted.

SENIOR CHECK-OUT

- Graduating seniors will still be required to check-out at the end of the school year. We will be providing more information about this process as it becomes available.
- Senior students will be required to turn-in their school issued devices according to the senior check-out process.

SCHOOL ISSUED DEVICES/TEXTBOOK/LIBRARY BOOK/UNIFORM RETURN

- Students will be required to turn-in their school issued devices/ textbook/library book/uniforms according to the device check-in schedule that will be posted at a later date.

AWARDS ASSEMBLIES /PROM

- We will not be rescheduling any of our awards assemblies or prom at this time.

CHEERLEADING TRYOUTS

- We are currently working with our cheerleading sponsors to develop a virtual cheerleading tryout process. We will be communicating these details once these procedures have been finalized and OSSAA approves for these events to be able to take place.

CONCURRENT ENROLLMENT

- HS Students will still be required to complete the coursework for classes in which they are concurrently enrolled, according to the direction and guidance given by their instructor and the academic institution.

ELECTIVE COURSES

- Students will be given the opportunity to complete virtual coursework in order to improve their grade. This will be done in a good faith effort to allow students to improve their GPA, qualify for scholarships etc.
- Students can expect communication with their elective coursework teachers.

WESTERN TECHNOLOGY STUDENTS

- Students attending the WTC will be required to follow the guidelines set forth by the WTC for course completion.

SPECIAL EDUCATION

- If your child participates in the Special Education program their Special Education teacher will contact you to make arrangements for support and services.

QUESTIONS/CONCERNS

- If you have any questions or concerns please call the High School office at (580) 225-5460
- You may also email: Sarah Peffer, HS Assistant Principal at peffers@merritt.k12.ok.us or on Remind.