

	<b>TO:</b>	JEFFERSON ISD COACHES / SPONSORS					
	<b>FROM:</b>						
	<b>SUBJECT:</b>	TEAM / ORGANIZATION MEALS					
	<p>When traveling with your team / group, please make arrangements to eat at a Burger King, McDonald's, Wendy's or similar establishment. Remember the limit for each person is \$8.00. Please place orders or monitor what your group orders to be sure they don't go over the \$8.00 limit. Also, keep in mind that the district does not pay sales tax or tips.</p>						
	<p><b><u>PLEASE ATTACH YOUR DETAILED RECEIPT TO THE BACK OF THIS FORM AND TURN IN TO THE CAMPUS / DEPARTMENT SECRETARY THE DAY AFTER THE EVENT</u></b></p>						
	DATE OF GAME / EVENT					4/12/17	
	SPORT / EVENT	LUNCH FOR CHOIR					
	GAME / EVENT SITE	Jefferson					
	# OF COACHES / SPONSORS					5	
	# OF STUDENTS					100	
	AMOUNT CHARGED					\$384.00	
	COACH / SPONSOR SIGNATURE	jennifer peeler					
	<b>FORMULA INSTRUCTIONS:</b>						
	TOTAL NUMBER = # OF COACHES / SPONSORS + # OF STUDENTS						105
	INDIVIDUAL COST = AMOUNT CHARGED / TOTAL NUMBER						\$3.66
	CHARGE TO 6411 = # OF COACHES / SPONSORS * INDIVIDUAL COST						\$18.29
	CHARGE TO 6412 = # OF STUDENTS * INDIVIDUAL COST						\$365.71
	TOTAL CHARGE						\$384.00