

Jefferson Independent School District Budget Amendment Request

REQUESTED BY	DATE
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SUPERVISOR'S APPROVAL	DATE
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BUSINESS OFFICE APPROVAL	DATE
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REASON

Move Money FROM This/These Accounts									Move Money TO This/These Accounts								
#	Fnd	Func	Obj	Sub	Org	Yr	P.I.	Amount	Fnd	Func	Obj	Sub	Org	Yr	P.I.	New Acct.	Amount
Ex	199	11	6399	00	002	4	11	\$1,000.00	199	11	6396	00	002	4	11	X	\$1,000.00
ROUND DOWN YOUR AMOUNTS TO WHOLE DOLLARS ONLY!									ROUND DOWN YOUR AMOUNTS TO WHOLE DOLLARS ONLY!								
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
Totals (the 2 amounts must match)									Totals (the 2 amounts must match)								
\$0.00									\$0.00								

NOTES:

1. If you are moving funds to a new account, mark the "New Acct." column with an "X".
2. ALWAYS Round the amounts DOWN. DO NOT ENTER cents.