

Oberlin, Louisiana  
November 14, 2016

The Allen Parish School Board met in regular session at the Allen Parish School Board Office in Oberlin, Louisiana, on Monday, November 14, 2016, at 5:00 p.m. with the following members present:

Gregory Monceaux, President; Cathy Farris, Vice-President; Carolyn Manuel; Sally Moreaux; Susie Reeves; Steven Sumbler and Jason Turner

The meeting began with the invocation given by Steven Sumbler.

President Monceaux introduced LSU AgCenter Assistant Extension Agent Brooke LaFargue to present the Allen Parish Annual Report. Junior Leaders briefly discussed plans for their "Paying it Forward" project. The Board was thanked for their continued support of the 4-H programs.

Motion by Jason Turner, seconded by Sally Moreaux, unanimously carried to approve the minutes of the October 10, 2016, regular meeting, October 19, 2016, special meeting and November 9, 2016, special meeting.

Motion by Carolyn Manuel, seconded by Cathy Farris, unanimously carried to approve the payment of bills authorized by the Finance Committee.

**RESOLUTION**

WHEREAS, the Allen Parish School Board is receiving from the Coushatta Tribe of Louisiana monies derived from the operations of its casino in Allen Parish and is extremely grateful to the Coushatta Tribe of Louisiana for the monies received,

AND WHEREAS, these monies will hereinafter be referred to as the “Coushatta Tribe Gaming Compact Funds”,

AND WHEREAS, it is the desire of the Allen Parish School Board to use the Coushatta Tribe Gaming Compact Funds received in 2016 to provide a salary supplement in the form of a 13<sup>th</sup> check in conjunction with a sales tax surplus funds supplement to the employees of the Allen Parish School Board for services rendered in the fiscal year 2016-2017, and is to be paid in December of 2016 on a date to be determined by the Superintendent of the Allen Parish School Board,

AND WHEREAS, an employee is defined as an individual working full-time or part-time in their respective position and employed by the Allen Parish School Board on December 1, 2016, **and worked** at least 1 day from July 1, 2016 to December 1, 2016, (excludes Board members, substitute labor is not considered to be part-time employees),

AND WHEREAS, this supplement is being provided conditioned on employees completing their respective scheduled days to be worked for the 2016-2017 fiscal year and any employee not fulfilling this requirement is subject to having the supplement prorated by the Superintendent and surrendering any portion not earned,

THEREFORE BE IT RESOLVED that all degreed professionals shall be paid a gross supplement of \$1,575 and all other personnel shall be paid a gross supplement of \$975 and that any exceptions to the preceding definitions and rules will be resolved by the Superintendent and that said supplement is to be paid on a date to be determined by the Superintendent of the Allen Parish School Board after December 1, 2016, but not later than December 20, 2016.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:           7  
NAYS:           0  
ABSENT:        0

And the resolution was declared adopted on this, the 14th day of November, 2016.

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Michael K. Doucet  
Secretary

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Gregory Monceaux  
President

**RESOLUTION**

WHEREAS, the Allen Parish School Board is receiving monies from a 1% sales tax approved in July 2003 dedicated specifically to salaries and benefits for school board employees,

AND WHEREAS, the finance committee annually reviews the status of this revenue and associated salary and benefit expenditures to determine any accumulated surplus,

AND WHEREAS, it has been determined that a surplus did exist at June 30, 2016 sufficient enough to grant a salary supplement in the form of a 13<sup>th</sup> check in conjunction with a Coushatta Tribe Gaming Compact funds supplement to the employees of the Allen Parish School Board for services rendered in the fiscal year 2016-2017, and is to be paid in December, 2016, on a date to be determined by the Superintendent of the Allen Parish School Board,

AND WHEREAS, an employee is defined as an individual working full-time or part-time in their respective position and employed by the Allen Parish School Board on December 1, 2016, **and worked** at least 1 day from July 1, 2016 to December 1, 2016, (excludes Board members, substitute labor is not considered to be part-time employees),

AND WHEREAS, this supplement is being provided conditioned on employees completing their respective scheduled days to be worked for the 2016-2017 fiscal year and any employee not fulfilling this requirement is subject to having the supplement prorated by the Superintendent and surrendering any portion not earned,

THEREFORE BE IT RESOLVED that all degreed professionals shall be paid a gross supplement of \$625 and all other personnel shall be paid a gross supplement of \$625 and that any exceptions to the preceding definitions and rules will be resolved by the Superintendent and that said supplement is to be paid on a date to be determined by the Superintendent of the Allen Parish School Board after December 1, 2016, but not later than December 20, 2016.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:           7  
NAYS:           0  
ABSENT:        0

And the resolution was declared adopted on this, the 14th day of November, 2016.

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Michael K. Doucet  
Secretary

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Gregory Monceaux  
President

Motion by Carolyn Manuel, seconded by Jason Turner, unanimously carried to approve the following retirements/resignations:

1. Jacquella Manuel, Kinder Middle School teacher, retirement effective December 21, 2016
2. Wanda Gilmore, Fairview High School teacher, retirement effective January 1, 2017
3. Cari Farmer, Oakdale Middle School teacher aide, resignation effective November 2, 2016
4. Traci Strother, Elizabeth High School teacher aide, resignation effective November 7, 2016
5. Natasha Johnson, Oakdale Elementary School teacher, resignation effective November 4, 2016
6. Brittany Vidrine, Oberlin Elementary School teacher, resignation effective October 28, 2016
7. Elizabeth Strother, Oakdale Middle School teacher, resignation effective November 2, 2016
8. Twinda Johnson, Oberlin Elementary School teacher, retirement effective December 20, 2016

Motion by Steven Sumbler, seconded by Cathy Farris, unanimously carried to authorize the superintendent to advertise for a teacher aide for Oakdale Middle School.

Motion by Susie Reeves, seconded by Cathy Farris, unanimously carried to adopt the following policy revisions:

1. BH – School Board Ethics
2. EBBG – Hazardous Substances
3. GBDA – Employment of Retired Personnel
4. IDCH – Home Study Program
5. IFA – Instructional Materials
6. IFAA – Textbook Selection and Adoption
7. IH – Academic Achievement
8. DJE – Purchasing
9. EBBH – Use of Automated External Defibrillator (AED)
10. GBA – Contracts and Compensation
11. IDDF- Education of Students with Exceptionalities

Superintendent Doucet included the following in his report to the Board:

1. The Board was commended for being able to once again fund employee supplements from monies received from the Coushatta Tribe and sales taxes. All employees will receive an increase this year in the supplement amounts.
2. The 2017 LSBA Convention will be held in New Orleans on February 9-11, 2017.
3. Congratulations were expressed to Kinder High School and Oberlin High School football teams and coaching staffs for advancing to the second round of the playoffs. Both teams will host second round playoff games.
4. The December 12<sup>th</sup> Allen Parish School Board meeting will be held at 11:00 a.m. with the Christmas luncheon immediately following.

5. Twelve Allen Parish students and three counselors attended “A Day With the Docs” at LSUMC in New Orleans on November 10, 2016. The students toured the campus and hospitals and participated in a question and answer session with medical students and faculty. They were also able to participate in “hands-on” situations with medical students. The counselors were thanked for taking the time to accompany these students to New Orleans.

Motion by Jason Turner, seconded by Cathy Farris, unanimously carried to adjourn.

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Gregory Monceaux, President  
Allen Parish School Board

ATTEST:

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Michael K. Doucet, Secretary  
Allen Parish School Board